

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting *November 23, 2015* 7:00 PM

Board of Education Administrative Building

- I. Call to Order and Statement of Presiding Officer Jim Sena, President
Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on January 7, 2015. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News and the Echoes Sentinel, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- II. Pledge of Allegiance
- III. Roll Call
 - CA, CC, LD, DD, LD, KH, JS, GS, JS
- IV. Presentation
 - PARCC UPDATE by Mr. William Kimmick
- V. Minutes
 - RESOLVED, that the Board of Education approves the public and private session minutes of the November 9, 2015 Board Meeting.
 - RESOLVED, that the Board of Education approves the public and private session minutes of the November 10, 2015 Board Meeting.
 - RESOLVED, that the Board of Education approves the public and private session minutes of the November 11, 2015 Board Meeting.
 - RESOLVED, that the Board of Education approves the public and private session minutes of the November 16, 2015 Board Meeting.
 - RESOLVED, that the Board of Education approves the public and private session minutes of the November 17, 2015 Board Meeting.
- VI. Correspondence and Information
 - HIB Information

Total # of Investigations:	Total # of Determined Bullying Incidents:
0	0
_____	_____
- VII. President's Remarks – Jim Sena
- VIII. Superintendent's Remarks – Elizabeth Nastus
- IX. Committee Reports
- X. Discussion
- XI. Public Commentary (including opportunity to speak about items for Board Consideration/Action)

Note on public input at BOE meetings: Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments

- by an announcement of his/her name and place of residence;
- 2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
- 4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XII. Items for Board Consideration/Action

A. Education

A.1. HIB Report
RESOLVED, that the Board of Education approves the HIB Report submitted by the Superintendent for the period ending on November 19, 2015.

A.2. Tuition-Out Student
RESOLVED, that the Board of Education approves the out-of-district placement for Student #7010304183, to Branchburg School District, effective on or about December 1, 2015 through June 30, 2016, at a cost not to exceed \$74,183.

A.3. Uniform State Memorandum of Agreement
RESOLVED, that the Board of Education approves the annual update to the Uniform State Memorandum of Agreement, dated November 23, 2015. (The Agreement between education and law enforcement officials is approved on an annual basis.)

B. Finance/Operations/Transportation

B.1. Payment of Bills
RESOLVED, that the Board of Education approves the payment of bills for the month of November 2015 in the amount of \$3,678,075.93.

B.2. Board Secretary's and Treasurer's Report
WHEREAS, the Board of Education has received the report of the secretary for the month of October, 2015;
WHEREAS, this report shows the following balances on October 31, 2015

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$6,444,551.09		\$1,046,472.82
(11) Current Expense		\$2,272,672.20	
(12) Capital Outlay		\$68,084.08	
(13) Special Schools		\$8.66	
(20) Special Revenue Fund	(\$64,258.35)	\$86,450.08	\$0.00
(30) Capital Projects Fund	\$309,203.95	\$0.00	\$1,555,224.63
(40) Debt Service Fund	\$538,782.71	\$0.00	(\$0.29)

TOTAL	\$7,228,279.40	\$2,427,215.02	\$2,601,697.16
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WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.3. Budget Transfers for Month of October 2015

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

TO:		FROM:		
11-000-218-104-00-00	Salaries - Guidance Counselors	11-000-222-100-00-01	Salaries - Media/Library/Tech.	\$2,200
11-000-223-500-12-00	Staff Training - Other Purchased Services	11-190-100-640-12-00	Textbooks - Series Replacement	\$23
11-000-262-100-09-00	Salaries - Custodians	11-000-262-622-00-07	Electricity - Middle	\$15,200
11-000-263-100-00-00	Salaries - Grounds Staff	11-000-263-420-09-00	Cleaning, Repair & Maintenance Services - Grounds	\$2,300
11-000-266-610-09-05	Security- Maint.Supplies- ALT	11-000-261-420-09-05	Maintenance Repairs - ALT	\$4,485
11-000-266-610-09-07	Security - Maint.Supplies - MS	11-000-261-610-09-07	Maintenance Supplies - Middle	\$1,200
11-000-270-160-10-00	Salaries - Transportation	11-000-270-518-10-00	Contracted Transportation-ESC	\$650
11-000-270-161-10-00	Salaries - Transportation	11-000-270-518-10-00	Contracted Transportation-ESC	\$11,600
11-000-270-515-10-00	Contracted Transp. - Jointure	11-000-270-518-10-00	Contracted Transportation-ESC	\$5,930
11-000-270-800-10-00	Transportation - Other	11-000-270-518-10-00	Contracted Transportation-ESC	\$1,200
11-190-100-580-07-00	Travel (Instructional) - Middle	11-130-100-101-00-01	Salaries - Grade 6-8 Teachers	\$1,000
11-204-100-101-00-00	Salaries - LLD Teacher	11-204-100-106-00-00	Salaries - LLD Aides	\$3,500
11-209-100-106-00-00	Salaries - SEED Program Aides	11-214-100-106-00-00	Salaries - Autism Aides	\$22,372
11-213-100-101-00-00	Salaries - RC Teachers	11-000-217-106-00-02	Salaries - Extraordinary Paras	\$35,000
11-213-100-101-00-00	Salaries - RC Teachers	11-204-100-106-00-00	Salaries - LLD Aides	\$30,000
11-213-100-106-00-00	Salaries - RC Aides	11-000-217-106-00-02	Salaries - Extraordinary Paras	\$29,000
11-213-100-610-08-00	RC - Supplies	11-214-100-610-08-00	Autism - Supplies	\$1,000
11-216-100-101-00-00	Salaries - Preschool Disabled Teachers	11-216-100-106-00-00	Salaries - Preschool Disabled Aides	\$10,500
11-230-100-101-00-00	Salaries - Basic Skills Teachers	11-130-100-101-00-01	Salaries - Grade 6-8 Teachers	\$140,000

B.4. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133-Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/ Conference	Location	Month/Yr	Cost
Alexis Sacks	CS	Strategies for Today's Nurse	Fairfield	Jan 2016	\$239
Carol Keirstead	MHS	Early Childhood Intervention	Eatontown	Dec 2015	\$200
Janice Anderson	MHS	Conference for School-based Speech-Language Pathologists	West Orange	Dec 2015	\$249
Fran Blabolil	CS	Best Practices in Co-Teaching	West Orange	Mar 2016	\$262
Susan Jackson	ALT	Judy Freeman's Winners Workshop	Somerset	May 2016	\$199
Emily Niclas	WS	Northeast Conference of Speech-Language Pathologists	Newark	Dec 2015	\$249
Maria Rodriguez	District	Boiler Training	Piscataway	Jan - Feb, 2016	\$550
Ryan Hall	District	Boiler Training	Kenilworth	Jan - Feb, 2016	\$550
Roberta Snead	District	Boiler Training	Piscataway	Jan - Feb, 2016	\$550
Lauralee Dupper	District	Boiler Training	Piscataway	Jan - Feb, 2016	\$550
Lou Marciscano	District	Boiler Training	Piscataway	Jan - Feb, 2016	\$550
Amanda Rebimbas	District	Boiler Training	Kenilworth	Jan - Feb, 2016	\$550

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

C. Personnel/Student Services

- C.1. Employment for the 2015-2016 School Year
RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by *) conditional upon the final approval by the New Jersey Department of Education, for the 2015-2016 school year and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq.”
- a. Ruth Rillo, Multi-Duty Paraprofessional, Central School, increase from 22.5 hours to 30 hours, Step 1-4 of the 2015-2016 salary guide, \$17,240 (prorated), effective November 13, 2015 through June 30, 2016.
 - b. William Axt, Leave Replacement Teacher, Woodland School, BA, Step 1 of the 2015-2016 salary guide, \$56,670 (prorated), effective on or about December 16 2016 through on or about May 16, 2016. (Mr. Axt will be LRT for Employee #2042.)
 - c. Roseanne Weinfeldt, Multi-Duty Paraprofessional, 10 hours, Central School, Step 1-4 of the 2015-2016 salary guide, \$5,746.67 (prorated), effective on or about December 4, 2015 through June 30, 2016.
- C.2. Substitute Teachers
RESOLVED, that the Board of Education approves the following to be appointed as substitute teachers for the 2015-2016 school year:
- a. Natalie Flamme
 - b. Jaclyn Kulich
 - c. Rosalia Lopa (previously approved as Long Term Substitute)
 - d. Wendy Milligan
- C.3. Movement on the Guide
RESOLVED, that the Board of Education approves the following staff for amended placements on the 2015-2016 salary guide:
- a. Jennifer Ronkiewicz, with congratulations, for movement from MA+30 to MA+45, effective November 1, 2015.
- C.4. Family Leave Request
RESOLVED, that the Board of Education approves the following:
- a. Employee #0718 for leave (paid and unpaid according to legal and contractual entitlement), under FMLA/NJFLA, from on or about January 27, 2016 through June 30, 2016, with an anticipated return date of September 1, 2016.
 - b. Employee #2060 for leave (unpaid according to legal and contractual entitlement) under FMLA/NJFLA from February 19, 2016 through May 20, 2016, with an anticipated return date of May 23, 2016.
- C.5. Approval of Title I - Extended Day Tutor
RESOLVED, that the Board of Education approves the additional appointment of the following staff members as Title I - Extended Day Tutor, to be paid the contractual rate of \$40 per hour. Total cost dependent upon needs of identified students in the district's two Title I schools, which are Angelo L. Tomaso School and Central School, for a total program cost not to exceed \$39,400:
- Meghan Madden
 - Christine Spencer

D. Policy

- D.1. Policies

RESOLVED, that the Board of Education approves the first reading of the following Policy and Regulation:

- a. 3542.1 - Local Wellness/Nutrition/Food - Policy
- b. 3542.1 - Local Wellness/Nutrition/Food - Regulation

XIII. Old Business

XIV. Public Commentary

XV. New Business

XVI. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: a matter rendered confidential by federal or state law

specific prospective or current employees unless all who could be adversely affected request an open session

Action will not be taken upon return to public session;

the length of the meeting is anticipated to be approximately 15 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVII. Adjourn