

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * June 28, 2010 * 7:00 PM

Board of Education Administrative Building

- I. Call to Order and Statement of Presiding Officer Gregory Przybylski, President
Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on April 30, 2009. This notice was on that date posted on the bulletin board in the Township Office, mailed to the Courier News and the Echoes Sentinel, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- II. Pledge of Allegiance
- III. Roll Call
KW, SB, DH, RM, AS, JS, MS, PT, GP
- IV. Presentation
Introduction of New Superintendent
- V. Minutes
 - Approve the public and private session minutes of the June 14, 2010 and June 22, 2010 board meetings.
- VI. Correspondence and Information
 - Fire Drills

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
June 4, 9	June 7, 15	June 21, 22	June 8, 23	June 15, 21
 - Warren Middle School Yearbook
 - Central School Mural
- VII. President's Remarks – Gregory Przybylski
- VIII. Committee Reports
- IX. Discussion
 - 2009-2010 Goals – Final Report
- X. Public Commentary (including opportunity to speak about items for Board Consideration/Action)

Note on public input at BOE meetings: Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

- XI. Items for Board Consideration/Action
 - A. Education
 - A.1. In District Related Services- Extended School Year
RESOLVED, that the Board of Education approves in district related services for the the extended school year for one student (ID#0120949) to receive ten hours per week of ABA provided by Kerry Fee from July 1, 2010 through August 27, 2010, at an hourly rate of \$50 for a total cost to the district of \$4,500 and four hours per month of ABA supervision provided by Julie Jagiello at an hourly rate of \$100 for a total cost to the district of \$800.

- A.2. In District Related Services for the 2010-2011 School year
RESOLVED, that the Board of Education approves in district related services for the 2010-2011 school year for the following:
- a) One student (ID#0120445) to receive one hour per week of NDT (Neurodevelopmental Therapy) provided by Vista Rehabilitation Services, at an hourly rate of \$105 for a total cost to the district of \$4,200.
 - b) One student (ID#0120846) to receive one hour per week of speech services provided by Dr. Golding-Kushner, at an hourly rate of \$75 for a total cost to the district of \$3,000.
 - c) One student (ID#0120782) to receive:
 - five hours per week of Itinerant Teacher of the Deaf services provided by Mountain Lakes School District at an hourly rate of \$126 for a total cost to the district of \$25,200.
 - one hour per week of Auditory Verbal Based Therapy provided by Speech Partners, Inc. at an hourly rate of \$130 for a total cost to the district of \$5,200.
 - ten hours per year, as needed, of Educational Audiologist Services provided by Lake Drive School at an hourly rate of \$150 for a cost not to exceed \$1,500.
 - d) One student (ID#0120903) to receive up to ten hours per year of Itinerant Teacher of the Deaf service at an hourly rate of \$126 for a total cost to the district of \$1,260.
 - e) One student (ID#0120485) to receive:
 - one 30 minute session of physical therapy per week provided by Pediatric Workshop at a total cost to the district of \$2,120.
 - four hours per week of out of school instruction provided by Linda Yu at a total cost to the district of \$6,400.
 - f) One student (ID#0120573) to receive six hours per week of home based instruction provided by Joyce Pekarsky for a total cost to the district of \$9,600.
 - g) One student (ID#0120098) to receive three hours per month of ABA supervision and consultation provided by ABA Skills at an hourly rate of \$110 for a total cost to the district of \$3,300.
- A.3. Out of District Related Services for the 2010-2011 School year
RESOLVED, that the Board of Education approves out of district related services for the 2010-2011 school year for the following:
- a) One student (ID#0120115) to receive:
 - one 30 minute individual session of speech per week provided by the receiving school at \$58 per session for a total cost to the district of \$2,320.
 - two 30 minute small group session of speech per week provided by the receiving school at \$45 per session for a total cost to the district of \$3,600.
 - two 30 minute sessions per week of occupational therapy provided by P.G. Chamber's School for a total cost to the district of \$5440.
 - b) One student (ID#0120540) to receive one hour per week of parent in-home training provided by Catherine Bocage at an hourly rate of \$55 for a total cost to the district of \$2,200.
 - c) One student (ID#0000629) to receive:
 - one 30 minute session of speech per week provided by the receiving school at \$105 per session for a total cost to the district of \$4,410.
 - one 30 minute session of occupational therapy per week provided by the receiving school at \$90 per session for a total cost to the district of \$3,780.
 - one 45 minute session of Sensory Gym per week provided by Child Centered Therapeutics at \$90 per session for a total cost to the district of 4,410.
 - d) One student (ID#0120483) to receive:
 - one 30 minute session of speech per week provided by the receiving school at \$105 per session for a total cost to the district of \$4,410.
 - one hour per week of physical therapy provided by the receiving school at an hourly rate of \$195 for a total cost to the district of \$8,190.
- A.4. Out of District Placement for the 2010-2011 School Year
RESOLVED, that the Board of Education approves the list of out of district placements for the 2010-2011 school dated June 20, 2010.

B. Finance/Operations/Transportation

- B.1. Payment of Bills
RESOLVED, the Board of Education approves the partial payment of bills for June 2010 in the amount of \$2,989,847.53

- B.2. **Payment of Bills**
RESOLVED, the Board of Education authorizes the School Business Administrator/Board Secretary, pursuant to policy 3326, to audit pending bills and claims, to pay qualifying bills and claims within approved budget line item amounts, from June 28 to 30, 2010 and to submit those bills to the Board of Education for approval at its next regular meeting.
- B.3. **Travel Approval**
Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133 – Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

- July 2010**
- Katie DiDia Woodland–Kean University Math/Science SmartBoard, Union, NJ \$ 350
 - Colleen Krumm, Woodland–Kean University Math/Science SmartBoard, Union, NJ \$350
 - Dan Ticchio, Middle–Rider University Summer Quest, Princeton, NJ **\$ 1,400
 - Kevin Sullivan, Middle Rider University Summer Quest, Princeton, NJ **\$ 1,500
- ** Cost of seminar (\$1,300) is being funded by the Lucent Grant for Science curriculum

- B.4. **Approve Tax Payment Schedule for 2010-2011 School Year**
RESOLVED, the Board of Education approves the following tax payment schedule for 2010-2011 from the Township of Warren:

Tax Payments 2010/2011			
July 6, 2010	\$700,000.00	January 4, 2011	\$3,084,142.00
July 20, 2010	\$700,000.00	February 1, 2011	\$3,084,142.00
August 3, 2010	\$700,000.00	March 1, 2011	\$3,084,141.00
August 24, 2010	\$1,000,000.00	April 4, 2011	\$3,084,141.00
September 7, 2010	\$2,000,000.00	May 2, 2011	\$3,084,141.00
September 21, 2010	\$1,851,212.00	June 1, 2011	\$3,084,141.00
October 4, 2010	\$3,851,212.00		
November 2, 2010	\$3,851,212.00		
December 1, 2010	\$3,851,212.00		
Total	\$18,504,848.00	Total	\$18,504,848.00
Total Taxes for 2010/2011		\$37,009,696.00	

- B.5. **Joint Agreement Between Morris Union Jointure Commission and Warren Township Board of Education**
RESOLVED, that the Board of Education approves a joint agreement between Morris Union Jointure Commission and the Warren Township Board of Education to enter into an interlocal/shared services agreement, dated June 10, 2010, for bus maintenance effective July 1, 2010 through June 30, 2011.
- B.6. **Increasing Bid Threshold**
WHEREAS, the Board of Education approves the increase to the bid threshold, pursuant to N.J.S.A. 40A:11-2, N.J.S.A. 18A:18A-2, N.J.S.A. 40A:11-39a and 18A:18A-3(a), and

WHEREAS, the Governor of the State of New Jersey increased the bid threshold for boards of education with a Qualified Purchasing Agent to \$36,000 as of July 1, 2010; and

NOW THEREFORE BE IT RESOLVED, that the governing body of the Warren Township Board of Education, in the County of Somerset, in the State of New Jersey hereby increases its bid threshold to \$36,000.00.
- B.7. **NJSBAIG - ERIC North Sub-fund Application for 2010 Safety Program**
RESOLVED, the Board of Education approves the submission of a grant application for the 2010 Safety Grant Program through the New Jersey School Boards Association Insurance

Group's ERIC North Subfund for the qualified purposes (exterior lighting) described in the application, in the amount of \$12,345.00 for the period of July 1, 2010 to June 30, 2011.

- B.8. Transfer of Current Year Surplus to Reserve
WHEREAS, NJSA 18A: 7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Warren Township Schools Board of Education wishes to deposit the anticipated current year surplus of up to \$600,000 into Capital Reserve at year end, and

WHEREAS, the Warren Township Schools Board of Education has determined that up to \$600,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED that the Warren Township Schools Board of Education hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- B.9. Approve Rates for Custodial Charges for Building Usage for the 2010-2011 School Year
RESOLVED, the Board of Education approves the following rates for the billing of custodial charges for the groups that use our buildings

Straight time	\$27.00 per hour
Time and a half	\$41.00 per hour
Double time	\$54.00 per hour

- B.10. Donation-Warren Township Youth Services Commission
RESOLVED, that the Board of Education approves, with appreciation, the donation of \$2,000.00 from the Warren Township Youth Services Commission for the Girls on the Run program and Century Club.

C. Personnel/Student Services

- C.1. Employment for the 2010-2011 School Year
RESOLVED, that the Board of Education approves the application for emergent hiring for the following positions for the 2010-2011 school year under the requirements of N.J.S.A. 18A:16-1 et seq., N.J.S.A. 18A:39-17 et seq., and N.J.S.A. 6-4.14 et seq., as listed below:
- a) George Nimmo, Music Teacher, tenure track, BA, Step 3-4 of the 2009-2010 salary guide (2010-2011 step will be the equivalent of this 2009-2010 step, to be determined once collective bargaining is concluded), effective September 1, 2010 through June 30, 2011.
 - b) Rebecca Black, Art Teacher, tenure track, BA, step 5-6 of the 2009-2010 salary guide (2010-2011 step will be the equivalent of this 2009-2010 step, to be determined once collective bargaining is concluded), effective September 1, 2010 through June 30, 2011.
- C.2. Offers of Employment During Summer Months
RESOLVED, that the Board of Education authorizes the Superintendent to extend offers of employment after consulting with the Board of Education regarding budgeted positions for which there may be a vacancy between June 30, 2010 and September 1, 2010, subject to ratification of the Board at the next available Board meeting.
- C.3. Employment Contract – School Business Administrator/Board Secretary
RESOLVED, that the Board of Education approves the employment contract for the 2010-2011 school year for Peter Daquila, School Business Administrator/Board Secretary, dated June 28, 2010.
- C.4. 2010-2011 Employment - Non WTEA Employees
RESOLVED, that the Board of Education approves the list of non WTEA employee assignments and salaries for the 2010-2011 school year dated June 28, 2010.

- C.5. Speech Summer Evaluations
RESOLVED, the Board of Education approves the increase of summer speech evaluations from 8 to 9 at an additional cost to the district of \$420.
- C.6. Middle School Talent Show Advisor
RESOLVED, that the Board of Education approves Sean Convery replacing Joel VanTine as talent show advisor for a stipend of \$715 (divided equally with Bev MacGorman approved 4/16/2010)
- C.7. Summer Fun Staff
RESOLVED, that the Board of Education approves the following:
a) Emallah Abraham as a Summer Fun aide, effective June 28, 2010 through July 30, 2010 at a rate of \$10 per hour.
b) Linda DeRobertis as a Summer Fun Aide, effective June 28, 2010 through July 30, 2010 at a new rate of \$15 per hour.
- C.8. Family Leave Request
RESOLVED, that the Board of Education approves the family leave request for:
a) Shannon O'Shea, Spanish Teacher, Woodland School, (unpaid with benefits) from October 22, 2010 through December 31, 2010, returning January 1, 2011.
- C.9. Transfer
RESOLVED, that the Board of Education approves the transfer of Meryl Lettire, Art Teacher, from Central School to Middle School effective September 1, 2010.
- C.10. 2010 Summer Transportation Employees
RESOLVED, that the Board of Education approves the list of 2010 Summer Transportation Employees dated June 17, 2010, at the listed hourly rates effective June 21, 2010 through September 3, 2010.
- C.11. Amendment on Salary Guide
RESOLVED, that the Board of Education approves the following amended placement on the teachers' negotiated salary guide:
a) Lauren Valera, Woodland School, MA+ to MA+15 (remaining at step 9-10), effective June 1, 2010.
- C.12. Middle School Guidance Extended Work Schedule – Summer 2010
RESOLVED, that the Board of Education approves three days each of an extended work schedule for Midge Johnson, William Tozier, and Helen Scully Middle School Guidance Counselors, during August 27, 30, and 31 at each individual's per diem rate.
- C.13. 2010-2011 Stipend Position
RESOLVED, that the Board of Education approves the following stipend positions for the 2010-2011 school year
Middle School
Lunchroom Supervisor
Grade 6 - Barbara LaSaracina, Brenda Sasso, Debra Granrath, John Seremula
Grade 7 - Sean Convery (2), David Arnold, O'Brien Speckin,
Grade 8 - Kurt Reck (2), Robert Hartshorn, Joel VanTine
Team Leaders
Grade 6 - Barbara LaSaracina
Grade 7- Daniel Ticchio
Grade 8- Laura Sudol
Unified Arts - Diane Burak
- C.14. Out of District Evaluators for the 2010-2011 School Year
RESOLVED, that the Board of Education approves the out of district evaluators for the 2010-2011 school year dated June 28, 2010.
- C.15. Summer 2010 Speech Providers
RESOLVED, that the Board of Education approves the following Speech providers
a) Therapy Center, LLC to provide two 30 minute session per week of speech services for one out of district student from July 6, 2010 through June 29, 2010 at \$75 per session for a total cost to the district of \$600.

- b) Jill Pila to provide a total of 4 ½ hours of speech therapy for one student (ID#0120483) from August 12, 2010 through August 31, 2010 for a total cost to the district of \$315.

C.16. Creation and Elimination of Paraprofessional Positions

RESOLVED, that the Board of Education approves the creations and elimination of the following Paraprofessional positions for the 2010-2011 school year:

- a) Create one new 1:1 Paraprofessional for a new student
- b) Create one new LLD Classroom Paraprofessional for a new student
- c) Create two new part-time (no benefits) Multi Duty Paraprofessionals at Central/Woodland Schools.
- d) Eliminate one full-time Multi Duty Paraprofessional at Central/Woodland Schools.

XII. Old Business

XIII. New Business

XIV. Public Commentary

XV. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVI. Adjourn