

# WARREN TOWNSHIP SCHOOLS

Board of Education Meeting \* April 11, 2022 \* 7:00 PM  
Mount Horeb School and Virtual

The Warren Township Board of Education meeting will be held in person and virtual, with Board members and Administration. The public is welcome to attend in person or virtually at <https://tinyurl.com/WarrenTBOE041122>.

I. Call to Order and Statement of Presiding Officer David Brezee, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 5, 2022. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___ Mark Bisci	___ Mehul Desai	___ Ryan Valentino
___ David Brezee	___ Lisa DiMaggio	___ Todd Weinstein
___ Daniel Croson	___ Laura Keller	___ Patricia Zohn

IV. **Executive Session**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

~~material the disclosure of which constitutes an unwarranted invasion of individual privacy (student matter)~~

**pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege; and**

**specific prospective or current employees unless all who could be adversely affected request an open session.**

Action will be taken upon return to public session;

the length of the meeting is anticipated to be approximately 30 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

V. Motion to return to Open Session

**\*NOTE: It is anticipated that the regular business portion of the meeting will begin at approximately 7:30 P.M.**

VI. Minutes

- RESOLVED, that the Board of Education approves the public and private session minutes of the March 28, 2022 Board Meeting.

VII. Correspondence and Information

· HIB Information

Total # of Investigations:

Total # of Determined Bullying Incidents:

1

1

· Suspension Report

In School:

Out of School:

0

0

· Fire Drills

ALT  
March 16

Central  
March 31

Mt. Horeb  
March 3

Woodland  
March 11

Middle  
March 22

· Security Drills

ALT  
March 30  
Active Shooter

Central  
March 10  
Active Shooter

Mt. Horeb  
March 17  
Active Shooter

Woodland  
March 24  
Active Shooter

Middle  
March 15  
Active Shooter

VIII. President's Remarks – Mr. David Brezee

IX. Superintendent's Remarks – Dr. Matthew Mingle

X. Presentation

- Mt. Horeb School Feature - Mr. Scott Cook

XI. Discussion

XII. Committee Reports

- Curriculum, Communications, and Technology Committee - No meeting
- Finance, Operations, and Security Committee - No meeting
- Personnel and Negotiations Committee - No meeting
- Ad Hoc Planning for Elementary Growth Committee - No meeting
- Ad Hoc Return to School Committee - No meeting
- Ad Hoc Committee on Dress Code - April 5, 2022

XIII. Public Commentary (agenda items only)

**Note on public input at BOE meetings:** Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XIV. Items for Board Consideration/Action

The Superintendent recommends that it be:

A. Education

A.1. HIB Report

RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on March 28, 2022.

A.2. Elementary School Rezoning

RESOLVED, that the Board of Education approves the Planning for Elementary School Growth Working Group’s recommendation to rezone the four elementary schools for the 2023-2024 school year, and

BE IT FURTHER RESOLVED, that the Board of Education directs the administration to develop recommended elementary school attendance zones and an implementation plan for Board consideration and approval in Fall 2022.

A.3. Out-of-District Placement

RESOLVED, that the Board of Education approves the following out-of-district placement for 2021-2022 school year:

School	Student Id #	Date	Cost
The Community School, Inc.	1363196692	April 4, 2022 through June 30, 2022	\$13,235.52

B. Finance/Operations/Transportation

B.1. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools’ Policy 6471-School District Travel, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/Conference	Location	Month/Yr	Cost
Michelle Barbagallo	MTH	2022 General and Special Education Conference	Online	May 2022	\$369
Christopher Heagele	District	New Jersey Association of School Business Officials Annual Conference	Atlantic City	June 2022	\$829

Kelly Stankiewicz	MTH	Attention Deficit Hyperactivity Disorder Clinical Services Provider Course	Hillsborough	May 2022	\$200
Matthew Mingle	District	New Jersey Association of School Administrators / New Jersey Association of Pupil Services Administrators Spring Leadership Conference	Atlantic City	May 2022	\$472
Derek Ressa	District	New Jersey Association of School Administrators / New Jersey Association of Pupil Services Administrators Spring Leadership Conference	Atlantic City	May 2022	\$980

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

**B.2. SCESC Transportation**

RESOLVED, that the Board of Education approve a transportation agreement with Somerset County Educational Services Commission for 2021-2022 SY transportation for out of district student as follows:

School	Student ID #	Cost
The Community School Inc.	1363196692	\$856.00 per diem

**B.3. Refusal of Grant Funds**

RESOLVED, that the Board of Education approves the refusal of American Rescue Plan (ARP) Homeless Children and Youth (HCY) II grant funds in the amount of \$1,752 for the Fiscal Year 2022.

**B.4. Before/After Care Request for Proposals**

WHEREAS, the Warren Township Board of Education ("Board") wishes to solicit proposals from interested and qualified firms to operate as a before and after school care provider; and

WHEREAS, N.J.S.A. 18A:18A-4.1(b)(1) permits competitive contracting to be utilized for the hiring of a for-profit entity for the operation, management or administration of recreation or social service facilities or programs and N.J.S.A. 18A:18A-4.1(j) allows the use of competitive contracting for the procurement of concessions; and,

WHEREAS, N.J.S.A. 18A:18A-4.3(a) requires that a board of education pass a resolution authorizing the use of competitive contracting for such purposes; and,

WHEREAS, N.J.S.A. 18A:18A-4.3(b) requires that the competitive contracting process be administered by a purchasing agent pursuant to N.J.S.A. 40A:11-9, or by legal counsel of the Board, or by the school business administrator; and,

WHEREAS, the Board has determined that the procurement of a before and after school care provider through the use of competitive contracting is in the Board's best interest.

NOW, THEREFORE, BE IT RESOLVED, by the Warren Township Board of Education that the purchasing agent is authorized to initiate competitive contracting for the solicitation of proposals for before and after school care services.

C. Personnel/Student Services

C.1. Employment for the 2022-2023 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by \*) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position/PCR	Location	Degree	Step	Salary	Effective Date	Tenure	Discussion
Jamie Einiger	Math Teacher 02-33-22/bdb	WMS	MA	3	\$68,220	August 29, 2022 through June 30, 2023	No	To replace employee #1479
Samantha Dock	Math Teacher 02-33-22/acx	WMS	BA+15	4	\$66,062	August 29, 2022 through June 30, 2022	No	To replace employee #2279
Alexandra Freitas	LDTC 02-30-06/abi	CS	MA+30	25	\$99,578	August 29, 2022 through June 30, 2022	No	To replace employee #0025

C.2. Substitute Teachers

RESOLVED, that the Board of Education approves the following to be appointed as substitute teachers for the 2021-2022 school year.

Name
Diane Mahatha
Emily Imiolek
Liana Antonelli

C.3. Leave Request

RESOLVED, that the Board of Education approves the following leave requests:

Employee ID	Paid/Unpaid
#1801	FMLA - August 29, 2022 through September 23, 2022 (paid) NJFLA - September 27, 2022 through December 16, 2022 (unpaid)
#1950	FMLA - April 4, 2022 through April 8, 2022 (paid) FMLA - April 11, 2022 through April 14, 2022 (unpaid)

- C.4. Transfer/Change in Assignment  
RESOLVED, that the Board of Education approves the transfer/change in assignment of the following district staff:

Name	Effective Date	From	To
Maria Serrano	April 4, 2022 through June 30, 2022	WMS Night Custodian 04-33-10/aje	WMS Day Custodian 04-33-10/aob

- C.5. Summer Fun Positions - 2022  
RESOLVED, that the Board of Education approves the following Summer Fun/ESY positions for the 2021-2022 school year.

Name	Position	Location	Salary
Emily Zengel	Summer Fun/ESY Secretary	MTH	\$4,000.00
Patricia Paradiso	Summer Fun/ESY Nurse	MTH	\$46.35 per hour
Lisa Lontai	Summer Fun/ESY Nurse	MTH	\$46.35 per hour

- C.6. Warren Academy Courses - Instructor Stipend 2021-2022  
RESOLVED, that the Board of Education approves the following staff for reimbursement as an Instructor. Each instructor will be reimbursed at the WTEA contractual rate of \$50.00 per hour.

Name	Course	Date	Prep Hours	Instructor Hours	Cost Total Not to Exceed
Michelle Zgombic	Year End Tech Closeout	May 3, 2022	3	1	\$200.00

- C.7. Spring Curriculum Revision Writing Project- K-5 Social Studies  
RESOLVED, that the Board of Education approves the following staff for the revision of the K-5 Social Studies Curriculum, as per the WTEA negotiated agreement, at a rate of \$50 per hour, not to exceed \$3600.00:

Names	
Kristen Stoyanov	Francesca Frosoni
Rebecca Sutherland	Cheryl Plager
Sarah Hughes	

- C.8. After-School Activities/Clubs - Substitutes  
RESOLVED, that the Board of Education approves the following person to be appointed as an After-School Activities/Clubs substitute for previously

approved students during the 2021-2022 school year. Substitutes are paid at their hourly rate.

Name
Shanise Green

XV. Unfinished Business

XVI. New Business

- Student Transportation Procedure - Multiple Township Residences

XVII. Public Commentary (any topic)

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~~XVIII. Executive Session~~

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~~Action will not be taken upon return to public session;~~

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XIX. Adjourn

#### 2020-2025 Strategic Plan Goals

1. Competencies Goal 1 - Strengthen each student's academic competencies by fostering a supportive instructional culture.
2. Competencies Goal 2 - Strengthen each student's social-emotional competencies to maximize growth and capabilities.
3. Voice & Engagement Goal 1 - Streamline existing two-way communications between district stakeholders to maximize consistency, efficiency, and effectiveness.
4. Voice & Engagement Goal 2 - Investigate and adopt a partnership-driven change management process.
5. Equity & Consistency Goal 1 - Provide each student with a rich array of academic, enrichment, and diverse social experiences.
6. Equity & Consistency Goal 2 - Create a culture that values diversity.
7. Health, Wellness & Safety Goal 1 - Promote the health and social-emotional wellness of students by equipping each staff member with skills to identify related factors and enhance support systems.
8. Health, Wellness & Safety Goal 2 - Maintain and improve all district facilities in conjunction with the district safety and security plan.

#### 2021-2022 Board Goals

1. Reestablish best practices for norms of board communications and operations.
2. Support a communications strategy for the referendum.
3. Support the implementation of year two strategic plan priorities:
  - a. Return all students to school in traditional length school days.
  - b. Administer common assessments and support staff in the process of analyzing and using results to inform goal setting and promote student investment in the learning. (Competencies Goal 1)
  - c. Develop staff's understanding of and capacity to effectively use growth mindset strategies to support curriculum, classroom culture, and student learning. (Competencies Goal 1)
  - d. Establish social emotional values, expectations, and practices in community and culture building as a foundation for academic success. (Competencies Goal 2; Health, Wellness, & Safety Goal 1)
  - e. Develop a flowchart for change management. (Voice & Engagement Goal 2)
  - f. Pilot a full-day preschool program. (Equity & Consistency Goal 1)
  - g. Determine the elementary school structures and zones that will maximize equitable access to student learning opportunities. (Equity & Consistency Goal 1)
  - h. Address annual items in the Safe Havens school safety action plan. (Health, Wellness, & Safety Goal 2)