

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * May 24, 2010 * 7:00 PM

Warren Middle School

- I. Call to Order and Statement of Presiding Officer Gregory Przybylski, President
Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on April 30, 2009. This notice was on that date posted on the bulletin board in the Township Office, mailed to the Courier News and the Echoes Sentinel, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- II. Pledge of Allegiance
- III. Roll Call
KW, SB, DH, RM, AS, JS, MS, PT, GP
- IV. Presentation
 - Excellence in Education Award Recipients
 - Student Award Recipients
- V. Minutes
 - Approve the public and private session minutes of the May 10, 2010 board meeting.
- VI. Correspondence and Information
- VII. President's Remarks – Gregory Przybylski
- VIII. Committee Reports
- IX. Discussion
 - 2010-2011 Budget – Final Cuts
- X. Public Commentary (including opportunity to speak about items for Board Consideration/Action)

Note on public input at BOE meetings: Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

- XI. Items for Board Consideration/Action

A. Education

- A.1. Out of District Hospital Instruction
RESOLVED, that the Board of Education approves one student (ID#0120576) to receive 30 hours of hospital instruction beginning May 12, 2010 through May 22, 2010. Instruction will be provided by Education Inc. at \$46 per hour for a total cost to the district of \$1,380.
- A.2. In-District Related Services
RESOLVED, that the Board of Education approves one student (ID#0120949) to receive two hours per week of OT by Child Centered Therapeutics from May 12, 2010 through June 30, 2010 at a cost to the district of \$1,260.

- A.3. Increase In-District Related Services
 RESOLVED, that the Board of Education approves one student (ID#0120949) to receive an increase in the following related services beginning May 17, 2010 through June 30, 2010:
- Home occupational therapy by Colleen Roth from two hours per week to three hours per week at an increased cost to the district of \$490.
 - Speech therapy by Allison Buccarelli from three hours per week to five hours per week at an increased cost to the district of \$1,610.
 - Physical therapy by Pediatric Workshop from two hours per week to five hours per week at an increased cost to the district of \$2,226.

B. Finance/Operations/Transportation

- B.1. Payment of Bills
 RESOLVED, the Board of Education approves the payment of bills for May 2010 in the amount of \$3,405,935.70

- B.2. Board Secretary's and Treasurer's Report
 WHEREAS, the Board of Education has received the attached report of the secretary for the month of February and
 WHEREAS, this report shows the following balances on April 30, 2010:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$4,711,908.02		\$1,329,283.09
(11) Current Expense		\$2,171,193.77	
(12) Capital Outlay		\$127,037.04	
(13) Special Schools		\$97.32	
(20) Special Revenue Fund	(\$120,228.72)	\$53,055.14	\$0.00
(30) Capital Projects Fund	\$109,345.84	\$568,337.84	\$0.00
(40) Debt Service Fund	\$14,226.96	\$14.25	\$14,212.71
TOTAL	\$4,715,252.10	\$2,919,735.36	\$1,343,495.80

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- B.3. Budget Transfers for Month of April 2010
 RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

TO:		FROM:		
11-000-218-104-00-00	Guidance Salaries	11-000-222-100-00-01	Educ. Media/Library - Salaries	\$6,500
11-000-221-176-00-00	Salaries - Math/Lit. Coach	11-000-222-100-00-01	Educ. Media/Library - Salaries	\$2,500
11-000-222-600-06-12	Library Books - Woodland	11-000-222-500-11-01	Other Purch. Svcs. (Internet)	\$3,500
11-000-230-610-11-01	Supplies – Admin. Hardware	11-000-291-270-00-00	Health Benefits	\$7,000
11-000-230-895-01-02	BOE – M/S Dues & Fees	11-000-230-530-01-22	Telephone - District	\$2,000
11-000-240-103-00-00	Salaries-Principals/Dean/Directors	11-000-222-100-00-01	Educ. Media/Library - Salaries	\$500
11-000-251-800-01-00	Business Office - Misc. Exps.	11-000-251-592-01-00	Bus. Off. - Misc. Purch. Svcs.	\$130
11-000-261-610-09-04	Maintenance Supplies – MH	11-000-261-420-09-04	Maintenance Repairs – MH	\$3,000
11-000-261-610-09-05	Maintenance Supplies – ALT	11-000-261-420-09-05	Maintenance Repairs – ALT	\$5,000

11-000-262-100-09-02	Substitute Custodians	11-000-262-100-09-10	Salaries – Maintenance	\$2,630
11-000-270-442-10-00	Rental - School Buses	11-000-270-517-10-00	Contracted NP Transportation	\$2,500
11-000-270-515-10-00	Contr. Sp. Ed Transp. – Jointure	11-000-270-512-07-00	Field Trip Transportation – MS	\$3,000
11-150-100-320-08-00	Home Instruction - Purc. Svcs.	11-130-100-101-00-01	Grades 6-8 Teachers – Sals.	\$1,100
11-216-100-101-00-00	PSD Teachers – Salaries	11-230-100-101-00-00	Basic Skills – Salaries	\$6,000
11-230-100-600-03-00	Basic Skills Supplies - Central	11-230-100-101-00-00	Basic Skills – Salaries	\$650
11-230-100-600-04-00	Basic Skills Supplies – MH	11-230-100-101-00-00	Basic Skills – Salaries	\$650
11-230-100-600-05-00	Basic Skills Supplies – ALT	11-230-100-101-00-00	Basic Skills – Salaries	\$650
11-230-100-600-06-00	Basic Skills Supplies – WD	11-230-100-101-00-00	Basic Skills – Salaries	\$650
12-000-400-390-00-00	Prof. Svcs. for Capital Projects	12-000-260-730-00-00	Oper. & Maint. Equipment	\$3,100
13-422-100-500-00-00	Summer Fun – Printing	11-000-291-270-00-00	Health Benefits	\$500
13-422-100-500-00-00	Summer Fun – Printing	13-422-100-610-00-00	Summer Fun – Supplies	\$550
		Total Transfers		\$52,110

B.4. FINAL 2010-2011 Warren Township School Budget
RESOLVED, that the Board of Education approves the following resolution:
WHERE AS, the legal voters of the township of Warren, Somerset County, defeated the proposed budget at the annual district election on April 20, 2010, and

WHERE AS, the representatives of the Township of Warren and the Warren Township Board of Education have met for the purpose of settling on the reduction of the budget and the tax levy, and

WHERE AS, the Township of Warren has adopted and approved a resolution to reduce the Warren Township School 2010-2011 School Budget by \$275,000.00, and

WHERE AS, this will result in a reduction to the proposed local tax levy from the original amount of \$36,600,302 to the revised tax levy amount of \$36,325,302, and

RESOLVED, that the Board of Education approves the following change to the proposed budget 2010-2011 budget in the amount of \$275,000.00,

Account Name: _____

Account Number: _____

Amount: \$275,000.00

Description: _____

And it be further

RESOLVED, the Board of Education approves the FINAL 2010-2011 Warren Township Budget as follows:

	Budget
Appropriations:	
General Fund	\$37,121,816
Summer School	151,060
Capital Outlay	26,425
Capital Reserve	1,000
Withdrawal from Capital Reserve	200,000
Special Revenue	500,000
Debt Service	<u>977,270</u>
TOTAL BUDGET:	\$38,977,571
Revenues:	
Tax Levy - General Fund	\$36,325,302
Tax Levy – Debt Service	<u>684,394</u>
TOTAL:	\$37,009,696
State Aid	\$ 349,398
State Aid – Debt Service	<u>292,874</u>
TOTAL:	\$ 642,272
General Fund - Surplus	\$ 372,501

Debt Service	2
Miscellaneous Revenue	253,100
Withdrawal from Capital Reserve	200,000
Federal Funds Anticipated	<u>500,000</u>
TOTAL BUDGET:	\$38,977,571

As per NJAC 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2010-2011 budget includes a maximum travel appropriation of \$75,000. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded. Included in the 2010-2011 budget is a maximum regular business travel amount of \$1,500 per employee.

B.5. Dental Trust Renewal
RESOLVED, the Board of Education approves a two year renewal in the Grinspec Dental Trust at a renewal rate of 5% for the period of July 1, 2010 to June 30, 2012.

B.6. Waste Removal
RESOLVED, that the Board of Education approves the following resolution:
WHEREAS, on May 11, 2010, the Board of Education received bids for the Waste Removal services for the district for the three year period of July 1, 2010 to June 30, 2013:

• Kohler Waste Services, Gillette, NJ	\$66,720.00
• ACE Environmental Services, Newark, NJ	\$67,888.00
• Peter Rubinetti, New Vernon, NJ	\$68,600.00
• Waste Management, Ewing, NJ	\$74,034.00
• Republic Services, d/b/a Midco Waste, New Brunswick, NJ	\$79,746.00
• Active Disposal, Somerville, NJ	\$83,731.60

The contract should be awarded to Kohler Waste Services since it is the lowest responsible bidder.

WHEREAS, the contract amount for each year is

• July 1, 2010 to June 30, 2011	\$22,240
• July 1, 2011 to June 30, 2012	\$22,240
• July 1, 2012 to June 30, 2013	\$22,240
Total Costs	\$66,720

Extra trash pick-ups are \$6.00 per yard and an increase in container size is \$6.00 per yard.

RESOLVED, the Board of Education awards the contract for the Waste Removal for the district to Kohler Waste Services, Gillette, NJ.

B.7. Transportation for WHRHS Student
RESOLVED, that the Board of Education approves transportation by Warren of one student from the student's home in Watchung to WHRHS, in the morning, for 32 days, from May 11, 2010 through June 24, 2010 at a rate of \$23.45 per day paid to Warren by Watchung in a total amount of \$750.40.

B.8. Transportation for Out of District Student
RESOLVED, that the Board of Education approves the transportation with the Morris Union Jointure Commission for an out of district student (0000031) to and from Warren to the Montgomery Academy for the period of April 12, 2010 to June 30, 2010 for the amount of \$3,613.05.

B.9. Donation – Used Computer Equipment
RESOLVED, the Board of Education approves the donation of twenty five Dell Latitude D510 laptops valued at \$20.00 each and one Bretford T5585II-A laptop cart valued at \$70 to the Shriners Hospital for Children in Philadelphia, PA. The total value of the computer equipment is \$570.00.

B.10. Professional Development Plan
RESOLVED, the Board of Education approves the district's Professional Development Plan, dated April 15, 2010, for the 2010-2011 school year that was approved by the Somerset County Professional Development Board on April 26, 2010.

- B.11. Architectural Services: USA Architects – Structural Engineering Study
RESOLVED, the Board of Education approves a contract with USA Architects of Somerville, NJ for a structural engineering study to determine the carrying capacity of the existing roof structures at the Warren Middle School, the Angelo L. Tomaso School and the Central School. The study will determine if these buildings can accommodate rooftop solar systems. USA's fee is for this is based on time and will not exceed \$15,000.00 for this service.
- B.12. Three-Year District Technology Plan
RESOLVED, the Board of Education approves the district's Three-Year Technology Plan (July 1, 2010 - June 30, 2013), dated May 13, 2010, that was approved by the Somerset County Technology Plan Review Committee on May 18, 2010.

C. Personnel/Student Services

- C.1. Employment for the 2010-2011 School Year
RESOLVED, that the Board of Education approves the application for emergent hiring for the following positions for the 2010-2011 school year under the requirements of N.J.S.A. 18A:16-1 et seq., N.J.S.A. 18A:39-17 et seq., and N.J.S.A. 6-4.14 et seq., as listed below:
- a) Christina Ulloa, Elementary tenure track Teacher, MA, Step TBD, effective September 1, 2010 through June 30, 2011 (replacing Barbara Novak who retired).
 - b) Catherine Lazas, Special Education tenure track Teacher, Middle School, BA, Step TBD, effective September 1, 2010 through June 30, 2011 (replacing Kelly Hawkins who resigned).
 - c) Cecilia Hwang, Grade 8 tenure track Math Teacher, Middle School, MA+15, Step TBD, effective September 1, 2010 through June 30, 2011 (replacing Diane Staph who retired).
 - d) Jill Andrews, full year Elementary Teacher leave position, BA, Step TBD, effective September 1, 2010 through June 30, 2011.
- C.2. 2010-2011 Non-WTEA Stipends
RESOLVED, that the Board of Education approves the list of 2010-2011 Non-WTEA stipends dated May 24, 2010.
- C.3. Substitute Teachers
RESOLVED, that the Board of Education approves the following Substitute Teachers for the 2009-2010 school year:
- a) Alessandra Lordi
 - b) Eric Suggs
 - c) Naima Afridi
- C.4. Family Leave Request
RESOLVED, that the Board of Education approves the family leave request for Jennifer DePinto, Art Teacher, Woodland School (unpaid with benefits) from September 1, 2010 through December 2, 2010. Returning December 3, 2010.
- C.5. Per Diem Deduct Request
RESOLVED, that the Board of Education approves the following per diem deduct request for Lauren Green, Central School, for one day, May 28, 2010.
- C.6. Philadelphia Chaperone - Middle School 8th Grade Overnight Trip
RESOLVED, that the Board of Education approves Dannine Albanese to chaperone the Middle School 8th grade overnight trip to Philadelphia, June 3, 2010 to June 4, 2010. Ms. Albanese will replace Maria Sendon.
- C.7. Increase in Hours
RESOLVED, that the Board of Education approves the increase of hours for Leslie Mupo by one hour per day for the purpose of providing 1:1 bus aide for one student (ID0120949) beginning May 13, 2010 through June 30, 2010 at a cost to the district of \$444.86.
- C.8. Summer Employee
RESOLVED, the Board of Education approves the appointment of Joseph Marquet as a summer employee in the Maintenance/Buildings & Grounds Department for the period of May 24, 2010 to September 3, 2010, at a rate of \$10.00 per hour.

- C.9. Amendment on Salary Guide
RESOLVED, that the Board of Education approves the following amended placement on the teachers' negotiated salary guide:
a) Robert Harshorn, Middle School, MA to MA+15 (remaining at step 17), effective May 1, 2010.
- C.10. Paraprofessional Employment for the 2010-2011 School Year
RESOLVED, that the Board of Education approves the list, dated May 24, 2010, of paraprofessionals to be hired for the 2010-2011 school year at the total number of weekly hours listed per employee (Salary guide and step TBD, pending the conclusion of collective bargaining).

- XII. Old Business
• RTTT—Round II

- XIII. New Business

- XIV. Public Commentary

- XV. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss
and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

- XVI. Adjourn