

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * March 6, 2017 * 7:00 PM

Angelo L. Tomaso School

I. Call to Order and Statement of Presiding Officer Tia Allocco, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on January 4, 2017. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

- PA, DB, LD, LD, AF, JS, JS, PZ, CA

IV. Minutes

- RESOLVED, that the Board of Education approves the public and private session minutes of the February 21, 2017 Board Meeting.

V. Correspondence and Information

· HIB Information

Total # of Investigations:

Total # of Determined Bullying Incidents:

1

0

· Fire Drills

ALT
February 27

Central
February 2

Mt. Horeb
February 24

Woodland
February 23

Middle
February 23

· Security Drills

ALT
February 27
Modified
Lockdown

Central
February 16
Modified
Lockdown

Mt. Horeb
February 28
Modified
Lockdown

Woodland
February 27
Modified
Lockdown

Middle
February 14
Modified
Lockdown

VI. President's Remarks – Tia Allocco

VII. Superintendent's Remarks – Matthew Mingle

VIII. Presentation

- ALT Archery Curriculum/Club demonstration

IX. Discussion

- 2017-2018 Budget

X. Committee Reports

XI. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

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2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
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The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XII. Items for Board Consideration/Action

A. Education

A.1. HIB Report

RESOLVED, that the Board of Education approves the HIB Report submitted by the Superintendent for the period ending on March 2, 2016.

A.2. Home Instruction

RESOLVED, the Board of Education approves up to 4 hours per week of home instruction for Student #3385531519, beginning on or about March 7, 2017 through June 30, 2017, at a rate of \$40 per hour, at a cost not to exceed \$2,400. Instruction to be provided by Hayley Scuderi.

A.3. Personnel Committee Description

RESOLVED, that the Board of Education approves the revised Personnel Committee description.

A.4. Approval of Modified School Hours for 2017-2018 School Year

RESOLVED, that the Board of Education approves the following instructional day for the district's schools, effective with the 2017-18 School Year:

School	Start of Instructional Day	End of Instructional Day
ALT and Middle	8:10 a.m.	2:50 p.m.
Central, Mt. Horeb and Woodland	8:50 a.m.	3:30 p.m.

B. Finance/Operations/Transportation

B.1. Budget Transfers for February 1, 2017

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

	TO:		FROM:		
1.	11-000-240-199-00-00	Vacation Day Payout - Retirement	11-000-100-562-08-01	Tuition - Other LEAs	\$28,325
2.	11-000-240-600-11-01	Admin. Supplies- Technology	11-000-100-562-08-01	Tuition - Other LEAs	\$25,000

3.	11-000-251-100-01-02	Business Office - Summer	11-000-100-562-08-01	Tuition - Other LEAs	\$2,000
4.	11-000-251-580-00-00	Business Office - Workshops & Travel	11-000-100-562-08-01	Tuition - Other LEAs	\$3,000
5.	11-000-251-600-01-00	Business Office - Supplies	11-000-100-562-08-01	Tuition - Other LEAs	\$7,000
6.	11-000-251-890-01-00	Business Office - Miscellaneous	11-000-100-562-08-01	Tuition - Other LEAs	\$2,000
7.	11-000-252-100-01-01	Technology - Summer Pay	11-000-100-562-08-01	Tuition - Other LEAs	\$5,000
8.	11-000-252-600-11-01	Admin. Technology- Supplies	11-000-100-562-08-01	Tuition - Other LEAs	\$20,000

B.2. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133-Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/Conference	Location	Month/Yr	Cost
Susan Jackson	ALT	Judy Freeman's Winners Workshop	Somerset	May 2017	\$209
Paula Williams	CS	TESOL/NJBE 2017 Spring Conference	New Brunswick	May and June 2017	\$279

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

B.3. 2017-2018 Bus Routes Consolidation Approval

RESOLVED, that the Board of Education approves the consolidation of bus routes for the 2017-2018 School Year, resulting in the reassignment of the riders of the following routes to other already existing routes:

- Middle School - 2 routes - M03, M06
- ALT - 1 route - T31
- Mt. Horeb School - 2 routes - H25, H26
- Woodland School - 1 route - W50

B.4. PTO Donations - Always Connected Presentation

RESOLVED, that the Board of Education accepts, with gratitude, donations totaling \$2,000 from the PTOs to be allocated for the Always Connected Presentation.

B.5. Negotiations and Personnel Committee Goals

RESOLVED, that the Board of Education approves the following Negotiations and Personnel Committee goals for the 2017 Calendar Year:

1. Negotiate successor collective bargaining agreements with the WTAA and the WTEA.
2. Support the creation of an evaluation system for coaches and advisors.
3. Support and advise the Superintendent on the efficient use of personnel.

C. Personnel/Student Services

C.1. Movement on the Guide

RESOLVED, that the Board of Education approves the following staff for amended placements on the 2016-2017 salary guide:

- a. Andrew Ahimovic, with congratulations, for movement from MA+15 to MA+30, effective February 1, 2017.
- b. Nicholas Bayachek, with congratulations, for movement from MA to MA+15, effective February 1, 2017.
- c. Catherine Lazas, with congratulations, for movement from MA+15 to MA+30, effective February 1, 2017.
- d. Susan Leonard, with congratulations, for movement from MA+30 to MA+45, effective February 1, 2017.
- e. Sanjita Livingston, with congratulations, for movement from MA+30 to MA+45, effective February 1, 2017.

C.2. Leave Request

RESOLVED, that the Board of Education approves the following:

- a. Employee #0522 for leave (unpaid according to legal and contractual entitlement), from March 6, 2017 through March 24, 2017, with an anticipated return date of March 27, 2017.
- b. Employee #2495 for extended leave (unpaid according to legal and contractual entitlement) from September 1, 2017 through June 30, 2018, with an anticipated return date of September 1, 2018.
- c. Employee #1879 for extended leave (unpaid according to legal and contractual entitlement) from September 1, 2017 through June 30, 2018, with an anticipated return date of September 1, 2018.

C.3. Compacted Schedule for Summer 2017

RESOLVED, that the Board of Education approves a 4-day compacted work schedule for Summer 2017, from the week of July 10th, up to and including the week of August 21st.

C.4. Warren Middle School Guidance Additional Hours

RESOLVED, that the Board of Education approves the following Middle School guidance counselors to work three days prior to June 30, 2017 at the employee's per diem rate:

- a. Midge Johnson - \$412.98 per day, not to exceed \$1,238.94
- b. Lauren Regal - \$346.34 per day, not to exceed \$1,039.02
- c. Helen Scully - \$410.69 per day, not to exceed \$1,232.07

C.5. Substitute Van Driver/Substitute Bus Monitor

RESOLVED, that the Board of Education approves Adrienne Schillizzi as a substitute bus monitor and substitute van driver at the approved pay rate for the 2016-2017 school year.

C.6. Job Description

RESOLVED, that the Board of Education approves the following job description:

- a. Curriculum Director

C.7. Home Instructor

RESOLVED, that the Board of Education approves the following individuals to be appointed as home instructors for the 2016-2017 school year, at a rate of \$40 per hour:

- a. Jill Graef
- b. Hayley Scuderi

- XIII. Unfinished Business
- XIV. New Business
- XV. Public Commentary (any topic)

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XVI. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

specific prospective or current employees unless all who could be adversely affected request an open session, and

a collective bargaining agreement and/or negotiations related to it

Action may be taken upon return to public session;

the length of the meeting is anticipated to be approximately 40 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVII. Adjourn

2016-2017 Board Goals

1. Refresh the district mission statement by focusing on the whole child, whole school, and whole community approach to education.
2. Continually create and support an environment where a definition of student achievement and how we measure it empowers the whole child.
3. Establish a clear line of communication to keep all stakeholders fully informed on matters of board business and other district news by maintaining effective board discussions and decision-making processes.

2016-2017 District Goals

1. Continue to focus on elements of instruction that impact student achievement within the context of the whole child and "the five" belief statements.
2. Continue to develop consistent practices that support a culture of attention to safety and security.
3. Recommend plans to the board of education that addresses challenges of declining enrollment while seeking to identify expanded program and instructional opportunities for students.