

# WARREN TOWNSHIP SCHOOLS

Board of Education Meeting \* January 27, 2020 \* 6:30 PM  
Warren Middle School

I. Call to Order and Statement of Presiding Officer Christian Bellmann, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 7, 2020. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___ Aaron Bellish	___ David Brezee	___ Ayanna Taylor-Venson
___ Christian Bellmann	___ Lisa DiMaggio	___ Patricia Zohn
___ Mark Bisci	___ Marc Franco	

IV. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

matter rendered confidential by federal or state law

material the disclosure of which constitutes an unwarranted invasion of individual privacy

Action will be taken upon return to public session;

the length of the meeting is anticipated to be approximately 30 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**\*NOTE: It is anticipated that the regular business portion of the meeting will begin at approximately 7:00 P.M.**

V. Interview BOE Candidates

VI. Executive Session - BOE Candidate Selection

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

material the disclosure of which constitutes an unwarranted invasion of individual privacy.

Action will be taken upon return to public session;

the length of the meeting is anticipated to be approximately 20 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

VII. Appointment/Oath of Office  
Motion to approve \_\_\_\_\_ as a member of the Warren Township Board of Education.

Mrs. Leonhardt will administer the Oath of Office.

VIII. Minutes  
• RESOLVED, that the Board of Education approves the public and private session minutes of the January 6, 2020 Board Meeting.

IX. Correspondence and Information

· HIB Information

Total # of Investigations:

Total # of Determined Bullying Incidents:

0

0

· Suspension Report

In School:

Out of School:

0

0

X. President's Remarks – Mr. Christian Bellmann

XI. Superintendent's Remarks – Dr. Matthew Mingle

XII. Presentation

XIII. Discussion

XIV. Committee Reports

XV. Public Commentary (agenda items only)

**Note on public input at BOE meetings:** Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XVI. Items for Board Consideration/Action

A. Education

- A.1. HIB Report  
RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on January 6, 2020.
- A.2. Field Trip Destinations  
RESOLVED, that the Board of Education hereby approves the following field trip destinations for the 2019-2020 School Year:
- Lord Stirling Park
  - Princeton Plasma Physics Lab
- A.3. Student Safety Data System Summary Report  
RESOLVED, that the Board of Education approves the Student Safety Data System Summary Report submitted by the Superintendent for the period September 1, 2019 through December 31, 2019.
- A.4. HIB Case #6550  
RESOLVED, that the Board of Education \_\_\_\_\_ (affirms, rejects, modifies) the Superintendent's determination regarding HIB Incident #6550.
- A.5. Home Instruction  
RESOLVED, that the Board of Education approves up to 10 hours per week of home instruction for Student #4137825245, beginning on or about January 24, 2020, for up to eight weeks, at a rate of \$50 per hour, at a cost not to exceed \$4,000.

B. Finance/Operations/Transportation

- B.1. Payment of Bills  
RESOLVED, that the Board of Education approves the payment of bills for the month of January 2020 in the amount of \$2,467,437.64.
- B.2. Board Secretary's and Treasurer's Report  
WHEREAS, the Board of Education has received the report of the secretary for the month of December, 2019; and  
WHEREAS, this report shows the following balances on December 31, 2019:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$11,835,236.96		\$1,063,861.93
(10) General Current Expense		\$38,614.00	
(11) Current Expense		\$2,430,719.84	
(12) Capital Outlay		\$69,300.52	
(13) Special Schools		\$17,428.43	
(20) Special Revenue Fund	(\$52,926.58)	\$38,829.94	\$0.00
(30) Capital Projects Fund	\$4,691,711.08	(\$851,477.82)	(\$1,763,502.48)
(40) Debt Service Fund	\$60,336.00	\$0.00	\$0.00
TOTAL GOVERNMENTAL FUNDS	\$16,534,357.46	\$1,743,414.91	(\$699,640.55)
(60) Milk Fund	\$15,042.58	\$ (26,000.00)	\$ 5,198.02
(61) Juice and Water Fund	\$4,842.03	\$ (11,000.00)	\$ 1,811.56
TOTAL ENTERPRISE FUNDS	\$19,884.61	(\$37,000.00)	\$7,009.58

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.3. Budget Transfers for the Month of December 2019

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 6422:

	TO:		FROM:		
1.	11-000-218-600-050-06-00	Guidance Supplies - WS	11-000-240-600-050-06-10	Admin. Supplies - WS	\$1,968
2.	11-000-222-600-035-04-10	Library Supplies - MHS	11-190-100-610-035-04-10	Instructional Supplies - MHS	\$1,000
3.	11-000-223-500-030-12-00	Staff Training - Other Purchased Service - CS	11-190-100-640-030-12-00	Textbooks - Series Replacement - CS	\$500
4.	11-000-223-500-033-12-00	Staff Training - Other Purchased Services - MS	11-190-100-640-033-12-00	Textbooks - Series Replacement - MS	\$500
5.	11-000-223-500-035-12-00	Staff Training - Other Purchased Services - MHS	11-190-100-640-035-12-00	Textbooks - Series Replacement - MHS	\$500
6.	11-000-223-500-040-12-00	Staff Training - Other Purchased Services - ALT	11-190-100-640-040-12-00	Textbooks - Series Replacement - ALT	\$500
7.	11-000-223-500-050-12-00	Staff Training - Other Purchased Services - WS	11-190-100-640-050-12-00	Textbooks - Series Replacement - WS	\$500
8.	11-000-252-580-000-11-01	Workshops & Travel-Technology	11-130-100-101-033-07-00	Salaries - Grades 6-8 Teachers	\$1,000
9.	11-000-270-514-000-10-00	Contracted Special Ed Transportation	11-000-270-518-000-10-00	Contracted Special Ed Transportation - ESC	\$1,875
10.	11-000-291-280-000-00-00	Tuition Reimbursement	11-000-291-270-000-00-00	Health Benefits	\$30,000
11.	11-190-100-800-035-04-00	Field Trip Admission - MHS	11-000-223-580-035-04-00	Workshops & Travel - MHS	\$65
12.	11-190-100-800-050-06-00	Field Trip Admission - WS	11-000-223-580-050-06-00	Workshops & Travel - WS	\$65
13.	11-214-100-500-030-08-00	Autism - Other Purchased Services - CS	11-214-100-610-030-08-00	Autism Supplies - CS	\$225
14.	11-214-100-500-033-08-00	Autism - Other Purchased Services - MS	11-214-100-610-033-08-00	Autism Supplies - MS	\$225
15.	11-219-100-101-033-07-00	Special Ed - Home Instruction - Salaries - MS	11-219-100-320-050-08-00	Special Ed - Home Instruction - Purchased Services - WS	\$300
16.	12-130-100-730-033-07-00	Instructional Equipment - MS	11-130-100-101-033-07-00	Salaries - Grades 6-8 Teachers	\$4,815

B.4. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' Policy 6471-School District Travel, travel by school district employees and Board of

Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/ Conference	Location	Month/Yr	Cost
Paula Williams	CS	New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educators Spring Conference	New Brunswick	May 2020	\$274
Jeffrey Heaney	WS	Bureau of Education and Research: Help Students Develop a Positive Growth Mindset	West Orange	Mar 2020	\$305
Alexandra Pranzo	WS	Bureau of Education and Research: Help Students Develop a Positive Growth Mindset	West Orange	Mar 2020	\$289
Jeff Sutherland	MS	New Jersey Association for Health, Physical Education, Recreation and Dance Conference	Long Branch	Feb 2020	\$352
Myranda Shimko	MS	Supporting at Risk English Language Learners in Literacy Development Pre-Referral Interventions and Appropriate Assessment Approaches	Garwood	Mar 2020	\$220
Lauren Valera	WS	Supporting at Risk English Language Learners in Literacy Development Pre-Referral Interventions and Appropriate Assessment Approaches	Garwood	Mar 2020	\$220
Emily Niclas	WS	Supporting at Risk English Language Learners in Literacy Development Pre-Referral Interventions and	Garwood	Mar 2020	\$220

		Appropriate Assessment Approaches			
Noralys Rebimbas	WS	Foreign Language Educators of New Jersey Annual Conference	Iselin	Mar 2020	\$179
Martha Mendez	MS	Foreign Language Educators of New Jersey Annual Conference	Iselin	Mar 2020	\$189
Hildegarde Jackson	CS	Foreign Language Educators of New Jersey Annual Conference	Iselin	Mar 2020	\$175
Kevin Potter	Maint.	New Jersey School Buildings and Grounds Association Expo 2020	Atlantic City	Mar 2020	\$385
Carol Keirstead	MH	The Fourth Annual Early Childhood Summit	Monroe Twp	Feb 2020	\$157
Linnea Middleton	MH	The Fourth Annual Early Childhood Summit	Monroe Twp	Feb 2020	\$156
Barbara Pellicano	ALT	The Fourth Annual Early Childhood Summit	Monroe Twp	Feb 2020	\$157
Karen Marino	ALT	The Fourth Annual Early Childhood Summit	Monroe Twp	Feb 2020	\$162
Jennifer McMahon	MH	Yoga to Improve Sensory, Self-Regulation and Motor Skills in Kids	Parsippany	Feb 2020	\$220

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

- B.5. HVAC Upgrades at Central and Angelo L. Tomaso Schools Project  
*WHEREAS*, a recommendation was made by the Superintendent of Schools to the Warren Township Board of Education (“Board”) to seek a contract for construction services for the HVAC Upgrades at Central and Angelo L. Tomaso Schools Project (hereinafter “Project”); and

*WHEREAS*, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

*WHEREAS*, on Friday, Jan. 17, 2020 the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq.*;

Vendor	Base	Alternate 1	Total
Industrial Cooling Corp.	\$2,278,000	\$189,000	\$2,467,000
Hanna's Mechanical	\$2,297,750	\$179,600	\$2,477,350
Comfort Mechanical Corp.	\$2,286,192	\$195,500	\$2,481,692
H&S Construction	\$2,481,000	\$170,000	\$2,651,000
EACM Corp.	\$2,544,450	\$172,000	\$2,716,450
Sunnyfield Crop.	\$2,679,000	\$206,000	\$2,885,000
Dumont Mechanical, Inc.	\$2,698,940	\$212,000	\$2,910,940
AMCO Enterprises, Inc.	\$2,934,000	\$203,000	\$3,137,000
Unitemp*	\$2,198,700	\$210,900	\$2,409,600* *Disqualified

WHEREAS, Unitemp's bid contained material defects and was disqualified as a result of the district's attorney review; and  
**WHEREAS**, Industrial Cooling Corporation's bid has been reviewed by the design professionals and attorney and is the lowest and is responsive to the bid requirements for the Project,

***NOW, THEREFORE:***

***BE IT RESOLVED***, that the Board hereby awards the Project, both base bid and alternate, to Industrial Cooling Corporation for two million four hundred sixty-seven thousand dollars (\$2,467,000.00). This contract and all of the project's professional and ancillary fees are to be paid from the monies as authorized in the district's referendum.

**C. Personnel/Student Services**

**C.1. Employment for the 2019-2020 School Year**

**RESOLVED**, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by \*) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position/PCR	Location	Degree	Step	Salary	Effective Date	Tenure	Discussion
Austin Wimbush	1:1 Paraprofessional, 32.5 hrs. 08-50-08/bfa	WS	BA	1	\$25,469	January 28, 2020 - June 30, 2020	No	New Position
Maryanne DuBois	Classroom Paraprofessional 08-35-08/bib	MH	N/A	1	\$23,510 (prorated)	January 28, 2020 - June 30, 2020	No	Replacing employee # 2515

**C.2. Substitute Teachers**

**RESOLVED**, that the Board of Education approves the following to be appointed as substitute teachers for the 2019-2020 school year.

Name
Jody Scharf
Samantha Pellino
Phillip Thaler (returning)

- C.3. Warren Staff Academy Courses Instructor Stipend 2019-2020  
RESOLVED, that the Board of Education approves the following staff for reimbursement as an Instructor. Each instructor will be reimbursed at the WTEA contractual rate \$50.00 per hour. The total cost shall not exceed \$700.00

Name	Course	Date	Prep Hours	Instructor Hours	Cost Total
Frances Blabolil	Understanding Psychological and Educational Assessment: What the Educator Needs to Know	Mar 19, 2020	1	1	\$100
Jacqueline Fattell	Growth Mindset in Action!	Mar 5, 2020	3	1	\$200
Rebecca Hartman	CPI Practice Review & Discussion	Feb 27, 2020	1	1	\$100
Rebecca Hartman	Understanding Psychological and Educational Assessment: What the Educator Needs to Know	Mar 19, 2020	1	1	\$100
Alexandra Pranzo	Growth Mindset in Action!	Mar 5, 2020	3	1	\$200

- C.4. Leave Request  
RESOLVED, that the Board of Education approves the following leave requests:

Employee ID	Paid/Unpaid
#1722	FMLA - January 7, 2020 through January 21, 2020 (paid)
#2737	FMLA - February 6, 2020 through April 16, 2020 (paid) FMLA - April 16, 2020 through May 7, 2020 (unpaid)
#2414	FMLA - August 31, 2020 through November 20, 2020 (unpaid) Extended leave - November 23, 2020 through March 1, 2021 (unpaid)
#0568	FMLA - March 9, 2020 through June 9, 2020 (paid)
#2223	FMLA - January 6, 2020 through January 29, 2020 (paid)
#2693	FMLA - May 4, 2020 through June 15, 2020 (paid) FMLA - June 15, 2020 through June 30, 2020 (unpaid)
#3278	FMLA - January 23, 2020 through February 12, 2020 (½ days) (paid)
#2766	FMLA - January 6, 2020 through January 8, 2020 (paid) FMLA - January 8, 2020 through January 15, 2020 (unpaid) FMLA - January 16, 2020 through January 22, 2020 (paid) FMLA - January 23, 2020 through January 24, 2020 (unpaid)



- C.5. After School Activities/Clubs  
RESOLVED, that the Board of Education approves the following:

Name	Club	Location	Sessions	Cost
Jessica Mironski	Mystery Science Club	WS	15	\$735
Andrew Ahimovic	Amazing Animal Club (Grades 1 & 2)	MH	7	\$0
Cheryl Plager	Amazing Animals (Grades 1 & 2)	ALT	4	\$0
Cheryl Plager	Animal Planet (Kindergarten)	ALT	15	\$0
Kristen Boni	Girls Circle - 6th Grade	MS	10	\$490*
Helen Scully	Girls Circle - 6th Grade	MS	10	\$490*
Lynn Degen	Girls Circle - 7th Grade	MS	10	\$490*
Karen Monti-Balich	Girls Circle - 7th Grade	MS	10	\$490*

\*(Paid for by Somerset County Municipal Youth Services Commission Grant)

- C.6. Clubs/After School Activities - Resignation  
RESOLVED, that the Board of Education approves the resignation of the following Club Advisor:  
a. Christina Beekman Brink, Service Club Advisor, Woodland School, effective January 9, 2020.
- C.7. Compacted Schedule for Summer 2020  
RESOLVED, that the Board of Education approves a four-day compacted work schedule for Summer 2020, from the week of July 6th, up to and including the week of August 17th.
- C.8. Approval to Create Position  
RESOLVED, that the Board of Education hereby approves creating the following position:

Location	Position	PCR	Full-Time Equivalent
WS	1:1 Paraprofessional	08-50-08/bfa	1.0
MH	Head Night Custodian	04-35-10/bla	1.0

- C.9. Transfer of Staff  
RESOLVED, that the Board of Education approves the transfer/change in assignment of the following district staff:

Name	From	To	Effective Date
Spencer Adriaanse	Night Custodian, MH, \$36,000 04-35/10/apz	Head Night Custodian, MH, \$36,500, with stipend (prorated) 04-35-10/bla	2/1/2020 - 6/30/2020

Susan Kline	Reach Teacher, MH, CS, WS and ALT 08-30-22/bdr	Reach Teacher, ALT and MH 02-40-22/bbx	1/8/2020 - 6/30/2020
Lisa Pravato	Classroom Paraprofessional, 30 hrs. per week, \$27,120 08-35-08/bgr	1:1 Paraprofessional, 32.5 hrs per week, \$29,379 08-35-08/bgu	1/28/2020 - 6/30/2020

- C.10. Approval to Abolish Position  
RESOLVED, that the Board of Education hereby approves abolishing the following position:

Location	Position	PCR	Full-Time Equivalent
MH	Night Custodian	04-35/10/apz	1.0

- C.11. Retirement/Resignation  
RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:

Name	Position	Location	Retirement/Resignation	Dates of Service
Melanie Haig	.4 Physical Education Teacher 02-33-22/biu	MS	Resignation	8/28/2019 - 3/13/2020
Anita Brower	Grade 1 Teacher 02-50--22/bgn	WS	Retirement	9/1/1995 - 6/30/2020

- C.12. Additional Hours  
RESOLVED, that the Board of Education approves the following additional hours:

Name	Student #	School	Club/Purpose	Starting Date	Cost
Nancy Lauber	621007	CS	Fifth Grade Vocal Concert	Mar 30, 2020	\$58
Ashley Allegra	622773	CS	Fifth Grade Vocal Concert	Mar 30, 2020	\$56

- C.13. Special Education Service Provider List  
RESOLVED, that the Board of Education approves the following Service Provider rate change for Summit Speech School, from \$145 to \$165 for Teacher of the Deaf for the 2019-2020 school year.

- C.14. Long Term Substitute  
RESOLVED, that the Board of Education approves the following individual as a Long Term Substitute:

Name	Effective Date	Replacing Employee #
Lauren Webster	March 26, 2020 - June 5, 2020	#3450

- XVII. Unfinished Business
- XVIII. New Business
- XIX. Public Commentary (any topic)

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4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XX. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

matter rendered confidential by federal or state law  
 specific prospective or current employees unless all who could be adversely affected  
 request an open session

Action will not be taken upon return to public session;

the length of the meeting is anticipated to be approximately 10 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XXI. Adjourn

2019-2020 Board Goals

1. Negotiate successor collective bargaining agreements with the WTAA and WTEA.
2. Adopt a five-year capital improvement plan.
3. Adopt a strategic plan.

2019-2020 District Goals

1. Develop programs and practices that support each student and staff member in learning about and practicing a lifestyle that is socially, emotionally, and mentally healthy.
  - Whole Child connection - Healthy, Safe, Supported
2. Implement consistent safety and security procedures and practices throughout the district.
  - Whole Child connection - Healthy, Safe
3. Collaboratively develop a strategic plan with community stakeholders by Spring 2020.
  - Whole Child connection - Healthy, Safe, Engaged, Supported, Challenged