

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * February 6, 2023 * 6:30 PM
Central School and Virtual

The Warren Township Board of Education meeting will be held in person and virtual, with Board members and Administration. The public is welcome to attend in person or virtually at <https://tinyurl.com/WarrenTBOE020623>.

I. Call to Order and Statement of Presiding Officer Patricia Zohn, Vice President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 9, 2023. This notice was on those dates posted on the bulletin board in the Township Office, sent to the Courier News, and TAPinto Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___ David Brezee	___ Laura Keller	___ Todd Weinstein
___ Mehul Desai	___ Scott Otto	___ Patricia Zohn
___ Natalie Feuchtbaum	___ Ryan Valentino	

IV. Acting President's Remarks - Mrs. Patricia Zohn

- Recognition of Outgoing Board Member - Mr. Daniel Croson
- Board Vacancy Announcement

V. Election of Board Officer

A. President: _____

The newly elected Board President will preside over the remainder of the meeting.

VI. Minutes

- RESOLVED, that the Board of Education approves the public session minutes of the January 23, 2023 Board Meeting.

VII. Correspondence and Information

• HIB Information

Total # of Investigations:

2

Total # of Determined Bullying Incidents:

1

· Suspension Report

In School:

Out of School:

1

0

· Fire Drills

ALT
January 18

Central
January 27

Mt. Horeb
January 4

Woodland
January 5

Middle
January 17

· Security Drills

ALT
January 25
Lockdown

Central
January 3
Non-Fire Evacuation

Mt. Horeb
January 17
Lockdown

Woodland
January 18
Lockdown

Middle
January 9
Lockdown

VIII. President's Remarks

IX. Superintendent's Remarks – Dr. Matthew Mingle

X. Presentation

- Central School Student Feature - Mrs. Alison Tugya

XI. Discussion

XII. Committee Reports

- Curriculum, Communications, and Technology Committee - No Meeting
 - Ryan Valentino - Chair, Mehul Desai, Natalie Feuchtbaum, Todd Weinstein
- Finance, Operations, and Security Committee - No Meeting
 - Patricia Zohn - Chair, David Brezee, Scott Otto, Ryan Valentino
- Personnel and Negotiations Committee - No Meeting
 - Laura Keller - Chair, David Brezee, Todd Weinstein

XIII. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

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2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XIV. Items for Board Consideration/Action

The Superintendent recommends that it be:

A. Education

A.1. HIB Report

RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on January 23, 2023.

A.2. Board Norms for Communications and Operations

RESOLVED, that the Board of Education approves the Board Norms for Communication and Operations.

A.3. Fieldwork Site

RESOLVED, that the Board of Education approves the following supervised clinical fieldwork at Warren Township School District for the 2022-2023 School Year:

School	Clinical Field
Monmouth University	Speech Language Pathology

A.4. **Bedside Instruction**

RESOLVED, the Board of Education approves the bedside instruction through Silvergate Prep for Student #2063384875, beginning January 31, 2023, at an hourly rate of \$40, at a cost not to exceed \$2,400.

B. Finance/Operations/Transportation

B.1. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' Policy 6471-School District Travel, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/Conference	Location	Month/Yr	Cost
Michael Pate	B&G	New Jersey School Buildings and Grounds Association	Somerset	Mar 20-22, 2023	\$737
Cheryl Hall	Transp.	New Jersey Pupil Transportation Conference	Atlantic City	Mar 30-31, 2023	\$714
Michelle Zgombic	MTH	International Society for Technology in Education	Philadelphia, PA	June 25-28, 2023	\$593
Kimberly Bostory	ALT	5th Annual Whole Child Conference	Monroe Township	Mar 16, 2023	\$183

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

C. Personnel/Student Services

C.1. Employment for the 2022-2023 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by *) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position/PCR	Location	Degree	Step	Salary	Effective Date	Tenure	Discussion
Mariana Arango Guzman	Grade 1 Teacher 02-40-22/bnp	ALT	BA	1	\$60,298	February 1, 2023 Through June 30, 2023	Yes	To replace employee #3675
Emily Baker	Leave Replacement Teacher	WMS	MA+15	16-17	\$85,736	On or about February 7, 2023 through June 30, 2023	No	To replace employee #2684
Adam Dipaolo	Leave Replacement Teacher	WMS	BA+15	16-17	\$78,281	February 7, 2023 through on or about May 31 , 2023	No	To replace employee #1920
David Spiller	1:1 Paraprofessional 08-35-08/bon	MH	N/A	1	\$27,923	On or about February 7, 2023 through June 30, 2023	No	New Position

C.2. Substitute Teacher

RESOLVED, that the Board of Education approves the following to be appointed as a substitute teacher for the 2022-2023 school year.

Name
Sara Byrne

C.3. Leave Request

RESOLVED, that the Board of Education approves the following leave requests:

Employee ID	Paid/Unpaid
#3147	FMLA - May 1, 2023 through June 16, 2023 (paid) NJFLA - August 28, 2023 through November 17, 2023 (unpaid)
#0366	FMLA - January 9, 2023 through January 27, 2023 (paid)
#2262	January 23, 2023 through February 6, 2023 (paid)
#2053	FMLA - January 9, 2023 through March 31, 2023 (paid) Extended Leave - April 1, 2023 through June 16, 2023 (paid)

#1920	FMLA - February 6, 2023 through May 5, 2023 (paid) Extended Leave - May 8, 2023 through June 7, 2023 (paid) Extended Leave - June 8, 2023 through June 16, 2023 (unpaid)
#3321	FMLA - May 8, 2023 through June 16, 2023 (paid) NJFLA - August 28, 2023 through November 17, 2023 (unpaid) Extended Leave - November 20, 2023 through March 1, 2024 (unpaid)
#2684 *	FMLA - May 2, 2022 through June 30, 2022 (paid) NJFLA - August 29, 2022 through November 18, 2022 (unpaid) Extended Leave - November 21, 2022 through May 31, 2023 (unpaid)

*(This motion supersedes the previous motion approved on August 29, 2022)

- C.4. Advancement on the Salary Guide
RESOLVED, that the Board of Education approves the following staff for amended placements on the 2022-2023 salary guide:

Name	From	To	Effective
Nancy Andrews	MA+15	MA+30	02/01/2023
Lindsay La Neve	MA	MA+15	02/01/2023
Katie Cameron	MA	MA+15	02/01/2023
Gianna Bonfiglio	BA+15	MA	02/01/2023

- C.5. Long Term Substitute - Learning Disabilities Teacher Consultant
RESOLVED, that the Board of Education approves the following Long Term Learning Disabilities Teacher Consultant as follows:

Name	Effective Date	Replacing Employee #	Rate
Theresa Godfrey	On or about February 24, 2023 through on or about June 8, 2023	#2167	\$68 per hour. 10 hours maximum per week.

- C.6. Warren Academy Courses - Instructor Stipend 2022-2023
RESOLVED, that the Board of Education approves the following staff for reimbursement as an Instructor. Each instructor will be reimbursed at the WTEA contractual rate \$50.00 per hour.

Staff Member	Course	Date	Prep Hours	Instructor Hours	Cost Total Not to Exceed
Kimberly Bostory	Artificial Intelligence and its impact on Education	February 23, 2023	3	1	\$200
Cynthia Cassidy	Artificial Intelligence and its impact on Education	February 23, 2023	3	1	\$200
Kimberly Bostory	ChatGPT: What is it? And How to Use it to Your Advantage	February 28, 2023	3	1	\$200

Kimberly Bostory	ChatGPT: What is it? And How to Use it to Your Advantage (WMS)	March 1, 2023	3	1	\$200
Cynthia Cassidy	ChatGPT: What is it? And How to Use it to Your Advantage (WMS)	March 1, 2023	3	1	\$200
Francesca Frosoni	Next Generation Guided Reading	April 11, 2023	4	2	\$300
Rebecca Hartman	How to Take Behavioral Data	February 23, 2023	3	1	\$200
Rebecca Hartman	Behavior Management: Quick tips for effective intervention	March 2, 2023	3	1	\$200
Josephine Maccagnan	Foundations: The Double Dose Method	March 6, 2023	1	1	\$100
Elena Marinello	Foundations: The Double Dose Method	March 6, 2023	1	1	\$100

(*The district may use ESSER funds for this session.)

C.7. Approval to Create Positions

RESOLVED, that the Board of Education hereby approves to create the following positions for 2022-2023 school year:

Location	Position	Full-Time Equivalent
MH	1:1 Preschool Paraprofessional 08-35-08/bon	32.5
MH	1:1 Paraprofessional 08-35-08/bop	32.5
WS	1:1 Paraprofessional 08-50-08/boq	32.5
CS	1:1 Paraprofessional 08-30-08/bor	32.5

C.8. Summer Fun Positions - 2022-2023

RESOLVED, that the Board of Education approves the following Summer Fun/ESY positions for the 2023 school year.

Name	Position	Location	Salary
Meryl Lettire	Summer Fun/ESY Principal/Supervisor	ALT	\$17,331
Jessica Decelle	0.5 Summer Fun/ESY Assistant Principal	ALT	\$5,211
Kristen Stoyanov	0.5 Summer Fun/ESY Assistant Principal	ALT	\$5,211
Jenna Rotella	Summer Fun/ESY Secretary	ALT	\$4,000

- C.9. Employee Discipline
RESOLVED, the Board of Education approves the suspension, without pay, of employee #3625 effective January 31, 2023 through February 6, 2023.
- C.10. Clubs/After School Activities
RESOLVED, that the Board of Education approves the following 2022-2023 after-school activities/clubs, and the instructors, at the negotiated stipend rate.

Name	Club	School	Cost
Susan Cooper	E2 - Extra Club Duties	MS	\$1,470
Kristen Boni	Volleyball Club	MS	\$735
Sean Mealey	Basketball Club	MS	\$1,470

- C.11. Retirement/Resignation
RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:

Name	Position	Location	Retirement/Resignation	Dates of Service
Denise Kennedy	Reading Recovery/ASAP Teacher 02-50-22/bmo 02-35-22/ahf	MH	Retirement	September 1, 2001, through June 30, 2023
Carol Brown	Student Assistance Counselor/Social Worker	WMS	Retirement	September 1, 2003 through June 30, 2023

- C.12. Resignation - Board of Education
RESOLVED, that the Board of Education hereby accepts the resignation of Board of Education member Mr. Daniel Croson, with gratitude for his service to the Warren Township students, effective January 26, 2023.

- C.13. Special Education Service Provider List
RESOLVED, that the Board of Education approves the following Service Provider addition for the 2022-2023 school year:

Name	Rate
Therapy Source	Speech Therapy Services at a rate of \$92 per hour

- XV. Unfinished Business
- XVI. New Business
- Adjustment to Committee Responsibilities
- XVII. Public Commentary (any topic)

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XVIII. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

- material the disclosure of which constitutes an unwarranted invasion of individual privacy; and
- pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege.

Action may be taken upon return to public session;

the length of the meeting is anticipated to be approximately 30 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XIX. Adjourn

2020-2025 Strategic Plan Goals

1. Competencies Goal 1 - Strengthen each student's academic competencies by fostering a supportive instructional culture.
2. Competencies Goal 2 - Strengthen each student's social-emotional competencies to maximize growth and capabilities.
3. Voice & Engagement Goal 1 - Streamline existing two-way communications between district stakeholders to maximize consistency, efficiency, and effectiveness.
4. Voice & Engagement Goal 2 - Investigate and adopt a partnership-driven change management process.
5. Equity & Consistency Goal 1 - Provide each student with a rich array of academic, enrichment, and diverse social experiences.
6. Equity & Consistency Goal 2 - Create a culture that values diversity.
7. Health, Wellness & Safety Goal 1 - Promote the health and social-emotional wellness of students by equipping each staff member with skills to identify related factors and enhance support systems.
8. Health, Wellness & Safety Goal 2 - Maintain and improve all district facilities in conjunction with the district safety and security plan.

2022-2023 District Goals

1. Student Achievement
 - a. Prioritize social emotional learning as a foundational component of academic growth and success.
2. Belonging
 - a. Increase staff capacity to understand and engage with equity issues in order to support staff and students.
 - b. Create a culture that values belonging and community.
 - c. Incorporate student voice in the concept of belonging.
3. Elementary School Rezoning
 - a. Plan for the implementation of new enrollment zones in the 2023-2024 school year.
 - i. Phase 1 - Model Development
 - ii. Phase 2 - Zone Development
 - iii. Phase 3 - Implementation Planning
 - iv. Phase 4 - Implementation
4. Safety
 - a. Evaluate the district's safety and security procedures and identify opportunities for enhancement.
5. Capital Planning
 - a. Implement referendum projects.
 - b. Implement short-term lunch programs and plan for long-term lunch program implementation.
 - c. Update the long-range capital plan.

2022-2023 Board Goals

1. Adopt a new five-year capital plan.
2. Negotiate a successor collective bargaining agreement with the Warren Township Administrators Association.
3. Expand training opportunities for new board members.
4. Support the implementation of year three strategic plan priorities.