

# WARREN TOWNSHIP SCHOOLS

## Board of Education Meeting \* August 24, 2009 \* 7:00 PM

### Board of Education Administrative Building

- I. Call to Order and Statement of Presiding Officer Roberta Monahan, President  
Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on April 30, 2009. This notice was on that date posted on the bulletin board in the Township Office, mailed to the Courier News and the Echoes Sentinel, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- II. Pledge of Allegiance
- III. Roll Call  
MS, SB, GP, DR, AS, PT, GV, KW, RM
- IV. Presentation
- V. Minutes
  - Approve the public and private session minutes of the July 27, 2009 board meeting.
- VI. Correspondence and Information
  - Construction Update
  - H1N1 Flu Update
- VII. President's Remarks – Roberta Monahan
- VIII. Committee Reports
- IX. Discussion
  - Review School Safety and Security Plan and Student Code of Conduct
- X. Public Commentary (including opportunity to speak about items for Board Consideration/Action)

**Note on public input at BOE meetings:** Board Policy #9322, adopted on April 14, 2008, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

- XI. Items for Board Consideration/Action
  - A. **Education**
    - A.1. Extended School Year Related Services  
RESOLVED, that the Board of Education approves three students (ID#120350, ID#120483, and ID#0000629) to receive OT services at \$175 per hour, PT services at \$195 per hour and Speech services at \$205 per hour at the Morris-Union Jointure Commission during the extended school year for a maximum cost of \$5,670 per student (not \$1,230 as previously approved on June 29, 2009).
    - A.2. Out of District Related Services – 2009-2010 School Year  
RESOLVED, that the Board of Education approves the out of district related services and staff for the following students:

- a) Student (ID#0120949) to receive:
  - Three hours per week of speech services from Allison Marie Bucciarelli, Speech Specialist, at \$115 per hour for a total cost of \$13,800.
  - 10 hours per week of ABA services from Kerry Mikus Fee at \$50 per hour for a total cost of \$20,000.
  - Level I services from NJ Commission for the Blind and Visually Impaired for a total cost of \$1,600.
  - Four hours per month of ABA at \$100 per hour for a total cost of \$4,000 provided by Julie Jagiello.
  - Two hours per week of occupational therapy at \$70 per hour for a total cost of \$5,600 provided by Colleen Roth.
  - Two hours of physical therapy per week at \$106 per hour for a cost of \$8,480 provided by Pediatric Workshop.
- b) Student (ID#0120098) to receive:
  - A total of 15 ½ hours per week of ABA services provided by Michele Hayes at \$50 per hour and Joyce Pekarsky at \$40 per hour for a total cost of \$27,400.
  - Three hours per month of ABA Skills training from Ray Cepeda at \$110 per hour for a total cost of \$3,300.
- c) Student (ID#0120909) to receive:
  - One session of occupational therapy per week at \$90 per session for a total cost of \$3,600 provided by Child Centered Therapeutics.
  - One session of physical therapy per week at \$106 per session for a total cost of \$4,240 provided by Pediatric Workshop
- d) Student (ID#0000629) to receive:
  - One 45 minute session per week of occupational therapy with sensory integration and processing treatment at \$90 per session at a total cost of \$3,600 provided by Child Centered Therapeutics.
  - One 30 minute session of occupational therapy per week at \$87.50 per session for a cost of \$3,500 provided by the receiving school.
  - One 30 minute session of speech per week at \$102.50 per session for a total cost of \$4,100 provided by the receiving school.
- e) Student (ID#0120483) to receive:
  - One 30 minute speech session per week at \$102.50 per session for a total cost of \$4,100 provided by the receiving school.
  - Two 30 minute sessions of physical therapy per week at \$195 per hour for a total cost of \$7,800 provided by the receiving school.
- f) Student (ID#0121084) to receive:
  - One 45 minute session of occupational therapy at \$90 per session for a total cost of \$3,600 provided by Child Centered Therapeutics.
- g) Student (ID#0120540) to receive:
  - A total of three hours per week of parent in-home training at \$55 per hour for a total cost of \$6,600 provided by Kelly S. Clark and Catherine Bocage.
- h) Student (ID#0120115) to receive:
  - One hour of speech per week at \$110 per hour for a total cost to the district of \$4,400 provided by the receiving school.

A.3. In District Related Services – 2009-2010 School Year  
RESOLVED, that the Board of Education approves the in district related services and staff for the following students:

- a) Student (ID#010782) to receive:
  - one hour per week of Auditory Verbal Based Therapy at \$130 per hour provided by Speech Partners for a total cost to the district of \$5,200.
  - Five hours per week Teacher of the Deaf at \$123 per hour for a total cost of \$24,600 provided by Mountain Lakes School District.
- b) Student (ID#0120445) to receive:
  - One session per week of neurodevelopmental therapy for a total cost of \$4,200 provided by Vista Rehabilitation Services.
- c) Student (ID#0120903) to receive:
  - One hour per week Teacher of the Deaf at \$123 per hour for a total cost of \$4,920 provided by Mountain Lakes School District.
- d) Student (ID#0120846) to receive:
  - Two 30 minute speech sessions per week at \$75 per session for a total cost of \$6,000 provided by Dr. Karen Golding-Kushner.

- A.4. Out of District Placement – 2009-2010 School Year  
RESOLVED, that the Board of Education approves the out of district placement for the following students:
- a) One student (ID#0121084) to attend the Bedminster School District at a cost to the district of \$15,779.
  - b) One student (ID#0000110) to attend the Center School at a cost to the district of \$45,068.

**B. Finance/Operations/Transportation**

- B.1. Payment of Bills  
RESOLVED, the Board of Education approves the payment of bills for August 31, 2009 \$1,405,304.92

- B.2. Board Secretary's and Treasurer's Report  
WHEREAS, the Board of Education has received the attached report of the secretary for the month of June and  
WHEREAS, this report shows the following balances on June 30, 2009:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$2,794,861.05		\$1,294,900.14
(11) Current Expense		\$610,599.82	
(12) Capital Outlay		\$611,691.74	
(13) Special Schools		\$86.24	
(20) Special Revenue Fund	\$36,511.56	\$36,156.56	\$0.00
(30) Capital Projects Fund	\$0.00	\$0.00	\$0.00
(40) Debt Service Fund	\$14,214.71	\$8.45	\$14,214.71
<b>TOTAL</b>	<b>\$2,845,587.32</b>	<b>\$1,258,542.81</b>	<b>\$1,309,114.85</b>

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- B.3. Budget Transfers for Month of June 2009  
RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

TO:		FROM:		
11-000-213-100-00-02	Nurse - Substitutes	11-120-100-101-00-01	Gr. 1-5 Teachers - Salaries	\$4,400
11-000-217-600-08-00	Extraordinary Svcs. - Supplies	11-000-217-320-08-00	Extraordinary Purch. Svcs.	\$2,820
11-000-218-390-11-01	Other Purch. Technical Svcs.	11-000-218-104-00-00	Guidance Teacher - Salaries	\$660
11-000-219-105-00-00	CST Secretary – Salary	11-120-100-101-00-01	Gr. 1-5 Teachers - Salaries	\$1,770
11-000-219-390-08-00	CST Prof. /Technical Services	11-000-219-104-00-00	Child Study Team - Salaries	\$1,340
11-000-219-610-08-00	CST - Supplies	11-000-222-600-06-12	Library Books - Woodland	\$800
11-000-219-610-08-00	CST - Supplies	11-000-222-600-07-12	Library Books - Middle	\$1,050
11-000-222-390-11-01	Other Purch. Technology Svcs.	11-000-222-100-00-01	Educ. Media/Library - Salaries	\$250
11-000-222-580-11-02	Workshops & Travel- Educ. Media	11-000-222-100-00-01	Educ. Media/Library - Salaries	\$100
11-000-230-339-01-00	Purchased Professional Svcs.	11-000-230-331-01-00	Legal Services	\$1,480
11-000-262-580-09-00	Workshops & Travel – Maint.	11-000-262-420-09-01	Building Repairs – BOE/B&G	\$750

TO:		FROM:		
11-000-262-610-09-00	Building Supplies – Maint.	11-000-262-420-09-01	Building Repairs – BOE/B&G	\$2,760
11-000-270-442-10-00	Rental - School Buses	11-000-270-420-10-00	Repairs & Maint. - Transp.	\$3,230
11-000-270-503-10-00	Contr. Aide in Lieu of Transp.	11-000-270-161-10-02	Transportation – Sub. Drivers	\$1,470
11-000-270-503-10-00	Contr. Aide in Lieu of Transp.	11-000-270-420-10-00	Repairs & Maint. - Transp.	\$5,430
11-000-270-503-10-00	Contr. Aide in Lieu of Transp.	11-000-270-512-03-00	Field Trip Transportation – CS	\$660
11-000-270-503-10-00	Contr. Aide in Lieu of Transp.	11-000-270-512-04-00	Field Trip Transportation – MH	\$6,000
11-000-270-503-10-00	Contr. Aide in Lieu of Transp.	11-000-270-512-05-00	Field Trip Transportation -ALT	\$5,230
11-000-270-503-10-00	Contr. Aide in Lieu of Transp.	11-000-270-512-07-00	Field Trip Transportation – MS	\$1,000
11-000-270-503-10-00	Contr. Aide in Lieu of Transp.	11-000-270-512-07-01	Sports & Music Trips – Middle	\$9,390
11-000-270-503-10-00	Contr. Aide in Lieu of Transp.	11-000-270-517-10-00	Contr. Non-Public Transp.	\$8,950
11-000-270-503-10-00	Contr. Aide in Lieu of Transp.	11-000-270-593-10-00	Misc. Purch. Svcs. - Transp.	\$2,920
11-000-270-503-10-00	Contr. Aide in Lieu of Transp.	11-120-100-101-00-01	Gr. 1-5 Teachers – Salaries	\$7,410
11-000-270-518-10-00	Contr. Sp. Ed Transp. – ESC	11-120-100-101-00-01	Gr. 1-5 Teachers – Salaries	\$1,570
11-000-270-610-10-00	Supplies – Transportation	11-000-270-161-10-00	Special Ed Transp.– Salaries	\$3,640
11-000-291-220-00-00	Social Security	11-000-291-290-00-00	Other Employee Benefits	\$32,530
11-000-291-280-00-00	Tuition Reimbursement	11-000-291-290-00-00	Other Employee Benefits	\$10,720
11-150-100-101-00-00	Home Instruction Salaries	11-120-100-101-00-01	Gr. 1-5 Teachers – Salaries	\$1,530
11-190-100-500-07-00	Other Purchased Services-MS	11-110-100-101-00-02	Kindergarten – Sub. Teachers	\$5,200
11-190-100-610-11-01	Supplies – Instr. Hardware	11-120-100-101-00-01	Gr. 1-5 Teachers – Salaries	\$12,580
11-213-100-610-08-00	Resource Center – Supplies	11-213-100-640-08-00	Resource Center – Textbooks	\$100
11-230-100-101-00-00	Basic Skills Teachers – Sals.	11-230-100-600-07-00	Basic Skills Supplies – Middle	\$200
11-402-100-100-00-00	Sports Stipends	11-401-100-100-00-00	Co-curricular Stipends	\$2,010
12-000-400-450-00-00	Construction Services	11-000-262-340-09-00	Purchased Tech. Svcs. - B&G	\$13,910
12-000-400-450-00-00	Construction Services	11-000-262-420-09-41	Grounds Upkeep Services	\$22,000
12-000-400-450-00-00	Construction Services	11-000-262-620-03-61	Electricity – Central	\$12,800
12-000-400-450-00-00	Construction Services	11-000-262-620-06-61	Electricity - Woodland	\$19,500
12-000-400-450-00-00	Construction Services	11-000-262-620-07-61	Electricity – Middle	\$12,300
12-000-400-931-00-00	Capital Reserve Transfer	12-000-400-390-00-00	Prof. Services (Capital Outlay)	\$43,750
12-000-400-390-00-00	Prof. Services (Capital Outlay)	11-000-291-270-00-00	Health Benefits	\$36,150
		Total Transfers		<b>\$300,360</b>

- B.4. Purchase of Electric Generation Services  
RESOLVED, that the Board of Education approves the attached agreement, dated July 27, 2009, to purchase electric generation services through the Alliance for Competitive Energy Services (“ACES”), effective July 1, 2009 through May 31, 2014.
- B.5. Purchase of Natural Gas Services  
RESOLVED, that the Board of Education approves the attached agreement dated, July 27, 2009, to purchase natural gas services through the Alliance for Competitive Energy Services (“ACES”), effective July 1, 2009 through May 31, 2014.
- B.6. Acceptance of Grant – Department of Education School Facilities Project - Mt Horeb School New Kindergarten Toilet - Project # 5470-035-09-1006  
WHEREAS, the New Jersey Schools Development Authority has tentatively approved the Preliminary Eligible Cost Determination for the Mt Horeb School New Kindergarten Toilet in the amount of \$17,436 (40% of the project costs), now, therefore, be it  
RESOLVED, the Warren Township Board of Education:
1. Accepts the Preliminary Eligible Cost (PEC) Determination for the project
  2. Authorizes the superintendent and business administrator to execute and submit the appropriate grant documents to the Department of Education, and

3. Delegates to the school business administrator authority for supervision of the school facilities project.

B.7. Central School – Lower Level and Toilet Renovation Project  
RESOLVED, the Board of Education Approves the following change order to Larosa Tile, Marble, Ceramic & Granite Inc., the sub-contractor hired to complete the work for Buckler Associates and to Buckler Associates for the Central School Lower Level and Toilet Renovation Project in the amount of \$2,900

Larosa	
• C/O #15-a Installation of additional drywall and framing	\$2,900.00
• C/O #15-b Tile provided by Buckler Associates to Larosa	\$ (200.00)
Buckler	
• C/O #15-c Tile provided to Larosa by Buckler Associates	\$ 200.00
Total of Change Orders	\$2,900.00

The original bid for this project from Buckler Associates was \$696,846.00. Change orders #1-14 were for a total of \$82,473.50 and change order #15 is for a total of \$2,900.00 bringing the total amount due for the project to \$782,219.50.

**C. Personnel/Student Services**

C.1. Employment for the 2009-2010 School Year  
RESOLVED, that the Board of Education approves the application for emergent hiring for the following positions for the 2009-2010 school year under the requirements of N.J.S.A. 18A:16-1 et seq., N.J.S.A. 18A:39-17 et seq., and N.J.S.A. 6-4.14 et seq., as listed below:

- a) Michaela DiPaolo, Classroom Paraprofessional, Central School Step 5-6, 32.5 hours per week, effective September 1, 2009 through June 30, 2010.
- b) Caroline Sofo, Classroom Paraprofessional, Middle School, Step 9-10, 32.5 hours per week, effective September 1, 2009 through June 30, 2010.
- c) Elise Tanner, .5 FTE 12 month Secretary, Middle School, Step 10-11, effective September 1, 2009 through June 30, 2010.
- d) Paula Gunther-Reilly, Art Teacher, Mt. Horeb School, BA, Step 1-2, effective November 1, 2009 through June 30, 2010. (Family Leave for Susan Sage.)

C.2. Amendment on Salary Guide  
RESOLVED, that the Board of Education approves the following amended placement on the teachers' negotiated salary guide:

- a) Dawn Gauvin, Special Education Teacher, Mt. Horeb, BA to BA+15 (remaining at step 9-10) effective September 1, 2009.
- b) Nicole Amicucci, Grade 5 Teacher, Woodland School, BA+15 to MA (remaining at step 5-6) effective September 1, 2009.
- c) Rachel Hildebrand, Grade 2 Teacher, Mt. Horeb School, MA to MA+15 (remaining at step 5-6) effective September 1, 2009.
- d) Christine Burkhardt, Special Education Teacher, Mt. Horeb School, MA to MA+15 (remaining at step 3-4) effective September 1, 2009.
- e) Andrea Carroll, Grade 5 Teacher, Mt. Horeb School, MA+30 to MA+45 (remaining at step 23-24) effective September 1, 2009.
- f) Linda Pepe, Special Education Teacher, Woodland School, MA+15 to MA+30 (remaining at step 23-24) effective September 1, 2009.
- g) Dorothy Stolfi, Grade 2 Teacher, Woodland School, MA to MA+15 (remaining at step 13), effective September 1, 2009.
- h) Donna Bardy, Special Education Teacher, Middle School, MA to MA+15 (remaining at step 1-2), effective September 1, 2009.

C.3. Student Teacher  
RESOLVED, that the Board of Education approves the following Student Teacher for the 2009-2010 school year:

- a) Melissa Colombino, Angelo L. Tomaso School, Kindergarten, September 9, 2009 through December 10, 2009.

- C.4. Reading Recovery Technical Support Contract  
RESOLVED, that the Board of Education approves the use of the New Jersey Reading Recovery network for technical support for the following teachers listed throughout the 2009-2010 school year at a cost to the district of \$3,000:  
Nancy Braunstein, Denise Kennedy, Fran Perlman, MaryLou Psak
- C.5. 2009-2010 Middle School Stipend Positions  
RESOLVED, the Board of Education approves the following stipend positions, for the 2009-2010 school year:  
a) Joann Blatchford – 8<sup>th</sup> Grade Advisor at \$1,430.  
c) Sean Convery – Yearbook Club Advisor at \$1,430.  
d) Beverly MacGorman – Student Council Advisor at \$1,430.
- C.6. 2009-2010 Substitutes  
RESOLVED, the Board of Education approves the list of substitutes for the 2009-2010 school year dated August 24, 2009.
- C.7. 2009 Summer Technology Work  
RESOLVED, that the Board of Education approves Sean Convery, Middle School Technology Teacher, to work 25 hours to update the emergency database and to create an online lesson plan submittal function, at the negotiated WTEA rate of \$40 per hour.
- C.8. Facilitation of the Web-Based IEP Program (ARRA)  
RESOLVED, the Board of Education approves the following individuals to work at their contracted hourly rates for a total of 150 combined hours at a total cost not to exceed \$8,000. This project is part of the ARRA Stimulus Plan Part 1, which was approved by the Board of Education in June 2009:  
Dr. Rebecca Olszyk, Mrs. Laurie Donovan, Ms. Alison Dmochowski, Mrs. Fran Blabolil, Mrs. Alida Gorin, Mrs. Karen Leski, Mrs. Faye Brady, Dr. Kris Stankiewicz, Mrs. Ann Santee, Ms. Terry Kraminitz, Mrs. Michele Stein, Mrs. Joan Darkenwald, Ms. Amy Brunswick
- C.9. Contracted Related Services  
RESOLVED, that the Board of Education approves contracted related services from the following for the 2009-2010 school year:  
a) Cynthia Levey to provide contracted speech services for two half days per week through a shared services agreement with Watchung borough School District for a total cost of \$21,203.  
b) Lisa Dichter to provide seven hours per week of occupational therapy at \$70 per hour not to exceed a total cost of \$20,000.  
c) Dr. Thomas Boyle to provide two and half hours per month of behavior consultation services at a cost of \$5,000 and one hour every two months for phone consultation at a total cost of \$1,200.  
d) Erica Grossberg to provide behavior consultation services one day per week at a cost of \$300 per day for a total cost of \$12,000.  
e) Pediatric Workshop to provide contracted physical therapy services at a rate of \$60 – 30 minute session, \$84 – 45 minute session, \$106 – 60 minute session, and \$280 – Evaluation for a total cost not to exceed \$35,000.
- C.10. Outside Evaluators  
RESOLVED, that the Board of Education approves the list of Outside Evaluators dated August 24, 2009 for the 2009-2010 school year.
- C.11. Music Curriculum Grades K-5 Revision and Realignment  
RESOLVED, that the Board of Education approves the following to work on the music curriculum grades K-5 revision and realignment for a combined total of 9 hours:  
Mark Weber, Karen Sutherland, Amy Myers, Jennifer Kaniuka
- C.12. Additional Summer Hours  
RESOLVED, the Board of Education approves the following:  
  - Authorizes the Child Study Team members to work a combined total of an additional 100 hours at their contracted rates at a total cost not to exceed \$5,300,

- Authorizes select teachers to work a combined total of 25 hours at the contracted rate of \$40.00 per hour at a total cost not to exceed \$1,000, The additional time is needed to prepare and review the IEP's for the newly referred students and the students that moved into the district during the summer.

XII. Old Business

- 2009-2010 Enrollment Update
- Board and District Goals 2009-2010 School Year
- Criminal History Check Guidelines
- Summer Fun Hiring Procedures
- Summer Employment Hiring Procedures

XIII. New Business

- Legislative Issue Effecting Boards of Education – Proposed Education Legislation A-4142
- "Our Schools" Newsletter
- 8<sup>th</sup> Grade Trip
- Central School Library Mural

XIV. Public Commentary

XV. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVI. Adjourn