

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * March 7, 2016 * 7:00 PM

Angelo L. Tomaso School

- I. Call to Order and Statement of Presiding Officer Tia Allocco, President
 Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on January 5, 2016. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

- II. Pledge of Allegiance

- III. Roll Call
 - PA, CC, LD, LD, AF, KH, JS, JS, CA

- IV. Presentation
 - Reading Fair Trifolds - Nancy Andrews and Susan Jackson
 - 5th Grade Musical Presentation - Kelly Buckus
 - District Finances Overview

- V. Minutes
 - RESOLVED, that the Board of Education approves the public session minutes of the February 22, 2016 Board Meeting.

- VI. Correspondence and Information
 - HIB Information

Total # of Investigations:	Total # of Determined Bullying Incidents:
0	0
_____	_____

 - Fire Drills

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
February 8	February 9	February 29	February 22	February 9

 - Security Drills

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
February 26	February 18	February 23	February 24	February 17
Modified	Modified	Modified	Modified	Modified
Lockdown	Lockdown	Lockdown	Lockdown	Lockdown

- VII. President's Remarks – Tia Allocco

- VIII. Superintendent's Remarks – Elizabeth Nastus

- IX. Committee Reports
 - STEEP Education Committee Update
 - STEEP Facilities Committee Update

- X. Discussion
- XI. Public Commentary (including opportunity to speak about items for Board Consideration/Action)

Note on public input at BOE meetings: Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XII. Items for Board Consideration/Action

A. Education

- A.1. HIB Report
RESOLVED, that the Board of Education approves the HIB Report submitted by the Superintendent for the period ending on March 3, 2016.
- A.2. Home Instruction
RESOLVED, that the Board of Education approves up to 10 hours per week of home instruction for Student #2317511567, beginning on March 7, 2016, at a rate of \$40 per hour.
- A.3. Overnight Trip
RESOLVED, that the Board of Education approves the Warren Middle School E2 overnight trip to the National Academic Championship in Alexandria, VA.

B. Finance/Operations/Transportation

- B.1. Travel Approval
Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133-Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.
Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/ Conference	Location	Month/Yr	Cost
Jan Brennan	ALT	School Nurses' Assoc Conference	Woodbridge	April 2016	\$210
Doris Zanchelli	MHS	School Nurses' Assoc Conference	Woodbridge	April 2016	\$210

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

B.2. Purchase – Technology Equipment

RESOLVED, that the Board of Education approves the following purchases:

5 Dell XPS laptops	\$ 7,500
75 Dell Latitude for WMS Lab	\$ 89,839
75 Dell Chromebooks for school carts and spare inventory	\$ 18,552

All purchases under NJ State Contract M0483.

B.3. Donation Acceptance - Bioridge Pharma

RESOLVED, that the Board of Education accepts, with gratitude, a donation of 10 EpiPen packages and 5 EpiPen storage units from BioRidge Pharmaceutical, at a approximate value of \$4,000. EpiPens and storage units to be distributed to all 5 Warren Township School District schools.

B.4. Donation Acceptance - Project Adventure Access Walkway

RESOLVED, that the Board of Education accepts, with gratitude, a donation from Eagle Scout candidate Michael Duncan of materials and labor for a walkway and benches for the Middle School Project Adventure course.

C. **Personnel/Student Services**

C.1. Employment for the 2015-2016 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by *) conditional upon the final approval by the New Jersey Department of Education, for the 2015-2016 school year and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq.”

a. Heather Bellovin, Leave Replacement Teacher, Mt. Horeb School, MA, Step 1 of the 2015-2016 salary guide, \$62,337 (prorated), effective on or about April 15, 2016 through June 30, 2016, which is not creditable service toward tenure acquisition. (Ms. Bellovin will be LRT for Employee #1472.)

C.2. Substitute Teachers

RESOLVED, that the Board of Education approves the following to be appointed as substitute teachers for the 2015-2016 school year:

- a. Katina Cruz (Nurse)
- b. Nicole Kolb

C.3. Leave Request

RESOLVED, that the Board of Education approves the following:

- a. Employee #0673 for intermittent leave (unpaid according to legal and contractual entitlement), under FMLA, from February 25, 2016 through May 5, 2016, with an anticipated return date of May 6, 2016.
- b. Employee #2277 for intermittent leave (unpaid according to legal and contractual entitlement) under FMLA from March 7, 2016 through March 17, 2016, with an anticipated return date of March 18, 2016.
- c. Employee #3036 for leave (unpaid according to legal and contractual entitlement) under FMLA from March 16, 2016 through on or about April 18, 2016.
- d. Employee #1472 for leave (paid and unpaid according to legal and contractual entitlement), under FMLA/NJFLA, from on or about April 18, 2016 through November 18, 2016, with an anticipated return date of November 21, 2016.

- e. Employee #2488 for leave (unpaid according to legal and contractual entitlement) under FMLA/NJFLA from on or about September 1, 2016 through October 31, 2016, with an anticipated return date of November 1, 2016.

C.4. Retirement/Resignation

RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:

- a. Barbara Murphy, Grade 2 Teacher, Mt. Horeb School, for the purpose of retirement, with appreciation for her 22 years of service to the Warren Township students, effective June 30, 2016.

C.5. Long Term Substitute

RESOLVED, that the Board of Education approves Laura Sudol as a Long Term Substitute, effective on or about April 4, 2016 through June 30, 2016. (Mrs. Sudol will be Long Term Substitute for Employee #2410.)

C.6. CPR/AED and First Aid Training

RESOLVED, that the Board of Education approves the following staff to present either CPR/AED and First Aid training on May 11 and 25, 2016, at the contractual rate of \$40 per hour, for the total cost of \$1,440:

- Jan Brennan
- Lisa Lontai
- Alexis Sacks
- Harriet Stambaugh

C.7. Approval of Title I - Extended Day Tutor

RESOLVED, that the Board of Education approves the additional appointment of the following staff members as Title I - Extended Day Tutor, to be paid the contractual rate of \$40 per hour. Total cost dependent upon needs of identified students in the district's two Title I schools, which are Angelo L. Tomaso School and Central School, for a total program cost not to exceed \$39,400:

- Mary Lou Psak

C.8. Curriculum Writing

RESOLVED, that the Board of Education approves the following staff members for Curriculum Writing for English Language Arts, starting March through June, 2016, outside of school hours, at a cost of \$40 per hour, at a total cost not to exceed \$240:

- Nicole Panos

D. Policy

D.1. Policies – Second Reading

RESOLVED, that the Board of Education approves the second and final reading of the following policies:

- a. 1322 - Contests for Pupils
- b. 5136 - Fundraising Activities

XIII. Old Business

- Library Scheduling

XIV. New Business

- June 20th BOE Meeting

XV. Public Commentary

XVI. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

specific prospective or current employees unless all who could be adversely affected request an open session

Action may be taken upon return to public session;

the length of the meeting is anticipated to be approximately 20 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVII. Adjourn