

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * May 11, 2009 * 7:00 PM

Board of Education Administrative Building

- I. Call to Order and Statement of Presiding Officer Roberta Monahan, President
Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on April 30, 2009. This notice was on that date posted on the bulletin board in the Township Office, mailed to the Courier News and the Echoes Sentinel, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- II. Pledge of Allegiance
- III. Roll Call
MS, SB, GP, DR, AS, PT, GV, KW, RM
- IV. Presentation
 - BOE Education Committee Report – World Languages
- V. Minutes
 - Approve the public and private session minutes of the April 27, 2009 board meeting.
- VI. Correspondence and Information
 - Fire Drills

<u>ALT</u> April 17, 24	<u>Central</u> April 2, 10	<u>Mt. Horeb</u> April 17, 24	<u>Woodland</u> April 17, 28	<u>Middle</u> April 17,24
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- VII. President's Remarks – Roberta Monahan
- VIII. Committee Reports
- IX. Discussion
 - BOE Committees for 2009-2010
- X. Public Commentary (including opportunity to speak about items for Board Consideration/Action)

Note on public input at BOE meetings: Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

- XI. Items for Board Consideration/Action

A. Education

- A.1. Out of Zone Request for the 2009-2010 School Year
RESOLVED, that the Board of Education approves the out of zone request for the following students:
 - a) One fifth grade student (ID#152041232) to remain at Angelo L. Tomaso School for the 2009-2010 school year.
 - b) One fifth grade student (ID#153040162) to remain at Angelo L. Tomaso School for the 2009-2010 school year.

B. Finance/Operations/Transportation

B.1. Board Secretary's and Treasurer's Report

WHEREAS, the Board of Education has received the attached report of the secretary for the month of April and

WHEREAS, this report shows the following balances on April 30, 2009:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$5,068,566.61		\$1,173,248.66
(11) Current Expense		\$1,449,882.06	
(12) Capital Outlay		\$545,624.94	
(13) Special Schools		\$86.24	
(20) Special Revenue Fund	(\$38,356.29)	\$44,340.24	\$0.00
(30) Capital Projects Fund	\$0.00	\$0.00	\$0.00
(40) Debt Service Fund	\$14,214.71	\$8.45	\$14,206.26
TOTAL	\$5,044,425.03	\$2,039,941.93	\$1,187,454.92

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.2. Budget Transfers for Month of April 2009

Approve the following Resolution:

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

TO:		FROM:		
11-000-219-104-00-01	CST Extra Pay	11-000-222-100-00-01	Educ. Media/Library - Salaries	\$1,000
11-000-219-390-08-00	CST Prof. /Technical Services	11-000-219-610-08-00	CST Supplies	\$3,000
11-000-221-800-12-00	Misc. Expenses - Curriculum	11-000-221-110-12-00	Curriculum Dev. Stipends	\$15
11-000-230-339-01-00	Purchased Prof. Services	11-000-230-331-01-00	Legal Services	\$10,000
11-000-230-590-00-23	Legal Ads	11-000-230-590-00-51	Other Purchased Services	\$3,000
11-000-230-610-11-01	Supplies Admin. Hardware	11-000-230-530-01-22	Telephone - District	\$10,000
11-000-230-610-11-01	Supplies Admin. Hardware	11-000-230-585-01-02	BOE - Travel & Workshops	\$6,000
11-000-261-420-09-03	Maintenance Repairs - Central	11-000-262-620-05-61	Electricity - ALT	\$6,000
11-000-261-420-09-04	Maintenance Repairs - MH	11-000-262-620-05-61	Electricity - ALT	\$2,000
11-000-261-420-09-06	Maintenance Repairs - WD	11-000-262-620-05-61	Electricity - ALT	\$3,000
11-000-270-390-10-00	Transp. - Prof./Tech. Svcs.	11-000-270-512-07-00	Field Trip Transportation - MS	\$1,000
11-150-100-101-00-00	Home Instruction Salaries	11-120-100-101-00-01	Gr. 1-5 Teachers - Salaries	\$8,000
11-190-100-320-08-00	Purch. Prof. Svcs. - SPS (504)	11-120-100-101-00-01	Gr. 1-5 Teachers - Salaries	\$2,100
12-000-260-730-00-00	Operations & Maint. Equip.	11-000-262-620-06-61	Electricity - Woodland	\$5,520
12-000-260-730-09-00	Operations & Maint. Equip.	11-000-262-620-07-61	Electricity - Middle	\$11,850
12-120-100-730-05-00	Instructional Equipment - ALT	11-120-100-101-00-01	Gr. 1-5 Teachers - Salaries	\$8,650
13-422-100-500-00-00	Other Purch. Svcs. - Summer	11-190-100-500-00-00	Other Purchased Services	\$535
		Total Transfers		\$81,670

B.3. HVAC Controls Upgrade – Service Contract
RESOLVED, that the Board of Education awards a service contract to Integrated Control Solutions of Basking, NJ at a rate of \$90.00 per hour (parts and sub-contracted labor will be provided at cost plus 20%), effective July 1, 2009 through June 30, 2010, for an estimated total not to exceed \$17,000.00.

B.4. Travel Approval
Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133 – Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

	May 2009
• Nicole Evins, Central – NJ Literacy Consortium, Union, NJ	\$ 20
• Patrick Rock, Central – NJ Literacy Consortium, Union, NJ	\$ 15
• Tyler Tribelhorn, B&G – AHERA Refresher Training, Piscataway, NJ	\$ 300

All of the above travel has been approved by the Superintendent and the board of Education. The School business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

B.5. Middle School Donation-Watchung/Warren Rotary
RESOLVED, that the Board of Education approves, with appreciation, the donation of \$200.00 from the Watchung/Warren Rotary for the purchase of animation software to support the news program at Middle School.

C. Personnel/Student Services

C.1. Employment for the 2008-2009 School Year
RESOLVED, that the Board of Education approves the application for emergent hiring for the following positions for the 2008-2009 school year under the requirements of N.J.S.A. 18A:16-1 et seq., N.J.S.A. 18A:39-17 et seq., and N.J.S.A. 6-4.14 et seq., as listed below:

a) Donna Bardy, Special Education Teacher, Middle School, MA, step 1, effective May 1, 2009 through June 30, 2009.

C.2. Appointment of Staff for the 2009-2010 School Year
RESOLVED, that the Board of Education approves the list of staff (administrators, certificated staff, WTEA support staff), dated May 5, 2009, for the 2009-2010 school year.

C.3. Resignation
RESOLVED, that the Board of Education approves the resignation of Josephine Maccagnan, Grade 4 Teacher, Angelo L. Tomaso School, effective June 30, 2009.

C.4. Job Description
RESOLVED, that the Board of Education approves the following job descriptions dated May 2009:

- a) Guidance Counselor
- b) Librarian
- c) Nurse

C.5. Amendment of Family Leave
RESOLVED, that the Board of Education amends the family leave request for Dawn DeLorenzo, Special Education Teacher, Middle School to begin on April 24, 2009 (instead of May 4, 2009) through September 30, 2009 (no pay with benefits) and child care leave to commence on October 1, 2009 through June 30, 2010 (no pay and no benefits).

- C.6. Gettysburg Chaperones - Middle School 8th Grade Overnight Trip
RESOLVED, that the Board of Education approves the following staff to chaperone the Middle School 8th grade overnight trip to Gettysburg May 28-29, 2009:
Laura Sudol, Sitta Cohen, Josephine Brasile, Judy Motz, Barbara Tantillo, Robin Savage, Lynn Degen, Heather Saum, Angela DellaVentura, Mary Anne Murphy, Carolyn McCloskey, Kim Villanueva, Robert Comba, Jim Frascella, Bob Hartshorn, Sean Mealy, Steve Verger, Faye Brady, JoAnn Blatchford, Lisa Lontai.
- C.7. Extended Work Schedule
RESOLVED, that the Board of Education approves the following extended work schedule for the following:
- a) Mary Russo, Multi-duty Paraprofessional, Angelo L. Tomaso School, two days at the end of the school year.
 - b) Eileen Lepore, Multi-duty Paraprofessional, Mt. Horeb School, two days at the end of the school year.
 - c) Michele Delserro, Multi-duty Paraprofessional, Mt. Horeb School, three days in August.
- C.8. Middle School Guidance Extended Work Schedule
RESOLVED, that the Board of Education approves three days each of an extended work schedule for Midge Johnson, Barbara, Tantillo, Kris Stankiewicz, Middle School Guidance Counselors, during June 24, 25, 26, 2009 at each individual's per diem rate.
- C.9. 2009 Summer Employees
RESOLVED, the Board of Education approves the list of 2009 summer employees for Maintenance/Buildings & Grounds dated May 7, 2009, at the listed hourly rates, effective May 11, 2009 through September 4, 2009.
- C.10. Per Diem Deduct Request
RESOLVED, that the Board of Education approves the following per diem deduct requests for:
- a) Laura Lamson, Physical Education Teacher, Central School, for one day, June 23, 2009.
- C.11. Substitute Teachers
RESOLVED, that the Board of Education approves the following Substitute Teachers for the 2008-2009 school year:
- a) Sherilyn Cohen
- C.12. 2009-2010 Stipends
RESOLVED, that the Board of Education approves the list of non WTEA stipends for the 2009-2010 school year dated May 11, 2009.
- C.13. Alternate Legal Counsel
RESOLVED, that the Board of Education approves the appointment of Stephen R. Fogarty of Fogarty and Hara as alternate legal counsel for the 2009-2010 school year at an hourly rate \$165.00 for principals and \$145.00 for associates.

D. Policy

- D.1. First Reading of Policies
RESOLVED, that the Board of Education approves the first of two readings of the following four policies:
- a) 4112.8/4212.8 – Nepotism
 - b) 4119.22/4219/22 – Conduct and Dress
 - c) 5131 – Conduct/Discipline
 - d) 6173 – Home Instruction

- XII. Old Business
- Warren Middle School Graduation Awards Criteria
- XIII. New Business
- XIV. Public Commentary

XV. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss
and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVI. Adjourn