

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * January 22, 2019 * 6:00 PM

Warren Middle School

I. Call to Order and Statement of Presiding Officer David Brezee, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 8, 2019. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___Aaron Bellish	___Naresh Chand	___Jeannine Sarosy
___Christian Bellmann	___Lisa DiMaggio	___Ayanna Taylor-Venson
___David Brezee	___Marc Franco	___Patricia Zohn

IV. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege,
specific prospective or current employees unless all who could be adversely affected request an open session and
protection of public safety and property and/or investigations of possible violations or violations of law

Action will be taken upon return to public session;

the length of the meeting is anticipated to be approximately 60 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

***NOTE: It is anticipated that the regular business portion of the meeting will begin at approximately 7:00 P.M.**

V. Minutes

- RESOLVED, that the Board of Education approves the public and private session minutes of the January 7, 2019 Board Meeting.

VI. Correspondence and Information

· HIB Information

Total # of Investigations:

0

Total # of Determined Bullying Incidents:

0

Suspension Report

In School:

Out of School:

0

0

- VII. President's Remarks – Mr. David Brezee
- VIII. Superintendent's Remarks – Dr. Matthew Mingle
- IX. Presentation
 - AlphaBest Mid-Year Update - Cory DuValier, Darryl Price, Jeanette Rysdeck
- X. Discussion
 - 2019-2020 Budget
- XI. Committee Reports
- XII. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

- XIII. Items for Board Consideration/Action
 - A. Education
 - A.1. HIB Report
RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on January 7, 2019.
 - A.2. HIB Report - July 16, 2018
RESOLVED, that the Board of Education affirms the HIB Report submitted by the Superintendent for the period ending on July 16, 2018 Report B.
 - A.3. Out-of-District Tuition
RESOLVED, that the Board of Education approves an out-of-district placement for Student #7406541196, to Montgomery Academy, beginning January 28, 2019 through June 30, 2019, at a cost not to exceed \$31,149.

- A.4. Board of Education Appointments
 RESOLVED, that the Board of Education hereby appoints the following representatives:
- The election of _____ as Board Representative to the NJSBA Delegate Assembly for the Calendar Year 2019 and the election of _____ as the alternate.
 - The election of _____ as Board Representative to the Watchung Hills Municipal Alliance Committee for the Calendar Year 2019 and the election of _____ as the alternate.

B. Finance/Operations/Transportation

- B.1. Payment of Bills
 RESOLVED, that the Board of Education approves the payment of bills for the month of January 2019 in the amount of \$2,421,968.20.

- B.2. Board Secretary's and Treasurer's Report
 WHEREAS, the Board of Education has received the report of the secretary for the month of December, 2018; and
 WHEREAS, this report shows the following balances on December 31, 2018:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$10,498,297.93		\$1,001,355.68
(10) General Current Expense		\$21,615.00	
(11) Current Expense		\$1,653,968.49	
(12) Capital Outlay		\$214,913.53	
(13) Special Schools		\$1,149.19	
(20) Special Revenue Fund	(\$2,445.80)	\$52,070.12	\$0.00
(30) Capital Projects Fund	\$0.00	\$0.00	\$0.00
(40) Debt Service Fund	\$0.00	\$0.00	\$0.00
TOTAL	\$10,495,852.13	\$1,943,716.33	\$1,001,355.68

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- B.3. Budget Transfers for Month of December 2018
 RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools

and that are now being reported to the Board pursuant to Policy 3160:

	TO:		FROM:		
1.	11-000-230-339-000-01-00	Purchased Professional Services	11-000-291-270-000-00-00	Health Benefits	\$4,700
2.	11-000-230-630-000-01-00	BOE - Meeting Supplies	11-000-230-610-000-01-00	Administration - Supplies	\$100
3.	11-000-262-300-000-09-00	Purchased Prof. & Tech. Svcs. - Maintenance	11-000-262-610-000-09-00	Building Supplies - Maintenance	\$4,500
4.	11-000-270-511-000-10-71	Contracted General Ed Transportation	11-000-270-518-000-10-00	Contracted Special Ed Transp. - ESC	\$5,504
5.	11-000-270-615-000-10-00	Transportation Supplies	11-000-270-610-000-10-00	General Transportation Supplies	\$2,000
6.	11-150-100-320-033-08-00	Home Instruction - Purchased Services - MS	11-000-100-562-000-08-01	Tuition - Other LEAs	\$3,000
7.	11-190-100-340-030-11-01	Purchased Tech. Svcs - Technology- CS	11-000-222-500-030-11-01	Other Purchased Services - Tech - CS	\$376
8.	11-190-100-340-033-11-01	Purchased Tech. Svcs - Technology- MS	11-000-222-500-033-11-01	Other Purchased Services - Tech - MS	\$503
9.	11-190-100-340-035-11-01	Purchased Tech. Svcs - Technology - MHS	11-000-222-500-035-11-01	Other Purchased Services - Tech - MHS	\$376
10.	11-190-100-340-040-11-01	Purchased Tech. Svcs - Technology - ALT	11-000-222-500-040-11-01	Other Purchased Services - Tech - ALT	\$376
11.	11-190-100-340-050-11-01	Purchased Tech. Services - Technology - WS	11-000-222-500-050-11-01	Other Purchased Services - Tech - WS	\$376
12.	11-216-100-500-035-08-00	PSD - Other Purchased Services - MHS	11-216-100-600-035-08-00	PSD - Supplies - MHS	\$205
13.	13-422-100-500-035-00-00	Summer Fun - Purchased Services - MHS	13-422-100-420-035-00-00	Summer Fun - Purchased Services - MHS	\$500

B.4. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133-Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/ Conference	Location	Month/Yr	Cost
Michael Pate	District	New Jersey Schools Building and Grounds Association	Atlantic City	Mar 2019	\$482
Paula Williams	CS	New Jersey Teachers of English to Speakers of Other Languages / New Jersey Bilingual Educators 2019 Spring Conference	New Brunswick	May 2019	\$279

Jeff Sutherland	MS	New Jersey Association of Health, Physical Education, Recreation and Dance 2019 Annual Conference	Long Branch	Feb 2019	\$265
Martha Mendez	MS	Foreign Language Educators of New Jersey 2019 Annual Conference	Iselin	Apr 2019	\$173
Bernadette Danner	MS	Foreign Language Educators of New Jersey 2019 Annual Conference	Iselin	Apr 2019	\$176
Kristen Boni	MS	Foreign Language Educators of New Jersey 2019 Annual Conference	Iselin	Apr 2019	\$174
Zaida Hernandez	MS	Foreign Language Educators of New Jersey 2019 Annual Conference	Iselin	Apr 2019	\$242
Noralys Rebimbas	ALT	Foreign Language Educators of New Jersey 2019 Annual Conference	Iselin	Apr 2019	\$170
Hildegarde Jackson	CS	Foreign Language Educators of New Jersey 2019 Annual Conference	Iselin	Apr 2019	\$242
Lisa Seccamanie	MS	Foreign Language Educators of New Jersey 2019 Annual Conference	Iselin	Apr 2019	\$178
Lisa Lontai	MS	New Jersey State School Nurses Association	Princeton	Mar 2019	\$229
Priscilla Bledsoe	Maint.	Boiler License	Somerset	Mar and Apr 2019	\$550
Iberca Jimenez	Maint.	Boiler License	Kenilworth	Mar and Apr 2019	\$550

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

B.5. Sale of Obsolete Items

RESOLVED, that the Board of Education declares as obsolete the following items:

Item Type	Make	Serial Number
Bus	Chevy, 20 passenger	1GBJG31U651105666

Bus	Transtech, 15 passenger	1GB6G3AGXA1173382
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BE IT FURTHER RESOLVED, that the Board of Education approves the sale of the listed equipment in accordance with N.J.S.A. 18A:18A:45 – Sale of Property.

- B.6. Donations - Central School PTO
 RESOLVED, that the Board of Education accepts, with gratitude, donations from the Central School PTO as follows:
- Books for second grade classroom libraries - \$1,535
 - Books for fifth grade classroom libraries - \$1,243
 - Baby chicks for Kindergarten - \$1,050

- B.7. Submission of Amendment for Federal Grant Monies
 RESOLVED, that the Board of Education approves the submission to the Department of Education of an amendment of the application for 2018-19 ESEA Title IV Federal Grant Programs as follows:
- ESEA - Title IV- \$ 10,000
- Amendment reflects a reallocation of monies between account lines from instructional supplies to support for consultants.

C. Personnel/Student Services

- C.1. Employment for the 2018-2019 School Year
 RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by *) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position/PCR	Location	Degree	Step	Salary	Effective Date	Discussion
Jordan Gelber	1:1 Paraprofessional 08-33-08/bim	MS	N/A	1	\$23,817 (prorated)	2/1/2019 - 6/30/2019	Replacing employee #2654

- C.2. Substitute Teachers
 RESOLVED, that the Board of Education approves the following to be appointed as substitute teachers for the 2018-2019 school year.

Name
James C. Zilinski
James Graziani
Anthony Lentini

- C.3. Leave Request
 RESOLVED, that the Board of Education approves the following leave requests:

Employee ID	Paid/Unpaid
3228	FMLA - December 14, 2018 through January 1, 2019 (paid) FMLA - January 2, 2019 through February 4, 2019 (unpaid) (This motion supersedes the previous motion approved January 7, 2019.)
2737	FMLA - January 2, 2019 through January 21, 2019 (paid) (This motion supersedes the previous motion approved January 7, 2019.)
3219	FMLA - May 14, 2019 through June 19, 2019 (paid) FMLA - June 20, 2019 through June 30, 2019 (unpaid)
3225	FMLA - April 26, 2019 through May 20, 2019 (paid) FMLA - May 20, 2019 through June 30, 2019 (unpaid)
3049	FMLA - January 26, 2019 through February 7, 2019 (paid)
1952	FMLA - November 21, 2018 through January 11, 2019 (paid) FMLA - January 14, 2019 through February 15, 2019 (unpaid) Extended Leave - February 19, 2019 - February 21, 2019 (unpaid) (This motion supersedes the previous motion approved January 7, 2019.)
1483	FMLA - January 14, 2019 through January 24, 2019 (paid)

C.4. Compacted Schedule for Summer 2019
RESOLVED, that the Board of Education approves a 4-day compacted work schedule for Summer 2019, from the week of July 8th, up to and including the week of August 19th.

C.5. Increment Withholding
WHEREAS, the Superintendent has recommended that the Warren Township Board of Education withhold the employment and adjustment increments of Employee #2322 for the 2019-2020 school year; and

WHEREAS, the Board has considered the Superintendent's recommendation together with the entire record; and

WHEREAS, the Board has determined that the Superintendent's recommendation to the Board that the Employee's employment and adjustment increments be withheld for the 2019-2020 school year is amply supported by the record as a whole; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby adopts and affirms the Superintendent's recommendation to withhold the Employee's employment and adjustment increments for the 2019-2020 school year for the reasons set forth in the Superintendent's letter to the Employee, dated November 28, 2018; and

BE IT FURTHER RESOLVED that the Board hereby requests that the Board Secretary/Business Administrator provide the Employee with written notice that his/her employment and adjustment increments for the 2019-2020 school year are being withheld, together with the reasons therefore, within 10 days of the date of this Resolution, pursuant to *N.J.S.A. 18A:29-14*.

C.6. Central School Pick-Up Supervision Pilot Extension
RESOLVED, that the Board of Education approves the following staff for reimbursement as pick-up supervisors at Central School from January 28, 2019 through June 30, 2019, per the WTEA contractual rate, at a total cost not to exceed \$2,350.

Name
Laura Lamson
Alyssa Pech

C. 7. Long Term Substitutes

RESOLVED, that the Board of Education approves the following Long Term Substitutes:

Name	Effective Date	Discussion
William Mellott	2/7/2019-4/5/2019	Replacing employee #1120

C.8. Warren Academy Courses Instructor Stipend 2018-2019

RESOLVED, that the Board of Education approves the following staff for reimbursement as an Instructor. Each instructor will be reimbursed at the WTEA contractual rate \$50 per hour. The total cost shall not exceed \$1,850.

Staff Member	Course	Date	Prep Hours	Instructor Hours	Cost Total
Cynthia Cassidy	When in doubt, go to the library!	Mar 11, 2019	3	1	\$200
Susan Cooper	Chess-A Workshop for Teachers	Jan 30, 2019	1	1	\$100
Amanda Rodrigues	Nutrition: No Fads, Just Facts!	Feb 11, 2019	6	2	\$400
Amanda Rodrigues	What Makes Us The Professionals We Are?	Feb 6, 2019	6	2	\$400
Kristen Stoyanov	EPIC!	Jan 30, 2019	1	1	\$100
Kristen Stoyanov	Reading Workshop: Back to Basics	Jan 30, 2019	1	1	\$100
Nicholas Zebrowski	Nutrition: No Fads, Just Facts!	Feb 11, 2019	6	2	\$400
Michelle Zgombic	Encore: Hyperdocs	Mar 19, 2019	1.5	1.5	\$150

C.9. CPR / First Aid Professional Development 2018-2019

RESOLVED, that the Board of Education approves the following staff for reimbursement as an Instructor. Each instructor will be reimbursed at the WTEA contract rate \$50 per hour according to the following table. The total cost shall not exceed \$1,200.

Course	Staff Member	Date	Prep Hours	Instructor Hours	Cost Total
CPR	Jan Brennan	Mar 13, 2019	2	2	\$200.00
CPR	Lisa Lontai	Mar 13, 2019	2	2	\$200.00
CPR	Harriet Stambaugh	Mar 13, 2019	2	2	\$200.00
First Aid	Jan Brennan	Mar 20, 2019	2	2	\$200.00
First Aid	Sharon Carroll	Mar 20, 2019	2	2	\$200.00
First Aid	Doris Zanchelli	Mar 20, 2019	2	2	\$200.00

C.10. Additional Service Provider

RESOLVED, that the Board of Education approves the provider Speech & Hearing Associates, LLC to add the service of AAC Evaluation with a written report at a rate of \$750 for the 2018-2019 school year.

- XIV. Unfinished Business
- XV. New Business
- XVI. Public Commentary (any topic)
- XVII. Adjourn

2018-2019 Board Goals

1. Define whole child priorities.
2. Determine a facilitator for a strategic planning process.
3. Develop a communications strategy for the referendum.
4. Review Bylaw 0155 (Board Committees).

2018-2019 District Goals

1. Develop programs and practices that Support each student and staff member in learning about and practicing a lifestyle that is socially, emotionally, and mentally healthy.
 - a. Whole Child connection - Healthy, Safe
2. Implement consistent safety and security procedures and practices throughout the district.
 - a. Whole Child connection - Healthy, Safe
3. Increase access to opportunities that enrich the student experience.
 - a. Whole Child connection - Engaged, Supported, Challenged
4. Design and implement interdisciplinary capstone experiences that encourage students to think critically, solve challenging problems, and develop such skills as oral communication, public speaking, research skills, media literacy, teamwork, planning, self-sufficiency, or goal-setting at each school level transition point.
 - a. Whole Child connection - Engaged, Supported, Challenged