

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * July 15, 2019 * 4:00 PM

Warren Middle School

I. Call to Order and Statement of Presiding Officer David Brezee, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 8, 2019. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___ Aaron Bellish	___ Naresh Chand	___ Jeannine Sarosy
___ Christian Bellmann	___ Lisa DiMaggio	___ Ayanna Taylor-Venson
___ David Brezee	___ Marc Franco	___ Patricia Zohn

IV. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

a collective bargaining agreement and/or negotiations related to it,
protection of public safety and property and/or investigations of possible violations or violations of law,
pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege and
specific prospective or current employees unless all who could be adversely affected request an open session

Action will be taken upon return to public session;

the length of the meeting is anticipated to be approximately 30 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists

V. Board of Education Retreat

***NOTE: It is anticipated that the regular business portion of the meeting will begin at approximately 7:00 P.M.**

VI. Minutes

- RESOLVED, that the Board of Education approves the public and private session minutes of the June 17, 2019 Board Meeting.

VII. Correspondence and Information

· HIB Information

Total # of Investigations:

Total # of Determined Bullying Incidents:

0

0

· Suspension Report

In School:

Out of School:

0

0

· Fire Drills

ALT
June 6

Central
June 3

Mt. Horeb
June 11

Woodland
June 7

Middle
June 11

· Security Drills

ALT
June 6
Reverse Fire

Central
June 13
Reverse Fire

Mt. Horeb
June 19
Reverse Fire

Woodland
June 7
Reverse Fire

Middle
June 13
Reverse Fire

VIII. President's Remarks – Mr. David Brezee

IX. Superintendent's Remarks – Dr. Matthew Mingle

X. Presentation

XI. Discussion

XII. Committee Reports

XIII. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XIV. Items for Board Consideration/Action

A. Education

- A.1. HIB Report
RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on June 17, 2019.
- A.2. 2020-2021 Calendar
RESOLVED, that the Board of Education approves the 2020-2021 calendar.
- A.3. Fieldwork Site
RESOLVED, that the Board of Education approves a Clinical Affiliation Agreement with Rowan University for the 2019-2020 school year to secure Warren Township Schools as a fieldwork site to provide supervised clinical educational experiences in the field of special education.
- A.4. Fieldwork Site
RESOLVED, that the Board of Education approves a Clinical Affiliation Agreement with Rutgers Music Education Program for the 2019-2020 school year to secure Warren Township Schools as a fieldwork site to provide supervised clinical educational experiences in the field of music education.
- A.5. HIB Self-Assessment
RESOLVED, that the Board of Education approves the HIB Self-Assessment for the 2017-2018 school year.
- A.6. School Safety Data System (SSDS) Summary Report
RESOLVED, that the Board of Education approves the SSDS Summary Report submitted by the Superintendent for the period September 1, 2018 through June 30, 2019.
- A.7. Out-of-District Placements
RESOLVED, that the Board of Education approves the following out-of-district placements:

School	Student ID #	Dates	Cost (Not to exceed)
Summit Speech	7325962020	9/4/2019 - 6/30/2020	\$52,200.00
Spectrum 360	4822586417	7/1/2019 - 6/30/2020	\$111,684.96
Green Brook	9880687809	9/3/2019 - 6/30/2020	\$55,000.00

B. Finance/Operations/Transportation

- B.1. Payment of Bills
RESOLVED, that the Board of Education approves the payment of bills for the period June 18, 2019 through June 30, 2019 in the amount of \$1,723,584.81.
- B.2. Payment of Bills
RESOLVED, that the Board of Education approves the payment of bills for the month of July 2019 in the amount of \$1,841,061.20.
- B.3. Board Secretary's and Treasurer's Report - TENTATIVE
WHEREAS, the Board of Education has received the report of the secretary for the month of June, 2019; and
WHEREAS, this report shows the following balances on June 30, 2019-
TENTATIVE

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$7,469,653.36		\$1,001,355.68
(10) General Current Expense		\$9,213.00	
(11) Current Expense		\$1,353,029.89	
(12) Capital Outlay		\$107,540.74	
(13) Special Schools		\$92.19	
(20) Special Revenue Fund	\$57,879.54	\$20,514.13	\$0.00
(30) Capital Projects Fund	\$964,068.24	\$19,372.70	\$0.00
(40) Debt Service Fund	\$0.00	\$0.00	\$0.00
TOTAL	\$8,491,601.14	\$1,509,762.65	\$1,001,355.68

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.4. Budget Transfers for the Month of June 2019

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 6422:

	TO:		FROM:		
1.	11-000-213-100-033-07-02	Nurse Substitute - MS	11-000-213-300-033-00-00	Health Purchased Services - MS	\$734
2.	11-000-218-500-030-12-00	Guidance-Other Purch. Svcs.-SPS - CS	11-000-219-800-030-08-00	CST - Dues & Membership - CS	\$70
3.	11-000-218-500-033-12-00	Guidance-Other Purch. Svcs.-SPS - MS	11-000-219-800-033-08-00	CST - Dues & Membership - MS	\$70
4.	11-000-218-500-035-12-00	Guidance-Other Purch. Svcs.-SPS-MHS	11-000-219-800-035-08-00	CST - Dues & Membership - MHS	\$70
5.	11-000-218-500-040-12-00	Guidance-Other Purch. Svcs.-SPS-ALT	11-000-219-800-040-08-00	CST - Dues & Membership - ALT	\$70
6.	11-000-218-500-050-12-00	Guidance-Other Purch. Svcs.-SPS - WS	11-000-219-800-050-08-00	CST - Dues & Membership - WS	\$70
7.	11-000-219-105-030-03-00	Salaries - CST Secretaries - CS	11-000-219-104-030-03-00	Salaries - CST - CS	\$1
8.	11-000-219-105-033-07-00	Salaries - CST Secretaries - MS	11-000-219-104-030-03-00	Salaries - CST - CS	\$1
9.	11-000-219-105-035-04-00	Salaries - CST Secretaries- MHS	11-000-219-104-030-03-00	Salaries - CST - CS	\$1
10.	11-000-219-105-040-05-00	Salaries - CST Secretaries - ALT	11-000-219-104-030-03-00	Salaries - CST - CS	\$1
11.	11-000-219-105-050-06-00	Salaries - CST Secretaries - WS	11-000-219-104-030-03-00	Salaries - CST - CS	\$1
12.	11-000-221-102-033-07-00	Salaries - Curriculum Coordinators - MS	11-000-221-176-033-07-00	Salaries - Integration Specialist - MS	\$1

13.	11-000-221-102-035-04-00	Salaries - Curriculum Coordinators-MHS	11-000-221-176-033-07-00	Salaries - Integration Specialist - MS	\$1
14.	11-000-221-102-040-05-00	Salaries - Curriculum Coordinators- ALT	11-000-221-176-033-07-00	Salaries - Integration Specialist - MS	\$1
15.	11-000-221-102-050-06-00	Salaries - Curriculum Coordinators - WS	11-000-221-176-033-07-00	Salaries - Integration Specialist - MS	\$1
16.	11-000-221-105-030-03-00	Salaries - Curriculum Secretary - CS	11-000-221-176-033-07-00	Salaries - Integration Specialist - MS	\$1
17.	11-000-221-105-033-07-00	Salaries - Curriculum Secretary - MS	11-000-221-176-033-07-00	Salaries - Integration Specialist - MS	\$1
18.	11-000-221-105-035-04-00	Salaries - Curriculum Secretary - MHS	11-000-221-176-033-07-00	Salaries - Integration Specialist - MS	\$1
19.	11-000-221-105-040-05-00	Salaries - Curriculum Secretary - ALT	11-000-221-176-033-07-00	Salaries - Integration Specialist - MS	\$1
20.	11-000-221-105-050-06-00	Salaries - Curriculum Secretary - WS	11-000-221-176-033-07-00	Salaries - Integration Specialist - MS	\$1
21.	11-000-240-199-030-00-00	Vacation Day Payout - Retirement - CS	11-000-240-600-033-07-10	Admin. Supplies - Middle	\$1,739
22.	11-000-240-199-033-00-00	Vacation Day Payout - Retirement - MS	11-000-240-600-033-07-10	Admin. Supplies - Middle	\$1,739
23.	11-000-240-199-035-00-00	Vacation Day Payout - Retirement- MHS	11-000-240-600-033-07-10	Admin. Supplies - Middle	\$1,739
24.	11-000-240-199-040-00-00	Vacation Day Payout - Retirement - ALT	11-000-240-600-033-07-10	Admin. Supplies - Middle	\$1,739
25.	11-000-240-199-050-00-00	Vacation Day Payout - Retirement - WS	11-000-240-600-033-07-10	Admin. Supplies - Middle	\$1,739
26.	11-000-266-100-000-00-00	Salaries - Security	11-000-262-100-000-09-00	Salaries - Custodians	\$2,700
27.	11-000-266-610-030-09-03	Security - Supplies - CS	11-000-262-622-030-09-03	Electricity - CS	\$6,430
28.	11-000-266-610-033-09-07	Security - Supplies - MS	11-000-262-622-033-09-07	Electricity - MS	\$7,480
29.	11-000-266-610-035-09-04	Security - Supplies - MHS	11-000-262-622-035-09-04	Electricity - MHS	\$5,390
30.	11-000-266-610-040-09-05	Security - Supplies - ALT	11-000-262-622-040-09-05	Electricity - ALT	\$7,670
31.	11-000-266-610-050-09-06	Security - Supplies - WS	11-000-262-622-050-09-06	Electricity - WS	\$8,490
32.	11-000-291-220-000-00-00	Social Security	11-000-291-280-000-00-00	Tuition Reimbursement	\$7,032
33.	11-150-100-320-000-08-00	Home Instruction - Purchased Services	11-150-100-101-000-00-00	Home Instruction - Salaries	\$2,000
34.	11-190-100-610-050-00-06	District Supplies - WS	11-190-100-640-050-12-00	Textbooks - Series Replacement - WS	\$580
35.	12-000-252-730-000-11-01	Admin. - Technology Equipment	11-000-291-270-000-00-00	Health Benefits	\$24,473
36.	12-000-261-730-033-09-07	Maintenance Equipment - MS	11-000-261-610-033-09-07	Maintenance Supplies - MS	\$6,344
37.	12-000-261-730-035-09-04	Maintenance Equipment - MHS	11-000-261-610-035-09-04	Maintenance Supplies - MHS	\$3,950
38.	12-000-262-730-000-09-00	Operations & Maintenance Equipment	11-000-261-610-040-09-05	Maintenance Supplies - ALT	\$2,128
39.	12-000-270-732-000-10-00	Transportation Equipment	11-000-270-615-000-10-00	Transportation Supplies	\$2,128
40.	12-000-400-450-000-00-00	Construction Services	11-000-291-270-000-00-00	Health Benefits	\$28,670
41.	12-130-100-730-033-07-00	Instructional Equipment - MS	11-000-291-270-000-00-00	Health Benefits	\$34,072
42.	13-422-100-101-000-00-01	Summer Fun - Teachers - Remedial	11-130-100-101-033-07-00	Salaries - Grades 6-8 Teachers - MS	\$630
43.	13-422-100-101-000-00-02	Summer Fun - Teachers - Extended SY	13-422-100-500-000-00-00	Summer Fun - Other Purchased Svcs.	\$900

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

B.5. Library Renovations

RESOLVED, that the Board of Education hereby approves the renovations for the elementary school libraries, at a cost not to exceed \$350,000.

B.6. Transportation for Out-of-District Students - SCESC - ESY

RESOLVED, that the Board of Education approves the transportation contract with Somerset County ESC for 2019-2020 ESY transportation for Out-of-District students as follows:

School	Student ID #	Cost
Ridge HS	6440285665	\$2,350.40
Hunterdon Prep	6672870988	\$3,525.60

B.7. Grant Money

RESOLVED, that the Board of Education accepts the Grant Monies from the Somerset County Municipal Youth Services Commission for the following Middle School Programs:

Program	Amount
Boys Council	\$2,274.00
Girls Circle	\$2,274.00
Save Promise	\$2,576.00

B.8. Street Rezoning

RESOLVED, the Board of Education approves rezoning the following street from the Angelo L. Tomaso School Zone to the Central School Zone, beginning in September, 2019:

- North Lane

No current students are affected by this change.

B.9. Sale of Obsolete Items

RESOLVED, that the Board of Education declares as obsolete the following items:

Item Type	Make	Serial Number
Savin Duplicator	G13976	N1680700098
Assorted Tech supplies: EMachines e 200hv Monitors (13), Dell P190ST Monitors (2), Dell E171FP Monitor (1), Dell 1708FPT Monitor (1), Samsung Chromebooks Model XD303C12 (17), Smartboards (20), Dell Chromebooks Model 11 (165), Dell Latitude Laptops Models 5520 and 5530 (90), Assorted keyboards (9), Model 3400 HP Switch (4), Model 2910 HP Switch (3), Model 2520G POE HP Switch (3), Model 1020e Meru Access Points (85)	Assorted	Assorted
Atomic Clocks (100)	Assorted	Assorted
Chairs (107), desks (33), tables (2), shelving (4), cabinets (3), chalkboard (1), Mobile Smartboard (1)	Assorted	Assorted

BE IT FURTHER RESOLVED, that the Board of Education approves the sale or disposal of the listed equipment in accordance with N.J.S.A. 18A:18A:45 – Sale of Property.

B.10. Approval For HVAC Upgrades at Central School

RESOLVED, that the Board of Education approves a contract with its Architect of Record, Parette Somjen Associates, for the district's HVAC Upgrades at Central School project. Authorization includes update of the district's Long Range Facilities Plan, if required, as well as the solicitation of bids.

B.11. Approval For HVAC Upgrades at Angelo L. Tomaso

RESOLVED, that the Board of Education approves a contract with its Architect of Record, Parette Somjen Associates, for the district's HVAC Upgrades at Angelo L. Tomaso project. Authorization includes update of the district's Long Range Facilities Plan, if required, as well as the solicitation of bids.

B.12. Approval For Partial Roof Replacement
RESOLVED, that the Board of Education approves a contract with its Architect of Record, Parette Somjen Associates, for the district's Partial Roof Replacement at Middle School project. Authorization includes update of the district's Long Range Facilities Plan, if required, as well as the solicitation of bids.

B.13. Approval For Partial Window Replacement
RESOLVED, that the Board of Education approves a contract with its Architect of Record, Parette Somjen Associates, for the district's Partial Window Replacement at Central School project. Authorization includes update of the district's Long Range Facilities Plan, if required, as well as the solicitation of bids.

C. Personnel/Student Services

C.1. Employment for the 2019-2020 School Year
RESOLVED, upon recommendation from the Superintendent that the Board of Education approves the following Personnel items including the emergent employment of the following employees (indicated by *) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position/PCR	Location	Degree	Step	Salary	Effective Date	Tenure	Discussion
Tam Quach	Grade 1 Teacher 02-40-22/bjz	ALT	BA	1	\$58,240	8/28/2019 - 6/30/2020	N	New Section
Brielle Crowe	Grade 2 Teacher 02-30-22/and	Central	MA	6-7	\$69,245	8/28/2019 - 6/30/2020	N	Replacing employee #2503

C.2. Substitute Teachers 2019-2020
RESOLVED, that the Board of Education approves the list of substitute teachers, dated July 10, 2019, for the 2019-2020 school year.

C.3. Retirement/Resignation
RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:

Name	Position	Location	Retirement/Resignation	Dates of Service
Maryanne DuBois	Paraprofessional 32.5 hours 08-35-08/biv	MH	Resignation	4/22/2019 - 6/30/2019
Melanie Maida	Leave Replacement School Counselor 02-33-23/ax	WMS	Resignation	1/2/2019 - 6/30/2019
Amanda Rodrigues	Physical Education Teacher 02-35-17/ayx 02-30-22/ayw	MH/CS	Resignation	9/1/2005 - 7/1/2019

- C.4. Summer Fun 2019 Staff
RESOLVED, that the Board of Education approves the following for Summer Fun 2019 Staff:

Name	Position
Caitlin Atkinson	Substitute Teacher
Doris Zanchelli	Substitute Nurse
Patricia Paradiso	Substitute Nurse
Keith LaBadie	Before & Aftercare
Kaen Bennette	Before & Aftercare
Ashley Allegra	Before & Aftercare
Anosh Abraham	Aftercare
Cathryn Ticchio	Paraprofessional
Natalie Caterisano	Before & Aftercare

- C.5. Summer Fun 2019 Staff
RESOLVED, that the Board of Education approves the following revised salaries for Summer Fun 2019:

Name	From	To
Jonathan Katz	Paraprofessional \$16/hr	Paraprofessional \$11/hr
Amanda Gaensler	Paraprofessional \$13/hr	Paraprofessional \$11/hr
Hannah Fuller	Paraprofessional \$11/hr	Paraprofessional \$13/hr

- C.6. Transfer/Change in Assignment
RESOLVED, that the Board of Education approves the transfer/change in assignment of the following district staff:

Name	From	To	Degree	Salary /Step	Effective Date	Discussion
Patricia Iannacone	Grade 2 Teacher, CS 02-30-22/and	Kindergarten Teacher, CS 02-30-22/bab	MA+45	17-18 \$88,219.00	8/28/2019 - 6/30/2020	New Section
Natalie Caterisano	Paraprofessional 32.5hrs, ALT 08-40-08/bgh	Paraprofessional 32.5hrs, MH 08-35-08/biv	NA	9-10 \$29,230.00	8/28/2019 - 6/30/2020	To replace employee #2883

- C.7. Approval of IDEA Preschool Payroll Monies
RESOLVED, that the Board of Education hereby approves the use of the FY2020 IDEA Preschool Grant monies in the amount of \$16,355 for salary support as follows:

Employee ID	Full Salary	Salary Funds from IDEA	%
#2207	\$26,990	\$16,355	60.6%

- C.8. Warren Township School District Nurses SNAP to Genesis Prep
RESOLVED, that the Board of Education approves the following district nurses to work to prepare for transition to Genesis Nursing Module, as per the WTEA negotiated agreement, for 35 total hours at a rate of \$50 per hour. The total cost is not to exceed \$1,750.00:

Jan Brennan	Tatiana Neri
Sharon Carroll	Doris Zanchelli
Lisa Lontai	

- C.9. After School Clubs and Activities
RESOLVED, that the Board of Education adjusts the stipend amount of the following Clubs/Club Leader at Warren Middle School:

Name	Club	Old Amount	New Amount
James Zilinski, Jr.	STS	\$735	\$1,127

- C.10 Summer Work - Special Services Department
RESOLVED, that the Board of Education approves district staff to conduct summer evaluations, therapy hours (in-district), scheduling and IEP meetings, per the list dated July 10, 2019, at a cost not to exceed \$78,460. (This motion supersedes previous motion from June 17, 2019.)

D. Policy

- D.1. Policy – Second Reading
RESOLVED, that the Board of Education approves the second reading of the following policy:

Number	Name	New/Revision	Source of Changes
5756	Transgender Students	Revision	District Counsel

- XV. Unfinished Business
XVI. New Business
XVII. Public Commentary (any topic)
XVIII. Adjourn

2018-2019 Board Goals

1. Define whole child priorities.
2. Determine a facilitator for a strategic planning process.
3. Develop a communications strategy for the referendum.
4. Review Bylaw 0155 (Board Committees).

2018-2019 District Goals

1. Develop programs and practices that Support each student and staff member in learning about and practicing a lifestyle that is socially, emotionally, and mentally healthy.
 - a. Whole Child connection - Healthy, Safe
2. Implement consistent safety and security procedures and practices throughout the district.
 - a. Whole Child connection - Healthy, Safe
3. Increase access to opportunities that enrich the student experience.
 - a. Whole Child connection - Engaged, Supported, Challenged
4. Design and implement interdisciplinary capstone experiences that encourage students to think critically, solve challenging problems, and develop such skills as oral communication, public speaking, research skills, media literacy, teamwork, planning, self-sufficiency, or goal-setting at each school level transition point.
 - a. Whole Child connection - Engaged, Supported, Challenged