

# WARREN TOWNSHIP SCHOOLS

Board of Education Meeting \* March 25, 2019 \* 7:00 PM

## Central School

I. Call to Order and Statement of Presiding Officer David Brezee, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 8, 2019. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___Aaron Bellish	___Naresh Chand	___Jeannine Sarosy
___Christian Bellmann	___Lisa DiMaggio	___Ayanna Taylor-Venson
___David Brezee	___Marc Franco	___Patricia Zohn

IV. Minutes

- RESOLVED, that the Board of Education approves the public session minutes of the March 11, 2019 Board Meeting.

V. Correspondence and Information

· HIB Information

Total # of Investigations:

0

Total # of Determined Bullying Incidents:

0

· Suspension Report

In School:

0

Out of School:

0

VI. President's Remarks – Mr. David Brezee

VII. Superintendent's Remarks – Dr. Matthew Mingle

VIII. Presentations

- Central School Student Presentation
- Warren Middle School Schedule Update

- IX. Discussion
- X. Committee Reports
- XI. Public Commentary (agenda items only)

**Note on public input at BOE meetings:** Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XII. Items for Board Consideration/Action

A. Education

A.1. HIB Report

RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on March 11, 2018.

A.2. Field Trip Destination

RESOLVED, that the Board of Education hereby approves the field trip destination for the 2018-2019 School Year as follows:

- a. Somerset County Environmental Center
- b. Somerset County Crime Lab

A.3. Affirmative Action Team for Comprehensive Equity Plan

RESOLVED, that the Board of Education hereby approves the Affirmative Action Officer and committee to undertake a needs assessment, develop a Comprehensive Equity Plan, submit the plan to the Somerset County Superintendent of Schools, and implement the plan.

B. Finance/Operations/Transportation

B.1. Payment of Bills

RESOLVED, that the Board of Education approves the payment of bills for the month of March 2019 in the amount of \$4,737,456.23.

B.2. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133-Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators,

and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/ Conference	Location	Month/Yr	Cost
Patricia Leonhardt	District	New Jersey Association of School Business Officials	Atlantic City	June 2019	\$663
Kelly Stankiewicz	MH	Cognitive Behavior Therapy for Obsessive Compulsive Disorder	Hillsborough	May 2019	\$160
Melissa Silva	MS	NJ Speech-Language-Hearing Association Convention	Long Branch	May 2019	\$250
Shannon Regan	District	District Image: Perceptions Are Reality - New Jersey Association of School Administrators	Monroe	April	\$165
Candida Hengemuhle	District	New Jersey Association of School Administrators/New Jersey Association of Pupil Services Administrators Spring Leadership Conference	Atlantic City	May	\$645

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

- B.3. Donation - Mt. Horeb School PTO  
RESOLVED, that the Board of Education accepts, with gratitude, a donation totaling \$2,400 to be allocated for balls, sticks, stands and 3 years of access to videos for DrumFit at Mt. Horeb School.
- B.4. Donation - Mt. Horeb School PTO  
RESOLVED, that the Board of Education accepts, with gratitude, a donation totaling up to \$15,300 to be allocated for a swing set which includes the product, demo/prep of the land, mulch, installation and tree removal at Mt. Horeb School.
- B.5. Boiler and Pump Replacements Project Award  
*WHEREAS*, a recommendation was made by the Superintendent of Schools to the Warren Township Board of Education ("Board") to seek a contract for construction services for the Boiler and Pump Replacement Projects at Angelo L. Tomaso, Mt. Horeb and Warren Middle Schools (hereinafter "Project"); and  
  
*WHEREAS*, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Thursday, March 14, 2019 the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.;

Contractor	Amount
Industrial Cooling Corp.	\$1,493,000
Liberty Mechanical	\$1,597,800
DeSesa Engineering Company Inc.	\$1,653,000
UniTemp	\$1,695,500
H&S Construction & Mechanical	\$1,744,000
AMCO Enterprises Inc.	\$1,791,000
DuMont Mechanical	\$1,903,940
Kelin Heating, Air Conditioning, Inc.	\$1,976,785.17
K&D Contractors LLC	\$2,382,000

WHEREAS, Industrial Cooling Corp's bid has been reviewed by the design professionals and attorney and is the lowest and is responsive to the bid requirements for the Project,

*NOW, THEREFORE:*

*BE IT RESOLVED*, that the Board hereby awards the Project to Industrial Cooling Corp. for one million, four hundred ninety-three thousand dollars (\$1,493,000). Motion includes approval to transfer monies from Capital Reserve for full cost of the project, including professional fees.

- B.6. Capital Reserve Transfer for Referendum Costs  
RESOLVED, that the Board of Education approves a transfer from Capital Reserve in an amount not to exceed \$50,000 for costs associated with the district's January 22, 2019 referendum and its associated project costs..
- B.7. Submission of Amendment for Federal Grant Monies  
RESOLVED, that the Board of Education approves the submission to the Department of Education of an amendment of the application for 2018-19 ESEA Title I Federal Grant Program as follows:
- ESEA - Title I
- Amendment reflects a reallocation of monies between account lines from Salaries and Other Purchased Services to Instructional Supplies.

C. Personnel/Student Services

- C.1. Leave Request  
RESOLVED, that the Board of Education approves the following leave requests:

Employee ID	Paid/Unpaid
#2766	FMLA - January 22, 2019 through March 22, 2019 (unpaid with benefits)
#0171	FMLA - February 4, 2019 through April 26, 2019 (paid)
#3225	FMLA - March 15, 2019 through April 1, 2019 (paid)

FMLA - April 2, 2019 through June 10, 2019 (unpaid) NJFLA - June 11, 2019 through June 30, 2019 (unpaid)
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- C.2. Substitute Teacher  
RESOLVED, that the Board of Education approves the following to be appointed as a substitute teacher for the 2018-2019 school year.

Name
Marissa Tavaglione

- C.3. Long Term Substitute  
RESOLVED, that the Board of Education approves the following individual as a Long Term Substitute:

Name	Effective Date	Replacing Employee #
Tam Quach	4/22/2019 - 6/30/2019	#3225

- C.4. Retirement/Resignation  
RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:

Name	Position	Location	Retirement/Resignation	Dates of Service
Kristyn Westcott	1:1 Paraprofessional	Woodland	Resignation	9/1/2018 - 4/12/2019
Karen Leski	School Psychologist	ALT	Retirement	9/1/2004 - 6/30/2019
Kristen Chmielewski	1:1 Paraprofessional	Central	Resignation	10/23/2017 - 4/12/2019

- C.5. Approval to Create Positions  
RESOLVED, that the Board of Education hereby approves creating the following position:

Location	Position	PCR	Full-Time Equivalent
Mt. Horeb School	1:1 Paraprofessional 32.5 hours	08-35-08/biv	1.00

D. Policy

- D.1. Policy - First Reading  
RESOLVED, that the Board of Education approves the first reading of the following policies:

Policy Number	Name	New/Revision	Source of Changes
5337	Service Animals	Revision	SEA

D.2. Policy - Second Reading  
 RESOLVED, that the Board of Education approves the second reading of the following policies:

Policy Number	Name	New/Revision	Source of Changes
5756	Transgender Students	Revision	SEA

XIII. Unfinished Business

XIV. New Business

- Norms for Board Communication

XV. Public Commentary (any topic)

XVI. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege

Action will not be taken upon return to public session;

the length of the meeting is anticipated to be approximately 15 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVII. Adjourn

2018-2019 Board Goals

1. Define whole child priorities.
2. Determine a facilitator for a strategic planning process.
3. Develop a communications strategy for the referendum.
4. Review Bylaw 0155 (Board Committees).

2018-2019 District Goals

1. Develop programs and practices that Support each student and staff member in learning about and practicing a lifestyle that is socially, emotionally, and mentally healthy.
  - a. Whole Child connection - Healthy, Safe
2. Implement consistent safety and security procedures and practices throughout the district.
  - a. Whole Child connection - Healthy, Safe
3. Increase access to opportunities that enrich the student experience.
  - a. Whole Child connection - Engaged, Supported, Challenged
4. Design and implement interdisciplinary capstone experiences that encourage students to think critically, solve challenging problems, and develop such skills as oral communication, public speaking, research skills, media literacy, teamwork, planning, self-sufficiency, or goal-setting at each school level transition point.
  - a. Whole Child connection - Engaged, Supported, Challenged