

# WARREN TOWNSHIP SCHOOLS

Board of Education Meeting \*January 7, 2019 \* 7:00 PM

## Warren Middle School

I. Call to Order and Statement by Board Secretary Patricia Leonhardt

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 8, 2018. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes-Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Election Results

For entry into the minutes, Mrs. Leonhardt provided the Somerset County Clerk certified results of the Annual School Election, held on November 6, 2018:

Watchung Hills Regional - One (1) Three Year Board of Education Seat

- Gregory Przybylski

Warren Township - Three (3) Three Year Board of Education Seats

- Aaron Bellish
- Marc Franco
- Naresh Chand

IV. Oath of Office

- The Oath of Office will be administered to Mr. Bellish and Mr. Franco by Mrs. Leonhardt. (Dr. Chand, unavailable to attend this meeting, will take the Oath of Office at a later date.)

V. Roll Call

___Aaron Bellish	___Naresh Chand	___Jeannine Sarosy
___Christian Bellmann	___Lisa DiMaggio	___Ayanna Taylor-Venson
___David Brezee	___Marc Franco	___Patricia Zohn

VI. Election of Board Officers

A. President: \_\_\_\_\_

The newly elected Board President will preside over the remainder of the meeting.

B. Vice President: \_\_\_\_\_

VII. Annual Reorganization Action Items

A. Policies

RESOLVED, the Board of Education approves adoption of current Board Policies & Bylaws for the Calendar Year 2019.

B. Service Appointments

RESOLVED, the Board of Education approves the following:

1. The Echoes-Sentinel as the official school district newspaper for the Calendar Year 2019.
2. The Courier News and Star-Ledger as official alternate newspapers to be used in lieu of the Echoes-Sentinel, when necessary, for the Calendar Year 2019.
3. TAP into Warren and the Echoes-Sentinel (online version) as official electronic news sources for the Calendar Year 2019.
4. The appointment of Cleary Giacobbe Alfieri Jacobs, LLC as Board Attorneys for the Calendar Year 2019 at an hourly rate of \$150 (non fair and open), at an approximate total cost not to exceed \$50,000.
5. The appointment of Sciarrillo, Cornell, Merlino, McKeever & Osborne, as limited counsel for ongoing construction and Special Education matters for the Calendar Year 2019 at an hourly rate of \$165 (non fair and open), at an approximate total cost not to exceed \$15,000.
6. The appointment of Parette Somjen Architects, LLC as the architect of record (non fair and open) for the Calendar Year 2019, at an approximate total cost not to exceed \$30,000, at the following hourly rates:
  - a) Principal \$164
  - b) Partner \$164
  - c) Director \$154
  - d) Senior Associate \$154
  - e) Associate \$143

and additional rates and terms as specified in the contract.

C. Board Meeting Dates

RESOLVED, the Board of Education approves the following list of meetings for the Calendar Year 2019.

### WARREN TOWNSHIP BOARD OF EDUCATION 2019 MEETING SCHEDULE

(NOTE: All meetings will be held on a Monday in the Library at the Middle School unless otherwise noted)

DATE	TIME
January 7, 2019 REORGANIZATION	7:00pm
January 22, 2019 TUESDAY	6:00pm
February 4, 2019	7:00pm
February 19, 2019 TUESDAY	7:00pm (at WS)
March 11, 2019	7:00pm
March 25, 2019	7:00pm (at CS)
April 8, 2019	7:00pm (at ALT)
April 22, 2019	7:00pm (at MH)

May 6, 2019	7:00pm
May 20, 2019	7:00pm
June 3, 2019	7:00pm
June 17, 2019	7:00pm
July 15, 2019	4:00pm
August 19, 2019	7:00pm
September 3, 2019 TUESDAY	7:00pm
September 16, 2019	7:00pm
October 7, 2019	7:00pm
October 28, 2019	7:00pm
November 11, 2019	7:00pm
November 25, 2019	7:00pm
December 16, 2019	7:00pm
January 6, 2020 REORGANIZATION	7:00pm

D. Board Member Code of Ethics

RESOLVED, the Board of Education acknowledges that each Board Member has received a copy of the Code of Ethics as follows:

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the Superintendent.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the Superintendent and will act on such complaints at public meetings only after failure of an administrative solution.

- E. District Mission Statement  
RESOLVED, the Board of Education readopts the district's mission statement as follows:  
"The mission of the Warren Township School District is to provide, through a safe, nurturing yet challenging environment, all students with an outstanding education that engages students and fosters academic excellence, healthy social and emotional development, and a lifelong passion for learning."
- F. Appointments
1. The election of \_\_\_\_\_ as Board Representative to the NJSBA Delegate Assembly for the Calendar Year 2019 and the election of \_\_\_\_\_ as the alternate.
  2. The election of \_\_\_\_\_ as the Board Representative to the Somerset County Educational Services Commission for the Calendar Year 2019 and the election of \_\_\_\_\_ as the alternate.
  3. The election of \_\_\_\_\_ as Board Representative to the Watchung Hills Municipal Alliance Committee for the Calendar Year 2019 and the election of \_\_\_\_\_ as the alternate.
  4. The appointment of the Superintendent of Schools as the Board Representative to the Morris Union Jointure Commission Board of Education for the Calendar Year 2019.
  5. The appointment of the Superintendent of Schools and Board of Education president as liaisons to the Warren Township committee.
- G. Evaluation Instruments  
RESOLVED, that the Board of Education readopts district evaluation systems as follows:
- Kim Marshall Principal Evaluation system as evaluation system for building administrators as well as curriculum supervisors.
  - Danielson Framework for Teaching as evaluation systems for the district's teaching staff.
- H. Independent Educational Evaluations  
RESOLVED, that the Board of Education does hereby establish the maximum reasonable and customary rates for Independent Educational Evaluations (IEE) as per Policy 2468 for the 2018-2019 School Year as follows:

Evaluation Type	Rate
Speech and Language	\$600
Occupational Therapy	\$600
Physical Therapy	\$600
Educational	\$600
Psychological	\$600
Neurodevelopmental	\$850
Neurological	\$850
Psychiatric	\$850
Assistive Technology Assessment	\$950
Augmentative Communication Assessment	\$950

- I. 2019-2020 School Year Tuition Rates  
RESOLVED, that the Board of Education approves the following as the 2019-2020 tuition rates.
  - Kindergarten- Grade 5: \$12,240
  - Grades 6 - 8: \$14,280
  
- J. 2019-2020 School Year Tuition Rates for Employees' Children  
RESOLVED, that the Board of Education approves the following as the 2019-2020 tuition rates for children of staff members.
  - Kindergarten- Grade 8: \$4,080

\*\*\*\*\*End of Reorganization Items\*\*\*\*\*

- VIII. Minutes
  - RESOLVED, that the Board of Education approves the public session minutes of the December 11, 2018 Board Meeting.

IX. Correspondence and Information

- HIB Information

Total # of Investigations:

Total # of Determined Bullying Incidents:

1  
\_\_\_\_\_

1  
\_\_\_\_\_

- Suspension Report

In School:

Out of School:

0  
\_\_\_\_\_

0  
\_\_\_\_\_

- Fire Drills

ALT  
December 3

Central  
December 3

Mt. Horeb  
December 12

Woodland  
December 17

Middle  
December 4

- Security Drills

ALT  
December 18  
Active Shooter

Central  
December 19  
Active Shooter

Mt. Horeb  
December 19  
Active Shooter

Woodland  
December 6  
Active Shooter

Middle  
December 6  
Active Shooter

- X. President's Remarks -

- XI. Superintendent's Remarks - Dr. Matthew Mingle

- XII. Public Hearing

- Policy 2361 - Acceptable Use of Computer Networks/Computers and Resources

- XIII. Presentations

- 2017-2018 Preliminary Audit - Steven J. McDermott, Suplee, Clooney & Company

- XIV. Discussion
- XV. Committee Reports
- XVI. Public Commentary (agenda items only)

**Note on public input at BOE meetings:** Board Policy #9322, adopted on January 21, 2013, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XVII. Items for Board Consideration/Action

A. Education

- A.1. HIB Report  
RESOLVED, that the Board of Education approves the HIB Report submitted by the Superintendent for the period ending on December 11, 2018.

B. Finance/Operations/Transportation

- B.1. Payment of Bills  
RESOLVED, that the Board of Education approves the payment of bills for the period December 12, 2018 through December 31, 2018 in the amount of \$3,584,619.72.

- B.2. Transportation Contracts for Out of District Students  
RESOLVED, that the Board of Education approves the transportation contracts with Somerset County Educational Services Commission for 2018-2019 School year transportation for out of district students as follows:

Contractor	Student ID#	School	Cost
SCESC	4822586417	Spectrum 360	\$37,220
SCESC	1405701923	Cambridge School	\$35,264

(This motion supersedes original motion from Sept. 4, 2018.)

C. Personnel/Student Services

- C.1. Employment for the 2018-2019 School Year  
RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by \*) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position/PCR	Location	Degree	Step	Salary	Effective Date	Discussion
Laura Colantoni	Leave Replacement Science Teacher	MS	BA	2	\$58,855	9/20/2018 -3/29/2019 (This motion supersedes previous motion August 20, 2018.)	Replacing employee #2684

C.2. Substitute Teacher

RESOLVED, that the Board of Education approves the following to be appointed as a substitute teacher for the 2018-2019 school year.

Name
Felber, Kimberly

C. 3. Long Term Substitutes

RESOLVED, that the Board of Education approves the following Long Term Substitutes:

Name	Effective Date	Discussion
Kimberly Felber	1/2/2019 - 1/31/2019	For employee #1128
Tam Quach	12/7/2018 - 2/25/2019 (This motion supersedes the previous motion approved December 11, 2018.)	For employee #1952

C.4. Leave Request

RESOLVED, that the Board of Education approves the following leave requests:

Employee ID	Paid/Unpaid
2280	FMLA - April 29, 2019 through June 30, 2019 (paid) NJFLA - August 28, 2019 through October 8, 2019 (unpaid)
1120	FMLA - February 7, 2019 through April 5, 2019 (paid)
2737	FMLA - January 2, 2019 through January 11, 2019 (paid)
1952	FMLA - November 21, 2018 through January 11, 2019 (paid) FMLA - January 14, 2019 through January 22, 2019 (unpaid) (This motion supersedes the previous motion approved December 11, 2018.)
3228	FMLA - December 14, 2018 through January 1, 2019 (paid) FMLA - January 2, 2019 through January 22, 2019 (unpaid)
2963	FMLA - October 5, 2018 through November 21, 2018 (paid) FMLA - November 26, 2018 through January 4, 2019 (unpaid) Extended Leave - January 7, 2019 through January 28, 2019 (unpaid)
3043	FMLA - October 15, 2018 through November 1, 2018 (paid) FMLA - November 1, 2018 through January 11, 2019 (unpaid) Extended Leave January 14, 2019 through January 28, 2019 (unpaid)

3282	October 15, 2018 through January 31, 2019 (unpaid with benefits) (This motion supersedes the previous motion approved December 11, 2018.)
------	--

C.5. After School Clubs and Activities

RESOLVED, that the Board of Education adjusts the stipend amount of the following Clubs/Club Leaders at Warren Middle School:

Name	Club	New Amount
Dan Ticchio	Ping Pong	\$735
Vivien Plesmid	Ping Pong	\$735
Lauren Regal	Yearbook	\$588
Cynthia Cassidy	Yearbook	\$882

C.6. Bus Arrival Supervision

RESOLVED, that the Board of Education approves the following Bus Arrival Supervisors at Warren Middle School, at a prorated stipend amount of \$500 per marking period, per staff member:

Name	Amount	Effective Date
Lauren Regal	\$783	9/1/18-12/31/18
Sangita Oboh	\$1,217	1/1/19-6/30/19

C.7. Warren Academy Courses Instructor Stipend 2018-2019

RESOLVED, that the Board of Education approves the following staff for reimbursement as an Instructor. Each instructor will be reimbursed at the WTEA contractual rate \$50.00 per hour. The total cost shall not exceed \$3,300.

Staff Member	Course	Date	Prep Hours	Instructor Hours	Cost Total
Michelle Barbagallo	Cueing vs prompting the hierarchy and how to fade	Jan 17, 2019	1.5	0.5	\$100
Frances Blabolil	Perspectives on Autism	Jan 17, 2019	6	2	\$400
Frances Blabolil	Topics in Special Education: Learning Disabilities- Diagnosis and Remediation	Feb 21, 2019	3	1	\$200
Frances Blabolil	Understanding Psychological and Educational Assessment: What the Educator Needs to Know	Jan 24, 2019	3	1	\$200
Chris Burkhardt	BrainPOP - Make-a-Movie	Jan 14, 2019	1	1	\$100
Cynthia Cassidy	Nearpod	Feb 11, 2019	3	1	\$200
Rebecca Hartman	Perspectives on Autism	Jan 17, 2019	6	2	\$400
Rebecca Hartman	Topics in Special Education: Learning Disabilities- Diagnosis and Remediation	Feb 21, 2019	3	1	\$200
Rebecca Hartman	Understanding Psychological and Educational Assessment: What the Educator Needs to Know	Jan 24, 2019	3	1	\$200



Simone Miller	NGSS Formative assessments in student inquiry	Jan 14 and 28, 2019	6	2	\$400
Michelle Zgombic	Encore: Google Earth and Maps	Mar 7, 2019	4.5	1.5	\$300
Michelle Zgombic	Let's Get Organized! Part II GCalendar and GKeep	Jan 24, 2019	4.5	1.5	\$300
Michelle Zgombic	Video Creation Using Screencastify and WeVideo	Feb 27, 2019	4.5	1.5	\$300

C.8. Additional Hours

RESOLVED, that the Board of Education approves the following additional hours:

Name	Student #	Club/Purpose	Starting Date	Cost
Nancy Lauber	8433407152	Gold Band	March 4, 2019	\$255

XVIII. Unfinished Business

XIX. New Business

XX. Public Commentary (any topic)

**Note on public input at BOE meetings:** Board Policy #9322, adopted on January 21, 2013, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XXI. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege and specific prospective or current employees unless all who could be adversely affected request an open session; and protection of public safety and property and/or investigations of possible violations or violations of law

Action will not be taken upon return to public session;

the length of the meeting is anticipated to be approximately 15 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XXII. Adjourn

2018-2019 Board Goals

1. Define whole child priorities.
2. Determine a facilitator for a strategic planning process.
3. Develop a communications strategy for the referendum.
4. Review Bylaw 0155 (Board Committees).

2018-2019 District Goals

1. Develop programs and practices that Support each student and staff member in learning about and practicing a lifestyle that is socially, emotionally, and mentally healthy.
  - a. Whole Child connection - Healthy, Safe
2. Implement consistent safety and security procedures and practices throughout the district.
  - a. Whole Child connection - Healthy, Safe
3. Increase access to opportunities that enrich the student experience.
  - a. Whole Child connection - Engaged, Supported, Challenged
4. Design and implement interdisciplinary capstone experiences that encourage students to think critically, solve challenging problems, and develop such skills as oral communication, public speaking, research skills, media literacy, teamwork, planning, self-sufficiency, or goal-setting at each school level transition point.
  - a. Whole Child connection - Engaged, Supported, Challenged