

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * October 15, 2018 * 7:00 PM

Warren Middle School

I. Call to Order and Statement of Presiding Officer David Brezee, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 8, 2018. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___Paige Albano	___Lisa DiMaggio	___Jeannine Sarosy
___Christian Bellmann	___Andrea Freijomil	___Ayanna Taylor-Venson
___David Brezee	___Ilana Goldstein	___Patricia Zohn

IV. Minutes

- RESOLVED, that the Board of Education approves the public and private session minutes of the October 1, 2018 Board Meeting.

V. Correspondence and Information

· HIB Information

Total # of Investigations:

0

Total # of Determined Bullying Incidents:

0

· Suspension Report

In School:

0

Out of School:

0

VI. President's Remarks – Mr. David Brezee

VII. Superintendent's Remarks – Dr. Matthew Mingle

VIII. Presentation

- Standardized Assessment Report - Mr. Kimmick

IX. Discussion

- 2019-2020 Calendar

- X. Committee Reports
- XI. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XII. Items for Board Consideration/Action

A. Education

- A.1. HIB Report
RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on October 1, 2018.
- A.2. Alternative Physical Education Program
RESOLVED, that the Board of Education approves the alternative physical education program for Student #6845908868 for the period of October 16, 2018 through on or about June 30, 2019.

B. Finance/Operations/Transportation

- B.1. Payment of Bills
RESOLVED, that the Board of Education approves the payment of bills for the month of October 2018 in the amount of \$4,077,424.22.
- B.2. Board Secretary's and Treasurer's Report
WHEREAS, the Board of Education has received the report of the secretary for the month of September, 2018; and
WHEREAS, this report shows the following balances on September 30, 2018:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$9,407,493.68		\$1,001,355.68
(10) General Current Expense		\$13,898.00	
(11) Current Expense		\$1,406,661.73	
(12) Capital Outlay		\$167,490.44	
(13) Special Schools		\$1,149.19	
(20) Special Revenue Fund	(\$63,713.07)	\$21,408.41	\$0.00

(30) Capital Projects Fund	\$0.00	\$0.00	\$0.00
(40) Debt Service Fund	\$0.00	\$0.00	\$0.00
TOTAL	\$9,343,780.61	\$1,610,607.77	\$1,001,355.68

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.3. Budget Transfers for Month of September 2018

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

	TO:		FROM:		
1.	11-000-223-500-030-12-00	Staff Training - Other Purchased Services - CS	11-000-223-580-030-12-00	Workshops & Travel - Staff Training - CS	\$9
2.	11-000-223-500-033-12-00	Staff Training - Other Purchased Services - MS	11-000-223-580-033-12-00	Workshops & Travel - Staff Training - MS	\$9
3.	11-000-223-500-035-12-00	Staff Training - Other Purchased Services - MHS	11-000-223-580-035-12-00	Workshops & Travel - Staff Training-MHS	\$9
4.	11-000-223-500-040-12-00	Staff Training - Other Purchased Services - ALT	11-000-223-580-040-12-00	Workshops & Travel - Staff Training-ALT	\$9
5.	11-000-223-500-050-12-00	Staff Training - Other Purchased Services - WS	11-000-223-580-050-12-00	Workshops & Travel - Staff Training - WS	\$9
6.	11-000-251-580-000-00-00	Workshops & Travel - Business Office	11-000-291-270-000-00-00	Health Benefits	\$3,000
7.	11-000-262-300-000-09-00	Purchased Prof. & Tech. Svcs. - Maint.	11-000-262-610-000-09-00	Building Supplies - Maintenance	\$10,000
8.	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	11-000-100-562-000-08-01	Tuition - Other LEAs	\$20,000
9.	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	11-000-270-161-000-10-00	Salaries - Special Ed Transportation	\$5,000
10.	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	11-000-270-515-000-10-00	Special Ed Transportation (Jointure)	\$12,000
11.	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	11-000-270-517-000-10-00	Contracted Transportation - Non-Public	\$20,000
12.	11-216-100-500-035-08-00	PSD - Other Purch. Svcs. - MHS	11-216-100-600-035-08-00	PSD - Supplies - MHS	\$59
13.	11-401-100-600-035-04-00	Co-curricular Clubs - Supplies - MHS	11-190-100-610-035-04-10	Instructional Supplies - MHS	\$200
14.	11-402-100-500-033-07-00	Sports - Purchased Services	11-402-100-600-033-07-00	Sports Supplies	\$200
15.	12-000-263-730-000-09-00	Grounds - Equipment	11-000-263-610-000-09-00	Grounds - Supplies	\$1
16.	13-422-100-106-035-00-02	Summer Fun - Paras - ESY - MHS	13-422-100-101-035-00-02	Summer Fun - Teachers - ESY - MHS	\$960

B.4. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133-Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/ Conference	Location	Month/Yr	Cost
Alexandra Pranzo	WS	Mindful Schools, Mindful Educator Essentials	Basking Ridge	Oct 2018	\$275
Andrew Ahimovic	MH	2019 New Jersey Association for Health, Physical Education, Recreation and Dance	Long Branch	Feb 2019	\$347
Jonathan Carrillo	B&G	Boiler Operation Training	Somerset	Nov and Dec 2018	\$550
Candida Hengemuhle	District	Special Education Directors Toolkit	Monroe	Nov 2018	\$161

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

- B.5. Grant - State House Express
RESOLVED, that the Board of Education accepts, with gratitude, a grant of \$500 from Rutgers Eagleton Institute of Politics. The grant will be used to offset the cost of transportation to the State House in Trenton.
- B.6. Donation - Warren Middle School PTO
RESOLVED, that the Board of Education accepts, with gratitude, a donation totaling \$25,000 to be allocated for the fitness center at Warren Middle School.
- B.7. Donation - Angelo L. Tomaso PTO
RESOLVED, that the Board of Education accepts, with gratitude, a donation of \$1,328 to cover the increased cost of the flooring for the school's GaGa pit.

C. Personnel/Student Services

- C.1. Employment for the 2018-2019 School Year
RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by *) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position/PCR	Location	Degree	Step	Salary	Effective Date	Discussion
Ronald Budis	Skilled Maintenance Mechanic 04-00-21/bhp	District	N/A	N/A	\$46,000 (prorated)	11/1/2018- 6/30/2019	Replacing employee #1191
Cathryn Ticchio	1:1 Paraprofessional, 32.5 hours 08-33-08/bif	WMS	N/A	1	\$25,617 (prorated with stipend)	11/1/2018- 6/30/2019	New position

C.2. Family Leave Request

RESOLVED, that the Board of Education approves the following:

Employee ID	Paid/Unpaid
#2963	FMLA - October 5, 2018 through on or about October 26, 2018 (paid)
#2766	FMLA - September 18, 2018 through on or about October 15, 2018 (paid)

C.3. Approval of Inservice Day Presenters

RESOLVED, that the Board of Education approves to amend October 8 and 9, 2018 Inservice Day presenters total cost from a not to exceed amount of \$12,567.15 to a not to exceed amount of \$14,162.50. (Compensation rate according to the 2017-2020 WTEA Collective Bargaining Agreement.)

C.4. Substitute Teachers

RESOLVED, that the Board of Education approves the following to be appointed as substitute teachers for the 2018-2019 school year:

Name
Thomas Welsh

C.5. Retirement/Resignation

RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:

Name	Position	Location	Retirement/Resignation	Dates of Service
Traci Haise	Social Studies Teacher	MS	12/31/18 (retirement)	9/1/2003-12/31/2018

C.6. Supervisor/Coaching Stipends

RESOLVED, that the Board of Education approves the appointment of the following positions for the 2018-2019 school year:

Name	Club	Stipend
David Arnold	Basketball Supervisor	\$50 per hour (not to exceed 60 hours)
Richard Bardy	Track Coach	\$2,262
Emily Bruno	Track Coach	\$2,262

- C.7. After School Activities/Clubs
RESOLVED, that the Board of Education approves the following:

Name	Club	Location	Sessions	Cost
Timothy O'Heney	Junior Solar Sprints	MS	15	\$735

D. Policy

- D.1. Policies – Second Reading
RESOLVED, that the Board of Education approves the second reading of the following policies:

Number	Name	New/Revision	Source of Changes
P2431	Athletic Competition	Revision	Strauss Esmay
P5350	Student Suicide Prevention	Revision	Strauss Esmay
P5512	Harassment, Intimidation, and Bullying	Revision	Strauss Esmay
P5533	Student Smoking	Revision	Strauss Esmay
P5561	Use of Physical Restraint and Seclusion Tactics for Students with Disabilities	Revision	Strauss Esmay
P8462	Reporting Potentially Missing or Abused Children	Revision	Strauss Esmay

- XIII. Unfinished Business
XIV. New Business
XV. Public Commentary (any topic)
XVI. Adjourn

2018-2019 Board Goals

1. Define whole child priorities.
2. Determine a facilitator for a strategic planning process.
3. Develop a communications strategy for the referendum.
4. Review Bylaw 0155 (Board Committees).

2018-2019 District Goals

1. Develop programs and practices that Support each student and staff member in learning about and practicing a lifestyle that is socially, emotionally, and mentally healthy.
 - a. Whole Child connection - Healthy, Safe
2. Implement consistent safety and security procedures and practices throughout the district.
 - a. Whole Child connection - Healthy, Safe
3. Increase access to opportunities that enrich the student experience.
 - a. Whole Child connection - Engaged, Supported, Challenged
4. Design and implement interdisciplinary capstone experiences that encourage students to think critically, solve challenging problems, and develop such skills as oral communication, public speaking, research skills, media literacy, teamwork, planning, self-sufficiency, or goal-setting at each school level transition point.
 - a. Whole Child connection - Engaged, Supported, Challenged