

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * February 8, 2010 * 6:30 PM

Board of Education Administrative Building

- I. Call to Order and Statement of Presiding Officer Roberta Monahan, President
Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on April 30, 2009. This notice was on that date posted on the bulletin board in the Township Office, mailed to the Courier News and the Echoes Sentinel, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- II. Pledge of Allegiance
- III. Roll Call
MS, SB, GP, DR, AS, PT, GV, KW, RM
- IV. Executive Session I (Start at 6:30 P.M. – Return to Public Session at 7:00 P.M.)
- V. Minutes
 - Approve the public and private session minutes of the January 25, 2010 board meeting.
- VI. Correspondence and Information
 - Attendance Update
 - Fire Drills

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
January 7, 15	January 19, 26	January 7, 26	January 14, 15	January 8, 15
- VII. President's Remarks – Roberta Monahan
- VIII. Committee Reports
- IX. Discussion
 - 2010-2011 Budget – Public Deliberations (Continued)
 - Bylaw 9323-9324: Agenda Preparation
- X. Public Commentary (including opportunity to speak about items for Board Consideration/Action)

Note on public input at BOE meetings: Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

- XI. Items for Board Consideration/Action
 - A. Education
 - A.1. Out of District Placement
RESOLVED, that the Board of Education approves the out of district placement for the following students:
 - a) One student (ID#0120295) at Mt. Prospect School, Bernards Township Public Schools, effective March 1, 2010 through June 30, 2010, at a cost to the district, including 1:1 aide, of \$29,000.
 - b) One student (ID#0121010) at Newmark School, effective February 9, 2010 through June 30, 2010, at a cost to the district of \$24,093.

- A.2. Speech Evaluation
RESOLVED, that the Board of Education approves Allison Bucciarelli (approved speech pathologist 8/24/09) to conduct a speech evaluation for one student (ID#0120949) for a total cost to the district of \$300.
- A.3. Home Instruction
RESOLVED, that the Board of Education approves one student (ID#0120485) to receive four hours per week of home instruction from Linda Yu, Middle School Teacher, for the 2009-2010 school year at a cost to the district of \$6,400.

B. Finance/Operations/Transportation

- B.1. Board Secretary's and Treasurer's Report
WHEREAS, the Board of Education has received the attached report of the secretary for the month of December and

WHEREAS, this report shows the following balances on December 31, 2009:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$4,575,931.59		\$1,329,283.09
(11) Current Expense		\$3,770,642.40	
(12) Capital Outlay		\$154,772.78	
(13) Special Schools		\$621.32	
(20) Special Revenue Fund	(\$122,492.91)	\$115,753.74	\$0.00
(30) Capital Projects Fund	\$151,937.34	\$610,104.34	\$0.00
(40) Debt Service Fund	\$599,859.46	\$0.00	\$14,212.71
TOTAL	\$5,205,235.48	\$4,651,894.58	\$1,343,495.80

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- B.2. Budget Transfers for Month of December 2009
RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

TO:		FROM:		
11-000-223-580-00-09	Workshops & Travel - ELL	11-240-100-610-04-00	ESL Supplies	\$600
11-000-230-339-01-00	Purchased Prof. Services	11-000-230-530-01-22	Telephone - District	\$4,000
11-000-263-610-09-00	Grounds - Supplies	11-000-263-420-09-00	Grounds -Cleaning, Repair & Maintenance	\$2,000
11-000-270-161-10-02	Sp. Ed Transp. - Sub Drivers	11-000-270-515-10-00	Contr. Sp. Ed Transp.-Jointure	\$16,000
11-000-270-442-10-00	Rental - School Buses	11-000-270-518-10-00	Contr. Sp. Ed Transp. - ESC	\$1,000
11-000-270-610-10-00	Transp. - General Supplies	11-000-270-615-10-00	Transportation - Maintain Fleet Supplies	\$10,000
11-150-100-101-00-00	Home Instruction - Salaries	11-150-100-320-08-00	Home Instr. - Purch. Services	\$2,100
11-150-100-101-00-00	Home Instruction - Salaries	11-190-100-320-07-00	Purch. Prof. Educ. Services	\$3,850
11-190-100-610-06-10	Instructional Supplies - WD	11-190-100-640-06-00	Textbooks - Woodland	\$1,000
11-190-100-610-11-02	Supplies - Instr. Software	11-190-100-610-11-01	Supplies - Instr. Hardware	\$5,000

TO:		FROM:		
11-213-100-610-08-00	Resource Center - Supplies	11-204-100-610-08-00	LLD - Supplies	\$1,000
		Total Transfers		\$46,550

B.3. Transfer from Capital Reserve to Fund 30 Central School – Hall Rehabilitation Project DOE Project: 5470-030-09-1005 Grant #: G5-3940
RESOLVED, the Board of Education approves the transfer of \$76,935 from Capital Reserve to Fund 30 for the district share of the costs for the Central School Hall Rehabilitation Project.

B.4. Travel Approval
WHEREAS, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133 – Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

NOW THEREFORE BE IT RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

April 2010

- Noralys Rebimbas, ALT – Foreign language Educators Conference, Somerset, NJ \$ 150
- Kristen Boni, Middle – Foreign language Educators Conference, Somerset, NJ \$ 150

All of the above travel has been approved by the Superintendent and the Board of Education. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

B.5. Waiver of Requirements - Special Education Medicare Initiative (SEMI) program
RESOLVED, that the Warren Township Board of Education approves the Waiver of Requirements Special Education Medicare Initiative (SEMI) Program:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2010/2011, and

WHEREAS, the Warren Township Board of Education desires to apply for this waiver due to the fact that it has fewer than 20 Medicaid eligible classified students.

NOW THEREFORE BE IT RESOLVED, that the Warren Township Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in Somerset County the appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2010/2011 school year.

B.6. Mt. Horeb PTO Donation
RESOLVED, that the Board of Education approves, with appreciation, the donation of \$5,200 from the Mt. Horeb PTO towards the purchase of a Smart Boards at Mt. Horeb School.

C. Personnel/Student Services

C.1. Employment for the 2009-2010 School Year
RESOLVED, that the Board of Education approves the application for emergent hiring for the following positions for the 2009-2010 school year under the requirements of N.J.S.A. 18A:16-1 et seq., N.J.S.A. 18A:39-17 et seq., and N.J.S.A. 6-4.14 et seq., as listed below:

- Leslie Mupo, Classroom Paraprofessional, Mt. Horeb School, 19.5 hours, Step 5-6, effective February 1, 2010 through June 30, 2010.
- Allen Huang, Classroom Paraprofessional, Woodland School, 32.5 hours, step 5-6, effective February 9, 2010 through June 30, 2010. (Mr. Huang is replacing Donna Perry who resigned.)

C.2. Middle School Cafeteria Supervisor
RESOLVED, that the Board of Education approves Joel VanTine as the Grade 8, lunch B, Middle School cafeteria supervisor effective April 26, 2010 through June 30, 2010.

- C.3. Salary Guide Placement
RESOLVED, that the Board of Education approves Lianne Reedy to receive a stipend of \$1,800 for obtaining her teacher's certificate for the 2009-2010 school year prorated from January 1, 2010 through June 30, 2010. (This stipend is included in the classroom Paraprofessional Salary Guide.)
- C.4. Middle School Coaches
RESOLVED, that the Board of Education approves the following Middle School coaches for the 2009-2010 school year on the teachers' negotiated pay agreement:
- a) Amanda Rodrigues- Girl's Basketball
 - b) John Greco – Boy's Basketball
 - c) Donna Bardy – Cheerleading
 - d) Dave Arnold – Girl's softball
 - e) Sean Mealey – Boy's Baseball
 - f) Carolyn McCloskey – Track
 - g) Robert Hartshorn – Track
 - h) Donna Bardy - Track
- C.5. Substitute Teachers
RESOLVED, that the Board of Education approves the following Substitute Teachers for the 2009-2010 school year:
- a) Melissa Gandolfe
 - b) Jessica Hanntz
 - c) Hanne Walsh (previous teacher)
 - d) Jennifer Dawson (previous substitute)
- C.6. After School Club – 2009-2010 School Year
RESOLVED, that the Board of Education approves the following after school club for the 2009-2010 school year and the instructors for each club at the negotiated stipend rate.
Mt. Horeb School
- a) Cup Stacking Club – advisor Andrew Ahimovic at a stipend of \$715.
 - b) Service Club – advisor Christine Burkhardt at a stipend of \$715
- C.7. Child Care Leave Request
RESOLVED, that the Board of Education approves the extension of child care leave for Stefanie Azzari, Basic Skills Teacher, Woodland, for the remainder of the 2009-2010 school year returning September 1, 2010.
- C.8. Per Diem Deduct Request
RESOLVED, that the Board of Education approves the following per diem deduct requests for:
- a) Randi Tishler Classroom Paraprofessional, Mt. Horeb School, for two days, February 4-5, 2010
 - b) Michaela DiPaolo, Classroom Paraprofessional, Central School, for one day, February 24, 2010.
- C.9. Additional Work Hours
RESOLVED, that the Board of Education approves additional work hours for the following personnel:
- a) Elise Pelcz, ABA Teacher, Mt. Horeb School to work two afternoons a week for a total of five hours February 9, 2010 through June 30, 2010 at her WTEA hourly rate.
 - b) Valerie Nelson, Classroom Paraprofessional to work one hour after school, once a week for six weeks to aide several students involved in the Middle School play.

- XII. Old Business
- Monthly Grade 5 Math Update
 - Warren Middle School Class Trips

XIII. New Business

XIV. Public Commentary

XV. Executive Session II

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss
and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVI. Adjourn