

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * January 11, 2010 * 7:00 PM

Board of Education Administrative Building

- I. Call to Order and Statement of Presiding Officer Roberta Monahan, President
Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on April 30, 2009. This notice was on that date posted on the bulletin board in the Township Office, mailed to the Courier News and the Echoes Sentinel, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- II. Pledge of Allegiance
- III. Roll Call
MS, SB, GP, DR, AS, PT, GV, KW, RM
- IV. Presentation
- V. Minutes
 - Approve the public and private session minutes of the December 14, 2009 board meeting.
- VI. Correspondence and Information
 - Attendance Update
 - Fire Drills

| | | | | |
|----------------|----------------|------------------|-----------------|-----------------|
| <u>ALT</u> | <u>Central</u> | <u>Mt. Horeb</u> | <u>Woodland</u> | <u>Middle</u> |
| December 7, 18 | December 1, 8 | December 2, 3 | December 3, 14 | December 14, 18 |
- VII. President's Remarks – Roberta Monahan
- VIII. Committee Reports
- IX. Discussion
 - 2009-2010 Goals – Progress Report
 - 2010-2011 Budget – Initial Public Deliberations
 - Board of Education Bylaw #9121-Election and Duties of President
- X. Public Commentary (including opportunity to speak about items for Board Consideration/Action)

Note on public input at BOE meetings: Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

- XI. Items for Board Consideration/Action

A. Education

A.1. Home Instruction

RESOLVED, the Board of Education approves home instruction for one student (ID#0120637) of 10 hours per week for 8 weeks at an hourly rate of \$40, effective January 1, 2010 through March 1, 2010. The cost to the district will be \$3,200.

- A.2. Additional After School Instruction
RESOLVED, the Board of Education approves one student ID#0120349) to receive additional after school instruction for two 30 minute sessions per week, effective January 4, 2010 through June 30, 2010 for a total cost to the district of \$960.

B. Finance/Operations/Transportation

- B.1. Partial Payment of Bills
RESOLVED, the Board of Education approves the payment of bills for December 15, 2009 through December 31, 2009 amounting to \$3,235,439.14

- B.2. Board Secretary's and Treasurer's Report
WHEREAS, the Board of Education has received the attached report of the secretary for the month of November, and
WHEREAS, this report shows the following balances on November 30, 2009:

| FUND | CASH BALANCE | APPROPRIATION BALANCE | FUND BALANCE |
|-----------------------------------|-----------------------|-----------------------|-----------------------|
| (10) General Current Expense Fund | \$5,199,396.97 | | \$1,329,283.09 |
| (11) Current Expense | | \$4,126,146.01 | |
| (12) Capital Outlay | | \$57,326.87 | |
| (13) Special Schools | | \$621.32 | |
| (20) Special Revenue Fund | (\$377,028.94) | (\$293,571.40) | \$0.00 |
| (30) Capital Projects Fund | \$182,100.34 | \$610,104.34 | \$0.00 |
| (40) Debt Service Fund | \$599,859.46 | \$0.00 | \$14,212.71 |
| TOTAL | \$5,604,327.83 | \$4,500,627.14 | \$1,343,495.80 |

WHEREAS, in compliance with N.J.A.C.6:20-2A(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- B.3. Budget Transfers for Month of November 2009
RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

| TO: | | FROM: | | |
|----------------------|-------------------------------|----------------------|---|----------|
| 11-000-222-100-00-02 | Library Paras - Salaries | 11-000-222-100-00-01 | Educ. Media/Library - Salaries | \$1,200 |
| 11-000-230-895-01-02 | BOE Member. Dues & Fees | 11-000-230-530-01-21 | Postage - District | \$1,200 |
| 11-000-261-610-09-04 | Maintenance Supplies – MH | 11-000-261-420-09-04 | Maintenance Repairs – MH | \$2,000 |
| 11-000-261-610-09-06 | Maintenance Supplies – WD | 11-000-261-420-09-06 | Maintenance Repairs – WD | \$2,000 |
| 11-000-261-610-09-07 | Maintenance Supplies – MS | 11-000-261-420-09-07 | Maintenance Repairs – MS | \$2,000 |
| 11-000-263-610-09-00 | Grounds – Supplies | 11-000-263-420-09-00 | Grounds –Cleaning, Repair & Maintenance | \$1,000 |
| 11-000-270-161-10-00 | Special Ed Transp. - Salaries | 11-000-270-515-10-00 | Contr. Spec. Ed Transp.- Join. | \$15,000 |
| 11-000-270-442-10-00 | Rental - School Buses | 11-000-270-518-10-00 | Contr. Spec. Ed Transp. -ESC | \$2,805 |
| 11-190-100-610-11-02 | Supplies – Instruct. Software | 11-190-100-610-11-01 | Supplies – Instruct. Hardware | \$11,000 |
| 11-204-100-106-00-00 | LLD Aides - Salaries | 11-213-100-101-00-00 | RC Teacher Salaries | \$11,500 |
| 11-213-100-106-00-00 | RC Aides - Salaries | 11-213-100-101-00-00 | RC Teacher Salaries | \$6,900 |
| 11-216-100-101-00-00 | PSD Teachers - Salaries | 11-213-100-101-00-00 | RC Teacher Salaries | \$16,600 |
| 11-216-100-106-00-00 | PSD Aides - Salaries | 11-000-100-562-08-02 | Tuition - Other LEAs (Ext. SY) | \$13,750 |

| TO: | | FROM: | | |
|----------------------|-------------------------|------------------------|-----------------------------|------------------|
| 11-230-100-101-00-00 | Basic Skills - Salaries | 11-120-100-101-00-01 | Gr. 1-5 Teachers - Salaries | \$5,000 |
| 11-230-100-101-00-00 | Basic Skills - Salaries | 11-130-100-101-00-01 | Gr. 6-8 Teachers - Salaries | \$13,600 |
| | | Total Transfers | | \$105,555 |

B.4. Consulting Services
RESOLVED, that the Board of Education approves Mr. Vince Yaniro to provide financial consulting services to the district at an hourly rate of \$125 not to exceed \$4,000 for the period January 12, 2010 through June 30, 2010.

B.5. School Alliance Insurance Fund Indemnity and Trust Renewal Agreement
RESOLVED, that the Board of Education approves the renewal of the Board's membership in the School Alliance Insurance Fund for a three year period, beginning July 1, 2009 and ending July 1, 2012.

C. Personnel/Student Services

C.1. Employment for the 2009-2010 School Year
RESOLVED, that the Board of Education approves the application for emergent hiring for the following positions for the 2009-2010 school year under the requirements of N.J.S.A. 18A:16-1 et seq., N.J.S.A. 18A:39-17 et seq., and N.J.S.A. 6-4.14 et seq., as listed below:

- a) Patricia Conron, Grade 5 Teacher, Angelo L. Tomaso School, MA+30, Step 9-10, effective February 1, 2010 through June 30, 2010 (replacing Mary Lynch on Maternity Leave).
- b) Mary DeNunzio, Media Specialist/Librarian, Central School, MA, Step 1-2, effect on or before March 15, 2010 through June 30, 2010 (replacing Joann Butler who retired effective December 31, 2009).

C.2. Additional Work Days
RESOLVED, that the Board of Education approves payment for five days in December 2009 for Elise Pelcz at her per diem rate in preparation for the new ABA Program that starts in January 2010.

C.3. Resignation
RESOLVED, that the Board of Education approves the resignation, for the purpose of retirement, of Andrea Casellini, Basic Skills Teacher, Central School, with appreciation for the 35 years of her service to the children of Warren, effective June 30, 2010.

C.4. Amendment on Salary Guide
RESOLVED, that the Board of Education approves the following amended placement on the teachers' negotiated salary guide:

- a) Stacey Modugno, Woodland School, MA+30 to MA+45 (remaining at step 17), effective January 1, 2010.
- b) Mary Pat Brown, Woodland School, MA+15 to MA+30 (remaining at step 7), effective January 1, 2010.

C.5. Student Teacher
RESOLVED, that the Board of Education approves the following student teacher for the 2009-2010 school year:

- a) Sherilyn Cohen, Woodland School, Grade K, effective January 11, 2010 through March 19, 2010 and Grade 5, effective March 29, 2010 through June 4, 2010.

C.6. Substitute Teacher
RESOLVED, that the Board of Education approves the following Substitute Teacher for the 2009-2010 school year:

- a) John Clark

C.7. Job Descriptions
RESOLVED, that the Board of Education approves the following job descriptions dated January 11, 2010:

- a) Administrative Assistant to School Business Administrator
- b) Assistant Business Administrator
- c) Bookkeeper – Payroll

- d) Confidential Secretary
- e) Curriculum Secretary
- f) Curriculum Supervisor
- g) Executive Secretary to the Superintendent
- h) Medical Inspector
- i) Purchasing Specialist
- j) School Business Administrator/Board Secretary
- k) Student Personnel Services Secretary
- l) Superintendent of Schools
- m) Supervisor of Student Personnel Services
- n) Treasurer of School Monies

XII. Old Business

- Grade 5 Math – Monthly Update

XIII. New Business

- Race to the Top (RTTT) state grant process

XIV. Public Commentary

XV. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVI. Adjourn