

# WARREN TOWNSHIP SCHOOLS

Board of Education Meeting \* February 1, 2016 \* 7:00 PM

## Warren Middle School

- I. Call to Order and Statement of Presiding Officer Tia Allocco, President  
Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on January 5, 2016. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- II. Pledge of Allegiance
- III. Roll Call
  - PA, CC, LD, LD, AF, KH, JS, JS, CA
- IV. Presentation
  - Curriculum Presentation - Library and Technology
- V. Minutes
  - RESOLVED, that the Board of Education approves the public and private session minutes of the January 19, 2016 Board Meeting.
- VI. Correspondence and Information
  - HIB Information

Total # of Investigations:	Total # of Determined Bullying Incidents:
1	0
_____	_____
  - Fire Drills

<u>ALT</u> January 8	<u>Central</u> January 8	<u>Mt. Horeb</u> January 15	<u>Woodland</u> January 15	<u>Middle</u> January 15
-------------------------	-----------------------------	--------------------------------	-------------------------------	-----------------------------
  - Security Drills

<u>ALT</u> January 27 Sheltering In	<u>Central</u> January 28 Sheltering In	<u>Mt. Horeb</u> January 19 Sheltering In	<u>Woodland</u> January 28 Sheltering In	<u>Middle</u> January 21 Sheltering In
---	---	---	--	--
- VII. President's Remarks – Tia Allocco
- VIII. Superintendent's Remarks – Elizabeth Nastus
- IX. Committee Reports
- X. Discussion
  - Library and Technology
  - Physical Education Scheduling

XI. Public Commentary (including opportunity to speak about items for Board Consideration/Action)

**Note on public input at BOE meetings:** Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XII. Items for Board Consideration/Action

**A. Education**

- A.1. HIB Report  
RESOLVED, that the Board of Education approves the HIB Report submitted by the Superintendent for the period ending on January 28, 2016.

**B. Finance/Operations/Transportation**

- B.1. Board Secretary's and Treasurer's Report  
WHEREAS, the Board of Education has received the report of the secretary for the month of December 2015, and  
WHEREAS, this report shows the following balances on December 31, 2015

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$7,084,242.72		\$1,046,472.82
(11) Current Expense		\$2,111,722.70	
(12) Capital Outlay		\$42,141.52	
(13) Special Schools		\$8.66	
(20) Special Revenue Fund	(\$60,730.01)	\$35,962.87	\$0.00
(30) Capital Projects Fund	\$308,480.97	\$0.00	\$1,555,224.63
(40) Debt Service Fund	\$538,782.71	\$0.00	(\$0.29)
TOTAL	\$7,870,776.39	\$2,189,835.75	\$2,601,697.16

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report

(appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- B.2. Budget Transfers for Month of December 2015  
 RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

TO:		FROM:		
11-000-213-600-07-00	Health Supplies - Middle	11-000-218-600-07-00	Guidance Supplies - Middle	\$34
11-000-240-800-03-00	Principal Dues - Central School	11-130-100-101-00-01	Salaries - Grade 6-8 Teachers	\$1,000
11-000-252-600-11-01	Admin. Technology - Supplies	11-130-100-101-00-01	Salaries - Grade 6-8 Teachers	\$5,000
11-000-261-420-09-03	Maintenance Repairs - Central	11-000-262-622-00-05	Electricity - ALT	\$1,100
11-000-261-420-09-04	Maintenance Repairs - MH	11-000-262-622-00-05	Electricity - ALT	\$1,100
11-000-261-420-09-05	Maintenance Repairs - ALT	11-000-262-622-00-05	Electricity - ALT	\$8,025
11-000-261-420-09-06	Maintenance Repairs - WD	11-000-262-622-00-05	Electricity - ALT	\$1,100
11-000-261-420-09-07	Maintenance Repairs - Middle	11-000-262-622-00-05	Electricity - ALT	\$1,100
11-000-261-610-09-04	Maintenance Supplies - MH	11-000-262-622-00-05	Electricity - ALT	\$1,492
11-000-261-610-09-07	Maintenance Supplies - Middle	11-000-262-622-00-05	Electricity - ALT	\$1,200
11-000-266-610-09-07	Security - Maint.Supplies - MS	11-000-262-622-00-07	Electricity - Middle	\$512
11-190-100-500-11-01	Other Purch. Svcs.- Technology	11-190-100-610-11-01	Supplies - Instr. Hardware	\$2,000
12-000-219-730-00-00	Child Study Team - Equipment	11-000-291-270-00-00	Health Benefits	\$2,826
12-000-251-730-00-00	Business Office - Equipment	11-000-291-270-00-00	Health Benefits	\$3,145
13-422-100-101-00-00	Summer School - Salaries	11-130-100-101-00-01	Salaries - Grade 6-8 Teachers	\$480

- B.3. Travel Approval  
 Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133-Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.  
 Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/Conference	Location	Month/Yr	Cost
Jan Donlay	District	STS Convention	Atlantic City	Mar 2016	\$519
Stacey Hann-Modugno	District	Women's Leadership conference	Monroe Township	Mar 2016	\$174
Susan Leonard	WS	Math Workshop	New	July 2016	\$306

			Brunswick		
Bruce Gant	ALT	Music Educator's Conference	East Brunswick	Feb 2016	\$165
Janet Kozik	District	PSUG Conference	Atlantic City	March 2016	\$216

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

B.4. Waiver of Requirements - Special Education Medicaid Initiative (SEMI) Program

RESOLVED, that the Board of Education approves the Waiver of Requirements Special Education Medicaid Initiative (SEMI) Program:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016-2017 School Year, and

WHEREAS, that the Board of Education desires to apply for this waiver due to the fact that it has fewer than 40 Medicaid eligible classified students,

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in Somerset County the appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2016-2017 school year.

B.5. 2016-2017 School Year Tuition Rates

RESOLVED, that the Board of Education approves the following as the 2016-2017 tuition rates:

- Kindergarten: \$14,657
- Grades 1 - 5: \$16,569
- Grades 6 - 8: \$17,459

B.6. Approval of PTO Fundraiser

RESOLVED, that the Board of Education approves the Mt. Horeb School PTO brick engraving fundraiser, in celebration of the school's 50th year and to be used in the school's planned garden.

**C. Personnel/Student Services**

C.1. Substitute Teachers

RESOLVED, that the Board of Education approves the following to be appointed as substitute teachers for the 2015-2016 school year:

- a. Hayley Scuderi

C.2. Leave Request

RESOLVED, that the Board of Education approves the following:

- a. Employee #2410 for leave (paid and unpaid according to legal and contractual entitlement), under FMLA/NJFLA/Child Rearing, from on or about April 6, 2016 through June 30, 2017, with an anticipated return date of September 1, 2017. (This motion supersedes previous motion from December 21, 2015.)

C.3. Paraprofessional Teaching Certificate

RESOLVED, that the Board of Education approves payment of an annual stipend of \$1,800.00 (prorated) to Emily Puhak, Classroom Paraprofessional, Warren Middle School, according to legal and contractual entitlement, for attainment of her teaching certificate, effective January 1, 2016.

C.4. Movement on the Guide  
RESOLVED, that the Board of Education approves the following staff for amended placement on the 2015-2016 salary guide:

- a. Bonnie Pierson, with congratulations, for movement from MA to MA+15, effective January 1, 2016.

C.5. Approval of Inservice Day Presenters  
RESOLVED, that the Board of Education approves the following February 16, 2016 Inservice Day presenters, to be paid the contractual rate of \$40 per hour, for total cost of \$12,000.

Lynn Alger	Lindsay Chell	Simone Miller
Nancy Andrews	Sean Convery	Bonnie Pierson
Christina Beekman	Lynn Degen	Allison Reu
Fran Blabolil	Mary Beth Greco	Jola Scassera
Anita Brower	Susan Jackson	Melissa Stoeckel
Kathy Brown	Peter Kassalow	Kristen Stoyanov
Kelly Brown	Colleen Krumm	Dan Ticchio
Chris Burkhardt	Joe Larramendia	Suzanne Wisher
Cynthia Cassidy	Barbara Lasaracina	Michelle Zgombic
Michelle Cebula	Cathy Lazas	

XIII. Old Business  

- Committee Meeting Schedule

XIV. New Business

XV. Public Commentary

XVI. Executive Session  
 WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it  
 RESOLVED, the Board of Education adjourns to closed session to discuss:  
 specific prospective or current employees unless all who could be adversely affected request an open session  
 Action will not be taken upon return to public session;  
 the length of the meeting is anticipated to be approximately 10 minutes; and be it  
 FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVII. Adjourn