

# WARREN TOWNSHIP SCHOOLS

Board of Education Meeting \* August 8, 2016\* 7:00 PM

## Warren Middle School

- I. Call to Order and Statement of Presiding Officer Tia Allocco, President  
Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on January 5, 2016. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- II. Pledge of Allegiance
- III. Roll Call
  - PA, CC, LD, LD, AF, KH, JS, JS, CA
- IV. Minutes
  - RESOLVED, that the Board of Education approves the public and private session minutes of the July 25, 2016 Board Meeting.
- V. Correspondence and Information
  - HIB Information

Total # of Investigations:	Total # of Determined Bullying Incidents:
0	0
_____	_____
- VI. President's Remarks – Tia Allocco
- VII. Superintendent's Remarks – Matthew Mingle
- VIII. Committee Reports
- IX. Discussion
- X. Public Commentary (including opportunity to speak about items for Board Consideration/Action)

**Note on public input at BOE meetings:** Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XI. Items for Board Consideration/Action

A. Education

A.1. HIB Report  
RESOLVED, that the Board of Education approves the HIB Report submitted by the Superintendent for the period ending on August 4, 2016.

A.2. Board Goals  
RESOLVED, that the Board of Education approves the Board Goals for the 2016-2017 school year as follows:  
a. Refresh the district mission statement by focusing on the whole child, whole school, and whole community approach to education.  
b. Continually create and support an environment where a definition of student achievement and how we measure it empowers the whole child.  
c. Establish a clear line of communication to keep all stakeholders fully informed on matters of board business and other district news by maintaining effective board discussions and decision-making processes.

A.3. Digital Learning Plan 2016-2019  
RESOLVED, that the Board of Education approves the Digital Learning Plan (2016-2019) for submission to the Somerset County Executive County Superintendent.

A.4. Tuition Out Student  
RESOLVED, that the Board of Education approves the out of district placement for Student #6440285665, to Bernards Township Public Schools, beginning September 1, 2016 through June 30, 2017, at a cost not to exceed \$63,680.

B. Finance/Operations/Transportation

B.1. Board Secretary's and Treasurer's Report  
WHEREAS, the Board of Education has received the TENTATIVE report of the secretary for the month of June 2016;  
WHEREAS, this report shows the following tentative balances on June 30, 2016

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$5,671,639.20		\$1,046,472.82
(11) Current Expense		\$1,378,082.81	
(12) Capital Outlay		\$23,909.03	
(13) Special Schools		\$128.16	
(20) Special Revenue Fund	(\$9,756.75)	\$19,841.25	\$0.00
(30) Capital Projects Fund	\$935,340.27	\$71,375.36	\$1,555,224.63
(40) Debt Service Fund	\$0.00	\$0.00	(\$0.29)
TOTAL	\$6,597,222.72	\$1,493,336.61	\$2,601,697.16

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.2. Budget Transfers for Month of June 2016

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

TO:		FROM:		
11-000-213-100-00-02	Nurse - Substitutes	11-120-100-101-00-02	Grade 1-5 - Substitute Teachers	\$5,370
11-000-218-105-00-00	Salaries - Guidance Secretary	11-000-218-104-00-00	Salaries - Guidance Counselors	\$1
11-000-219-105-00-00	Salaries - CST Secretaries	11-000-219-104-00-00	Salaries - Child Study Team	\$1
11-000-221-102-00-00	Salaries - Curriculum Coordinators	11-000-221-105-00-00	Salaries - Curriculum Secretary	\$1
11-000-221-176-00-00	Salaries - Math/Literacy Coaches	11-000-221-110-12-00	Curriculum Development - Stipends	\$605
11-000-221-600-12-00	Curriculum Supplies	11-000-221-110-12-00	Curriculum Development - Stipends	\$1,670
11-000-230-334-01-00	Architect & Engineering Services	11-000-230-100-01-00	Salaries - Admin. - Professional Staff	\$4,340
11-000-230-334-01-00	Architect & Engineering Services	11-000-230-331-01-00	Legal Services	\$17,800
11-000-240-105-00-00	Salaries - School Secretaries	11-000-240-103-00-00	Salaries- Principals, Deans, Directors	\$1
11-000-261-610-09-04	Maintenance Supplies - Mt. Horeb	11-000-261-420-09-03	Maintenance Repairs - Central	\$10,055
11-000-261-610-09-07	Maintenance Supplies - Middle	11-000-261-420-09-03	Maintenance Repairs - Central	\$13,000
11-000-261-610-09-07	Maintenance Supplies - Middle	11-000-261-420-09-04	Maintenance Repairs - Mt. Horeb	\$26,900
11-000-251-890-01-00	Business Office - Miscellaneous	11-000-251-100-01-01	Salaries - Business Office Staff	\$5
11-000-291-299-00-00	Sick Day Payout	11-000-291-290-00-01	Medical Return (HB Waiver)	\$9,810
11-240-100-101-00-00	Salaries - Bilingual Teachers	11-230-100-101-00-00	Salaries - Basic Skills Teachers	\$325
11-240-100-500-12-03	ELL - Other Purchased Services-CS	11-240-100-610-12-07	ELL Supplies - Middle	\$135
11-240-100-500-12-07	ELL - Other Purchased Services MS	11-240-100-610-12-07	ELL Supplies - Middle	\$30
11-402-100-500-07-00	Sports - Purchased Services	11-402-100-100-07-00	Sports Stipends - Middle	\$100
12-000-252-730-00-00	Admin. Info. Technology - Equipment	11-000-100-566-08-01	Tuition - Private - Regular SY	\$73,810
12-000-261-730-00-00	Required Maintenance-School Equip.	11-000-100-566-08-01	Tuition - Private - Regular SY	\$11,980
12-000-262-730-09-00	Operations & Maint.Equipment	11-000-100-566-08-01	Tuition - Private - Regular SY	\$35,100
12-000-266-730-09-00	Security - Equipment	11-000-291-270-00-00	Health Benefits	\$297,245
12-130-100-730-07-00	Instructional Equipment - Middle	11-000-291-270-00-00	Health Benefits	\$14,285
13-422-100-610-00-00	Summer Fun - Supplies	13-422-100-500-00-00	Summer Fun - Other Purch. Services	\$95

B.3. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133-Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/ Conference	Location	Month/Yr	Cost
Patsy Iannacone	CS	NJ International Dyslexia Association Conference	Somerset	Oct 2016	\$230
Catherine Lazas	MS	NJ International Dyslexia Association Conference	Somerset	Oct 2016	\$232
Linda Yu	MS	NJ International Dyslexia Association Conference	Somerset	Oct 2016	\$232
Myranda Shimko	MS	NJ International Dyslexia Association Conference	Somerset	Oct 2016	\$233
Jessica Halpern	MS	NJ International Dyslexia Association Conference	Somerset	Oct 2016	\$197
Michelle Antonelli	MHS	Conquer Math	Pompton Plains	Oct and Dec 2016, Jan, Feb, and Mar 2017	\$762
Barbara LaSaracina	MS	Conquer Math	Pompton Plains	Nov 2016, Jan, and Mar 2017	\$462
Mary Ellen Weaver	MS	Conquer Math	Pompton Plains	Nov 2016, Jan, and Mar 2017	\$461
Justina Thomson	MS	Conquer Math	Pompton Plains	Nov 2016, Jan, and Mar 2017	\$405
Kevin Speckin	MS	Conquer Math	Pompton Plains	Nov 2016, Jan and Mar 2017	\$452
Melissa Stoeckel	ALT	Conquer Math	Pompton Plains	Oct and Nov 2016, Jan and Mar 2017	\$663
Michelle Cebula	WS	Conquer Math	Pompton Plains	Oct and Nov 2016, Jan and Mar 2017	\$615
Linda Yu	MS	Conquer Math	Pompton Plains	Nov 2016, Jan and Mar 2017	\$458

Anna Rizzo	MS	Conquer Math	Pompton Plains	Nov 2016, Jan and Mar 2017	\$456
Peter Kassalow	MS	Conquer Math	Pompton Plains	Nov 2016, Jan and Mar 2017	\$455
Maureen Aronow	MS	Conquer Math	Pompton Plains	Nov 2016, Jan and Mar 2017	\$460
Kathy Reynolds	MS	Conquer Math	Pompton Plains	Nov 2016, Jan and Mar 2017	\$428
Michele Scott	MS	Conquer Math	Pompton Plains	Nov 2016, Jan and Mar 2017	\$482
Paul Duncan	MHS	Conquer Math	Pompton Plains	Oct. and Nov 2016, Jan and Mar 2017	\$540
Adam Yenish	WS	Conquer Math	Pompton Plains	Oct. and Nov 2016, Jan and Mar 2017	\$601
Mary Beth LeBlond	CS	Conquer Math	Pompton Plains	Oct. and Nov 2016, Jan and Mar 2017	\$611
Nancy Andrews	ALT	Conquer Math	Pompton Plains	Oct. and Nov 2016, Jan and Mar 2017	\$587
Annabelle Ordner	ALT	Conquer Math	Pompton Plains	Oct. and Nov 2016, Jan and Mar 2017	\$579
Brian Kilroy	WS	Conquer Math	Pompton Plains	Oct. and Nov 2016, Jan and Mar 2017	\$646

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

C. Personnel/Student Services

C.1. Employment for the 2016-2017 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by \*) conditional upon the final approval by the New Jersey Department of Education, for the 2016-2017 school year and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq.”

- a. Nicole Ravettina, Speech Therapist, Mt. Horeb School, MA+30, Step 3-4 of the 2016-2017 salary guide, \$70,488, effective September 1, 2016

through June 30, 2017.

- b. Jessica Nathan, Grade 1 Teacher, Angelo L. Tomaso School, MA, Step 1 of the 2016-2017 salary guide, \$62,722, effective September 1, 2016 through June 30, 2017.
- c. Stephanie Cohen, Grade 4 Teacher, Central School, MA Step 3-4 of the 2016-2017 salary guide, \$64,614, effective September 1, 2016 through June 30, 2017
- d. Michelle Wegener, transfer from Grade 1 Teacher to Grade 4 Teacher, Angelo L. Tomaso School, effective September 1, 2016 through June 30, 2017.
- e. Jennifer Pote, Leave Replacement Teacher, Angelo L. Tomaso School, MA, Step 2 of the 2016-2017 salary guide, \$63,668 (prorated), effective September 1, 2016 through on or about December 2, 2016. (She will be LRT for Employee #2951.)
- f. Kristina Traynor, Kindergarten Teacher, Woodland School, BA+15, Step 3-4 of the 2016-2017 salary guide, \$61,677, effective September 1, 2016 through June 30, 2017.

C.2. Substitute Teacher

RESOLVED, that the Board of Education approves the following to be appointed as substitute teacher for the 2016-2017 school year:

- a. Diane Foster

C.3. Movement on the Guide

RESOLVED, that the Board of Education approves the following staff for amended placements on the 2016-2017 salary guide:

- a. Michelle Antonelli, with congratulations, for movement from MA to MA+15, effective September 1, 2016.
- b. Donna Bardy, with congratulations, for movement from MA+15 to MA+30, effective September 1, 2016.
- c. Christine Rzasa, with congratulations, for movement from MA+30 to MA+45, effective September 1, 2016.
- d. Lindsey Schreck, with congratulations, for movement from BA+15 to MA, effective September 1, 2016.

C.4. Resignation

RESOLVED, that the Board of Education approves the resignation of the following staff:

- a. Shannon O'Shea, World Language Teacher, Woodland School, for the purpose of resignation with appreciation for her 13 years of service to the Warren Township students, effective October 1, 2016.

D. Policy

D.1. Policies – First Reading

RESOLVED, that the Board of Education approves the first reading of the following policies:

- a. Policy 4212.8 - Nepotism
- b. Policy 5141.22 - Medical Marijuana
- c. Policy 3570 - District Records and Reports

XII. Old Business

XIII. New Business

XIV. Public Commentary

XV. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to

meet in closed session to discuss certain matters, now, therefore be it  
RESOLVED, the Board of Education adjourns to closed session to discuss:  
a collective bargaining agreement and/or negotiations related to it  
protection of public safety and property and/or investigations of possible violations or  
violations of law  
specific prospective or current employees unless all who could be adversely affected  
request an open session  
Action will not be taken upon return to public session;  
the length of the meeting is anticipated to be approximately 30 minutes; and be it  
FURTHER RESOLVED, the minutes of this closed session be made public when the need for  
confidentiality no longer exists.

XVI. Adjourn