

# WARREN TOWNSHIP SCHOOLS

Board of Education Meeting \* June 18, 2018 \* 6:30 PM

## Warren Middle School

I. Call to Order and Statement of Presiding Officer David Brezee, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on June 11, 2018. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___Paige Albano	___Lisa DiMaggio	___Jeannine Sarosy
___Christian Bellmann	___Andrea Freijomil	___Ayanna Taylor-Venson
___David Brezee	___Ilana Goldstein	___Patricia Zohn

IV. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

protection of public safety and property and/or investigations of possible violations or violations of law,  
pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege and  
specific prospective or current employees unless all who could be adversely affected request an open session

Action will be taken upon return to public session;

the length of the meeting is anticipated to be approximately 30 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

V. Minutes

- RESOLVED, that the Board of Education approves the public and private session minutes of the June 4, 2018 Board Meeting.

VI. Correspondence and Information

· HIB Information

Total # of Investigations:

1

Total # of Determined Bullying Incidents:

0

- VII. President's Remarks – Mr. David Brezee
- VIII. Superintendent's Remarks – Dr. Matthew Mingle
- IX. Presentation
  - Quarter Four Goals Update and 2018-2019 District Goals Preview - Dr. Mingle
- X. Discussion
- XI. Committee Reports
- XII. Public Commentary (agenda items only)

**Note on public input at BOE meetings:** Board Policy #9322, adopted on January 21, 2013, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XIII. Items for Board Consideration/Action

A. Education

- A.1. HIB Report  
RESOLVED, that the Board of Education approves the HIB Report submitted by the Superintendent for the period ending on June 14, 2018.
- A.2. HIB Self-Assessment  
RESOLVED, that the Board of Education approves the HIB Self-Assessment for the 2016-2017 school year.
- A.3. Out-of-Zone Request  
RESOLVED, that the Board of Education approves the Out-of-Zone request for the following student:
  - a. Student #3621235516, Grade 4, to remain at Central School for the remainder of the 2017-2018 school year. The student is moving to a home in another town. The district will not be responsible for transportation.
- A.4. Out-of-District Placements 2018-2019  
RESOLVED, that the Board of Education approves the 2018-2019 Out-of-District placement list dated June 15, 2018.
- A.5. Tuition Contract  
RESOLVED, that the Board of Education approves a tuition contract with the Long Hill Township School District, for Student #20261190 to attend Warren Township School District Autism program at Central School at the following tuition rates:
  - ESY - June 26, 2018 - August 2, 2018 - \$4,343
  - School Year - September, 2018 - June, 2019 - \$59,481

A.6. Tuition Contract  
RESOLVED, that the Board of Education approves a tuition contract with the parents of Student #TBD for attendance at Angelo L. Tomaso School, effective September 1, 2018 through June 30, 2019, at a monthly cost of \$400.

A.7. ESY Summer Fun - Extension  
RESOLVED, that the Board of Education approves the extension of ESY for the purposes of the Autism program, from July 30, 2018 to August 2, 2018.

B. Finance/Operations/Transportation

B.1. Payment of Bills  
RESOLVED, that the Board of Education approves the payment of bills for the period June 1, 2018 through June 18, 2018 in the amount of \$3,695,263.19.

B.2. Payment of Bills  
RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, pursuant to policy 3326, to audit pending bills and claims, to pay qualifying bills and claims within approved budget line item amounts, from June 19, 2018 to June 30, 2018, and to submit those bills to the Board of Education for approval at its meeting scheduled for July 16, 2018.

B.3. Board Secretary's and Treasurer's Report  
WHEREAS, the Board of Education has received the report of the secretary for the month of May, 2018;  
WHEREAS, this report shows the following balances on May 31, 2018:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$10,393,685.44		\$990,303.32
(11) Current Expense		\$1,814,196.85	
(12) Capital Outlay		\$174,373.85	
(13) Special Schools		\$11,620.47	
(20) Special Revenue Fund	\$13,813.29	\$26,290.64	\$0.00
(30) Capital Projects Fund	\$104,711.05	\$0.00	\$297,136.05
(40) Debt Service Fund	\$0.00	\$0.00	\$0.00
TOTAL	\$10,512,209.78	\$2,026,481.81	\$1,287,439.37

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund

has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- B.4. Budget Transfers for Month of May 2018**  
**RESOLVED**, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

	TO:		FROM:		
1.	11-000-223-500-030-03-00	Staff Training - Other Purch. Svcs. - CS	11-000-223-580-030-03-00	Workshops & Travel - CS	\$30
2.	11-000-230-610-000-11-01	Administration - Supplies - Technology	11-000-230-331-000-01-00	Legal Services	\$900
3.	11-000-261-420-035-09-04	Maintenance Repairs - Mt. Horeb	11-000-262-622-050-09-06	Electricity - WS	\$19,100
4.	11-000-263-420-00-09-00	Grounds - Repairs & Maintenance Svcs.	11-000-262-622-040-09-05	Electricity - ALT	\$14,200
5.	11-000-270-512-033-07-00	Field Trip Transportation - MS	11-000-270-515-000-10-00	Special Ed Transportation (Jointure)	\$210
6.	11-190-100-610-030-00-03	District Supplies - CS	11-110-100-101-030-03-00	Salaries - Kindergarten Teachers - CS	\$351
7.	11-190-100-610-033-00-07	District Supplies - MS	11-110-100-101-030-03-00	Salaries - Kindergarten Teachers - CS	\$855
8.	11-190-100-610-033-07-10	Instructional Supplies - MS	11-110-100-101-030-03-00	Salaries - Kindergarten Teachers - CS	\$9,545
9.	11-190-100-610-033-11-01	Supplies - Instructional Hardware - MS	11-110-100-101-030-03-00	Salaries - Kindergarten Teachers - CS	\$2,200
10.	11-190-100-610-030-03-99	Instructional Supplies - CS	11-120-100-101-030-03-00	Salaries - Grades 1-5 Teachers - CS	\$5,000
11.	11-190-100-610-033-07-99	Instructional Supplies - MS	11-130-100-101-033-07-00	Salaries - Grades 6-8 Teachers - MS	\$10,000
12.	11-190-100-610-035-04-99	Instructional Supplies - MHS	11-120-100-101-035-04-00	Salaries - Grades 1-5 Teachers - MHS	\$5,000
13.	11-190-100-610-040-05-99	Instructional Supplies - ALT	11-120-100-101-040-05-00	Salaries - Grades 1-5 Teachers - ALT	\$5,000
14.	11-190-100-610-050-06-99	Instructional Supplies - WS	11-120-100-101-050-06-00	Salaries - Grades 1-5 Teachers - WS	\$5,000
15.	11-190-100-640-030-12-00	Textbooks - Series Replacement - CS	11-190-100-610-030-12-00	Instructional Supplies (Kits) - CS	\$23,860
16.	11-190-100-640-035-12-00	Textbooks - Series Replacement - MHS	11-190-100-610-030-12-00	Instructional Supplies (Kits) - CS	\$770
17.	11-190-100-640-035-12-00	Textbooks - Series Replacement - MHS	11-190-100-610-035-12-00	Instructional Supplies (Kits) - MHS	\$23,090
18.	11-190-100-640-040-12-00	Textbooks - Series Replacement - ALT	11-190-100-610-040-12-00	Instructional Supplies (Kits) - ALT	\$23,860
19.	11-190-100-640-050-12-00	Textbooks - Series Replacement - WS	11-190-100-610-030-12-00	Instructional Supplies (Kits) - CS	\$710
20.	11-190-100-640-050-12-00	Textbooks - Series Replacement - WS	11-190-100-610-040-12-00	Instructional Supplies (Kits) - ALT	\$660
21.	11-190-100-640-050-12-00	Textbooks - Series Replacement - WS	11-190-100-610-050-12-00	Instructional Supplies (Kits) - WS	\$22,490
22.	12-000-219-730-000-08-00	Support Services - Equipment	11-000-219-104-030-03-00	Salaries - Child Study Team - CS	\$4,400
23.	12-000-240-730-033-07-00	School Administration - Equipment - MS	12-000-240-730-030-03-00	School Administration - Equipment - CS	\$21,000
24.	12-000-240-730-033-07-00	School Administration - Equipment - MS	11-000-291-270-000-00-00	Health Benefits	\$1,499
25.	12-000-240-730-040-05-00	School Administration - Equipment - ALT	11-000-291-270-000-00-00	Health Benefits	\$22,499
26.	12-000-270-734-000-00-00	School Bus	11-000-100-566-000-08-01	Tuition - Private - Regular SY	\$41,106
27.	12-000-270-734-000-00-00	School Bus	11-000-270-514-000-10-00	Special Ed Transportation (Parent)	\$5,000
28.	12-000-270-734-000-00-00	School Bus	11-000-270-515-000-10-00	Special Ed Transportation (Jointure)	\$12,195

- B.5. Donation - Mt. Horeb School PTO**  
**RESOLVED**, that the Board of Education accepts, with gratitude, a donation totaling \$2,506.88 for the purchase of physical education equipment for Mt. Horeb School.

- B.6. Proposed School Facilities Project**  
**RESOLVED**, that the Board of Education approves the authorization of certain actions in connection with a proposed school facilities projects.

WHEREAS, The Board of Education of the Township of Warren in the County of Somerset, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed

thereby), seeks to submit to the voters a school facilities project consisting generally of boiler and pump replacements at the A. L. Tomaso School, the Mt. Horeb School and the Middle School; window replacement at Central School, roof replacement at the Middle School and HVAC upgrades at A. L. Tomaso School and Central School (collectively, the "Project"); and

WHEREAS, the School District will seek Debt Service Aid with respect to the Project; and

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of (i) the Project and (ii) a special School District election at which a bond referendum authorizing the Project shall be presented to the voters.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF WARREN IN THE COUNTY OF SOMERSET, NEW JERSEY, as follows:

Section 6. The law firm of Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey is hereby retained to provide specialized bond counsel legal services necessary in connection with the undertaking of a referendum and the authorization and the issuance of obligations by the Board in accordance with its proposal. The Board President and the Business Administrator/Board Secretary are hereby authorized to execute a Bond Services Contract (the "BCS Contract"). The BCS Contract is awarded without competitive bidding and as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession. A copy of this resolution as well as the BCS Contract shall be placed on file with the Business Administrator/Board Secretary. The publication required pursuant to Section 5(a)(1) of the School Public Contracts Law, N.J.S.A. 18A:-1 et seq. is hereby authorized.

- B.7. Approval of Purchasing for the Active Learning Space Pilot  
RESOLVED, that the Board of Education approves purchasing for the Active Learning Space Pilot for a total amount of \$57,700.32, as follows:

Vendor	Contract Number	Cost
Dauphin	State Contract A81616	\$1,038.80
Safeco	State Contract A81729	\$6,329.40
Hon (furniture)	State Contract A81641	\$3,198.34
Smith Systems (furniture)	ESCNJ 17/18-16	\$21,446.92
Dancker for Steelcase (furniture)	State Contract A81639	\$25,686.86

- B.8. Transfer of Current Year Surplus to Capital Reserve  
WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Warren Township Schools Board of Education wishes to deposit the anticipated current year surplus of up to \$2,000,000 into Capital Reserve at year end, and

WHEREAS, the Warren Township Schools Board of Education has determined that up to \$2,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED that the Warren Township Schools Board of Education hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

B.9. Science Kits Servicing RFP - Award

RESOLVED, that the Board of Education approves the following:

WHEREAS, a Request for Proposals (RFP) was published and distributed by the Warren Township School District to seek proposals for Science Kits Servicing; and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Tuesday, June 12, 2018 the Board received the following proposal from potential respondents in accordance with N.J.S.A. 18A:18A-1, *et seq.*;

VENDOR	2018-2019 PROPOSAL	2019-2020 PROPOSAL
ECA Educational Services Inc.	\$46,631.48	\$46,631.48 plus increase per CPI

WHEREAS, ECA Educational Services Inc.'s bid is the lowest and is responsive to the bid requirements for the Project,

NOW THEREFORE BE IT RESOLVED that the Board hereby awards the contract to ECA Educational Services Inc. in the amount of Forty-six thousand, six hundred thirty-one dollars and forty-eight cents for the 2018-2019 school year.

B.10. Application and Acceptance of Federal Grant Monies

RESOLVED, that the Board of Education approves the application submission to the Department of Education and accepts the award itself for the following 2018-2019 Federal Grant Programs:

- IDEA Basic \$ 417,260
- IDEA PreSchool \$ 16,278

B.11. Application and Acceptance of Federal Grant Monies

RESOLVED, that the Board of Education approves the application submission to the Department of Education and accepts the award itself for the following 2018-2019 Federal Grant Programs:

- ESSA - Title IA \$ 54,114
- ESSA - Title IIA \$ 26,673
- ESSA - Title III\* \$ 7,084
- ESSA - Title III Immigrant \$ 1,477
- ESSA - Title IV \$ 10,000

- B.12. Purchase of Dell Laptops - 2018-2019 Budget  
 RESOLVED, that the Board of Education hereby approves the following purchase:
- 85 Dell Latitude 5490 laptops, backpack and docking stations, at a combined cost of \$1,158.39 each, for a total of \$98,463.15.

This purchase is administered under N.J.S.A. 18A:18A-5(e) regarding the negotiation of a cost 10% or more less than State contract.

- B.13. Sale of Obsolete Items  
 RESOLVED, that the Board of Education declares as obsolete the following items:

Item Type	Make	Serial Number
Savin Copier	MP9002SC/G24027	W882L700068
Savin Copier	MP9002SP/G101425	W884L500023

BE IT FURTHER RESOLVED, that the Board of Education approves the sale of the listed equipment in accordance with N.J.S.A. 18A:18A:45 – Sale of Property.

- B.14. Transportation Contracts - ESY  
 RESOLVED, that the Board of Education approves transportation contracts for the Warren Township School District to provide transportation for Berkeley Heights and Long Hill, for the transportation of their students for ESY 2018 as follows:

District	Destination School	Amount
Berkeley Heights	DLC	\$1,444.90
Long Hill	Warren Township School District	\$1,459.35

- B.15. Insurance Fund Membership Renewal - NJSIG  
 RESOLVED, that the Board of Education hereby approves the following:

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Warren Township Board of Education, herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE BE IT RESOLVED, THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2018, and ending July 1, 2021 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,



12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

B.16. Insurance Fund Membership Renewal - SAIF

RESOLVED, that the Board of Education hereby approves the following:

WHEREAS, the Warren Township Board of Education, hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of July 1, 2018 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and

WHEREAS, the Educational Facility is afforded the following types of coverages:

- Workers' Compensation
- Foreign Travel Liability
- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)
- Student Accident
- Supplemental Indemnity - Workers' Compensation
- Security Guard Liability

WHEREAS, the Educational Facility desires to renew said membership;

NOW THEREFORE BE IT RESOLVED as follows:

1. The Educational Facility agrees to renew its membership in the Fund for a period of three years beginning July 1, 2018, and ending July 1, 2021 at 12:01a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
2. The Educational Facility's Business Official, Patricia Leonhardt, is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the Fund the Educational Facility's renewal of its membership.

B.17. Transportation for Out-of-District Student - SCESS - ESY

RESOLVED, that the Board of Education approves the transportation contract with Somerset County ESC for 2018 ESY transportation for Out-of-District students as follows:

School	Student ID #	Cost
Academy 360	4822586417	\$4,095.52
Green Brook	9880687809	\$3,276.00
Jardine Academy	7211419443	\$11,534.70

New Beginnings (Gramon Schools)	5857664682	\$3,266.70
PG Chambers	5275815264 & 8009989713	\$6,102.60
Somerset Hills Learning Institute	7717368567 & 2306349009	\$5,772.00

C. Personnel/Student Services

C.1. Employment for the 2018-2019 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by \*) conditional upon the final approval by the New Jersey Department of Education and receipt of reference check information as required by S-414/A-3381, for the 2018-2019 school year and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq."

- a. Sara von Bartheld, .8 Social Worker, Woodland School and Angelo L. Tomaso School MA, Step 2 of the 2018-2019 salary guide, \$51,792, effective September 1, 2018 through June 30, 2019.
- b. Lauren Farrell, Grade 5 Teacher, Central School, MA+45, Step 7-9 of the 2018-2019, \$78,388, effective September 1, 2018 through June 30, 2019.
- c. Hannah Fuller, Summer Fun Paraprofessional, at the rate of \$11.00 per hour, effective June 26, 2018 through July 27, 2018.
- d. Susan Wasserman, Summer Fun Substitute, at the rate of \$17.00 per hour, effective June 26, 2018 through July 27, 2018.
- e. Natalie Gebala, Summer Fun Paraprofessional, at the rate of \$11.00 per hour, effective June 26, 2018 through July 27, 2018.
- f. Emily Puhak, Summer Fun Paraprofessional, at the rate of \$17.00 per hour, effective June 26, 2018 through July 27, 2018.

C.2. Family Leave Request

RESOLVED, that the Board of Education approves the following:

- a. Employee #2530 for leave (unpaid according to legal and contractual entitlement), under FMLA, from on or about January 28, 2019 through on or about March 8, 2019.
- b. Employee #2684 for leave (paid/unpaid according to legal and contractual entitlement), under FMLA/NJFLA, from on or about September 21, 2018 through on or about February 4, 2019.
- c. Employee #2283 for leave (paid/unpaid according to legal and contractual entitlement), under FMLA/NJFLA, from on or about September 17, 2018 through on or about January 29, 2019.
- d. Employee #2693 for extended leave (unpaid according to legal and contractual entitlement), from October 26, 2018 through June 30, 2019.

C.3. After School Clubs/Activities - 2017-2018

RESOLVED, that the Board of Education approves Kelly Backus leader of the Acapella Club at Angelo L. Tomaso School for a total of 15 sessions at a stipend of \$367.50.

C.4. Summer Hiring

RESOLVED, that the Board of Education authorizes the Superintendent to extend offers of employment for which there may be a vacancy or which are predicated by enrollment numbers between June 19, 2018, and September 4, 2018, subject to ratification of the Board at its next scheduled meeting.

- C.5. Employee Discipline  
RESOLVED, that the Board of Education approves the suspension, with pay, of Employee #3049, from June 7, 2018, up to and including June 11, 2018.
- C.6. Transfer/Change in Assignment  
RESOLVED, that the Board of Education approves the transfer/change in assignment of the following district staff:
- a. Donna Bardy, from Special Education Teacher (0.75FTE) and ASAP Math Teacher (0.25FTE), Warren Middle School, to Special Education Teacher (1.0FTE), Warren Middle School, effective September 1, 2018 through June 30, 2019.
  - b. Alexis Slack, from ASAP English Language Arts Teacher (0.4FTE), Unified Arts Teacher (0.4FTE), and Spanish Teacher (0.2FTE), Warren Middle School, to ASAP English Language Arts Teacher (0.5FTE), Unified Arts Teacher (0.25FTE), and Spanish Teacher (0.25FTE), Warren Middle School, effective September 1, 2018 through June 30, 2019.
  - c. Amanda McGrath, from Grade 3 Teacher, Woodland School, to Library Media Specialist, Woodland School, effective September 1, 2018 through June 30, 2019.
  - d. Hannah Nizri, from Grade 3 Teacher, Angelo L. Tomaso School, to Grade 3 Teacher, Woodland School, effective September 1, 2018 through June 30, 2019.
  - e. Kathlynn Kogler, from Classroom Paraprofessional, Mt. Horeb School, to 1:1 Paraprofessional, Mt. Horeb School, effective September 1, 2018 through June 30, 2019.
  - f. Mary Russo, from 1:1 Paraprofessional, Mt. Horeb School, to Classroom Paraprofessional, Mt. Horeb School, effective September 1, 2018 through June 30, 2019.
  - g. Elizabeth Bisson, from Classroom Paraprofessional (SEED), Angelo L. Tomaso School, to 1:1 Paraprofessional, Angelo L. Tomaso School, effective September 1, 2018 through June 30, 2019.
  - h. Sherri Strauss, from Classroom Paraprofessional (SEED) - 30 hours per week, Angelo L. Tomaso School, to Classroom Paraprofessional (SEED) - 32.5 hours per week, Angelo L. Tomaso School, effective September 1, 2018 through June 30, 2019.
  - i. Kathryn Miller, from Classroom Paraprofessional - 30 hours per week, Angelo L. Tomaso School, to Classroom Paraprofessional (SEED) - 32.5 hours per week, Angelo L. Tomaso School, effective September 1, 2018 through June 30, 2019.
- C.7. Approval to Create Positions  
RESOLVED, that the Board of Education hereby approves the creation of the following positions:

Location	Position	Full-Time Equivalent
Central	1:1 Paraprofessional	2.00
Mt. Horeb	Preschool	1.00
Warren Middle School	Special Education	0.25
Warren Middle School	ASAP English Language Arts	0.10
Warren Middle School	Spanish	0.05
Woodland School	Grade 5	1.00

- C.8. Approval to Abolish Positions  
RESOLVED, that the Board of Education hereby approves to abolish the following positions:

Location	Position	Full-Time Equivalent
Warren Middle School	ASAP Math	0.25
Warren Middle School	Unified Arts	0.15

- C.9. Superintendent Evaluation  
RESOLVED, that the Board of Education approves the evaluation of the superintendent for the period July 1, 2017 through June 30, 2018.

- C.10. Job Descriptions  
RESOLVED, that the Board of Education approves the revised job descriptions for the following:  
a. School Bus Driver  
b. School Bus Aide/Monitor

- C.11. Approval of IDEA Preschool Payroll Monies  
RESOLVED, that the Board of Education hereby approves the use of the FY2019 IDEA Preschool Grant monies in the amount of \$16,278 for salary support as follows:

Employee ID	Full Salary	Salary Funds from IDEA	%
#2207	\$25,215	\$12,608	50%
#2515	\$23,445	\$ 3,670	16%

- C.12. Special Education Service Provider's List  
RESOLVED, that the Board of Education approves the list of special education providers for the upcoming 2018-2019 school year, dated June 12, 2018.

- C.13. Summer Work - Child Study Team  
RESOLVED, that the Board of Education approves the Child Study Team to conduct summer evaluations and therapy hours (in-district) per the list dated June 11, 2018, at a cost not to exceed \$66,509.

- C.14. Crisis Prevention Intervention (CPI) Refresher Training Instructor Stipend  
RESOLVED, that the Board of Education approves the following staff for reimbursement as an Instructor scheduled for June 26, 2018. Each instructor will be reimbursed at the WTEA contract rate \$50.00 per hour. The total cost shall not exceed \$1,000.00.

Staff Member	Prep Hours	Instructor Hours	Cost Total
Rebecca Hartman	5	5	\$ 500.00
Beatrice Schwarzkopf	5	5	\$ 500.00

- C.15. Crisis Prevention Intervention (CPI) Initial Training Instructor Stipend  
RESOLVED, that the Board of Education approves the following staff for reimbursement as an Instructor scheduled for July 17 and 18, 2018. Each instructor will be reimbursed at the WTEA contract rate \$50.00 per hour. The total cost shall not exceed \$1,500.00.

Staff Member	Prep Hours	Instructor Hours	Cost Total
Rebecca Hartman	15	5	\$1,000.00 (First offering by instructor)
Beatrice Schwarzkopf	5	5	\$500.00 (Repeat offering by instructor)

- C.16. Crisis Prevention Intervention (CPI) 9 hour Refresher Training Participant Stipend  
RESOLVED, that the Board of Education approves the following staff for reimbursement as a participant scheduled for June 26, 2018. Each participant will be reimbursed at the WTEA contract rate \$20.00 per hour. The total cost shall not exceed \$900.00.

Kelly Blessing-Maire	Jacqueline Fattell	Alyssa Pech
Amy Brunswick	Edward Lee	

- C.17. Crisis Prevention Intervention (CPI) 12 hour Initial Training Participant Stipend  
RESOLVED, that the Board of Education approves the following staff for reimbursement as a participant on July 17 and 18, 2018. Each participant will be reimbursed at the WTEA contract rate \$20.00 per hour. The total cost shall not exceed \$1,200.00.

Doug Clark	Maxine Dornfeld	Marcela Stefanikova
Patricia Doll	Casey Hardy	

- C.18. Summer Curriculum Instruction Projects - Certified Staff  
RESOLVED, that the Board of Education approves the following staff for the 2018-2019 curriculum writing projects, as per the WTEA negotiated agreement, at a rate of \$50 per hour, at a cost not to exceed \$44,000.00:

Dannine Albanese	Deborah Hunt	Lauren Regal
Lynn Alger	Margaret Johnson	Amanda Rodrigues
Jill Andrews	Jennifer Kaniuka	Nicole Runfola
Nancy Andrews	Peter Kassalow	Lindsay Schreck
Kelly Backus	Tara Keller	Helen Scully
Michelle Barbagallo	Denise Kennedy	Lisa Seccamanie
Jennifer Benn	Carol Kierstead	Myranda Shimko
Kristen Boni	Sara Kolesar	Alexis Slack
Nancy Braunstein	Michele Kraminitz	Melissa Smolenski
Jan Brennan	Laura Lamson	Kevin Speckin
Carol Brown	Lindsay LaNeve	Kelly Staniewicz

Christine Burkhardt	Marianne Larson	Dorothy Stolfi
Danielle Buzby	Meryl Lettire	Kristen Stoyanov
Cynthia Cassidy	Lisa Lontai	Jeffrey Sutherland
Christine Cirrotti	Beverly MacGorman	Karen Sutherland
Doug Clark	Kelly Maire	Rebecca Sutherland
Sean Convery	Sean Mealy	John Tsihlas
Bernadette Danner	Martha Mendez	Michele Wegener
Lynn Degen	Michelle McMahon	Deborah Yankowicz
Deanna Deroner	Jessica Nathan	Linda Yu
Nicole Evins	Megan O'Donnell	Doris Zanchelli
MaryBeth Greco	Jeannie Pang	Michelle Zgombic
Traci Haise	Alyssa Pech	
Jessica Halpern	Bonnie Pierson	

- C.19. Summer Curriculum Instruction Projects - Paraprofessionals  
RESOLVED, that the Board of Education approves the following staff for the 2018-2019 professional development committee project, as per the WTEA negotiated agreement, at a rate of \$30 per hour, at a cost not to exceed \$150.00:

Kathlynn Kogler	Joyce Pekarsky
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- C.20. Summer Work Hourly Rate  
RESOLVED, that the Board of Education approves the following hourly rate for summer work:

a. Occupational Therapist - \$72.50

- C.21. Non-WTEA Stipend Positions 2018-2019  
RESOLVED, that the Board of Education approves the following Non-WTEA Stipend Positions for 2018-2019:

a. Lauren Valera, ELL Coordinator (2.5 hrs/wk - \$4,000)

b. Sean Convery, Webmaster (7.5 hrs/wk - \$12,000)

D. Policy

D.1. Policy and Bylaws Adoption

RESOLVED, that the bylaws and policies printed and codified in the comprehensive document entitled "Bylaws and Policies of the Warren Township Board of Education" are hereby adopted and that all bylaws and policies heretofore adopted by the Warren Township Board of Education and inconsistent with the bylaws and policies hereby adopted are hereby rescinded, and be it further

RESOLVED, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.

XIV. Unfinished Business

- XV. New Business
- Resolutions for NJSBA Delegate Assembly
  - Process for Future Policy Review

XVI. Public Commentary (any topic)

**Note on public input at BOE meetings:** Board Policy #9322, adopted on January 21, 2013, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XVII. Adjourn

2017-2018 Board Goals

1. Approve updated policies managing all facets of district operations.
2. Develop a long range capital improvement and financial plan that addresses maintenance needs and aspirational projects.
3. Support the consistent application of security practices across the district.
4. Engage with the community about Board of Education business by researching, discussing and making decisions about public availability of audio and/or video recordings of meetings.

2017-2018 District Goals

1. Implement new elementary and middle school schedules.
2. Support each student and staff member in learning about and practicing a lifestyle that is both physically and mentally healthy.
3. Ensure that security practices are consistently implemented across the district.
4. Increase access to opportunities that enrich the student experience (such as field trips, extracurricular activities, and athletics).