

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * April 27, 2009 * 7:00 PM
Board of Education Administrative Building

- I. Oath of Office
- II. Call to Order and Statement of Presiding Officer Peter Daquila, Board Secretary
Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the open public meetings act was provided by the posting, mailing/delivery, and filing of this notice on May 15, 2008. This notice was on that date posted on the bulletin board in the Township Office, mailed to the Courier News and the Echoes Sentinel, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."
- III. Pledge of Allegiance
- IV. Roll Call
SB, RM, GP, DR, AS, MS, PT, GV, KW
- V. Election Results
RESOLVED, the Board of Education approves the combined statement of April 2009 election results to be read aloud and made a part of the reorganization meeting minutes.
- VI. Election of Board Officers
 1. President: _____
(newly elected president presiding)
 2. Vice President: _____
- VII. Annual Reorganization Action Items
 1. **Policies**
RESOLVED, the Board of Education approves adoption of current Board Policies & Bylaws for the 2009-2010 school year.
 2. **Curriculum**
RESOLVED, the Board of Education approves adoption of the K-8 curriculum guides, as aligned with NJ Core Content Standards, for the 2009-2010 school year.
 3. **Textbooks**
RESOLVED, the Board of Education approves adoption of existing district textbooks for the 2009-2010 school year.
 4. **Service Appointments**
RESOLVED, the Board of Education approves the following:
 - a. The Echoes Sentinel as the official school district newspaper for the 2009-2010 school year.
 - b. The Courier News and Star Ledger as official alternate newspapers to be used in lieu of The Echoes Sentinel, when necessary, for the 2009-2010 school year.
 - c. The appointment of Peter Daquila as Board Secretary of the Warren Township Board of Education for the 2009-2010 school year.
 - d. The appointment of Dr. James Crisfield, Superintendent of Schools, as Acting Board Secretary for the 2009-2010 school year in the absence of the Board Secretary.
 - e. The appointment of Ruth Davies as Treasurer of School Monies for the Warren Township Board of Education for the 2009-2010 school year.
 - f. The appointment of Peter Daquila, Board Secretary, as Acting Treasurer of School Monies for the 2009-2010 school year for the Warren Township Board of Education in the absence of Ruth Davies.
 - g. The appointment of Anthony Sciarrillo of Lindabury, McCormick and Estabrook as Board Attorney for the 2009-2010 school year at an hourly rate of \$160.
 - h. The appointment of T.M. Vrabel & Associates, LLC as the auditing firm for the Warren Township Board of Education for the 2009-2010 school year at an annual cost of \$21,100.
 - i. The appointment of USA Architects as the architect of record for the 2009-2010 school year at the following hourly rates:
 - Principal in Charge \$240/\$190/\$175 (depends on individual)
 - Project Manager \$135/\$125 (depends on individual)

- Construction Administrator and Specifications Writer \$115
 - Project Architect /Project Designer \$105/95 (depends on individual)
 - Interior Designer \$95
 - Designer \$85/\$75 (depends on individual)
 - Draftsperson and Technical Support \$65
 - Intern \$50
- j. The appointment of Dr. Richard Lesko as District Medical Inspector for the 2009-2010 school year at the annual cost of \$7,500.
 - k. the appointment of Dr. Ronald Frank as Alternate District Medical Inspector for the 2009-2010 school year at a cost to be determined at the time of service provided (if need be).
 - l. The appointment of Dr. Laura Weitzman as the district's Affirmative Action Officer, Title IX coordinator and 504 Officer for the 2009-2010 school year.
 - m. The appointment of G.R. Murray as the district's board and general liability insurance agent for the 2009-2010 school year.
 - n. The appointment of G.R. Murray as the Board's group insurance broker of record for the district's medical insurance program for the 2009-2010 school year.
 - o. The appointment of Grinspec Inc. as the Board's group insurance broker of record for the district's dental insurance program for the 2009-2010 school year.
 - p. The appointment of Tyler Tribelhorn as the district's Right to Know contact, AHERA representative, Integrated Pest Management Coordinator (IPMC), Safety and Health Designee, Indoor Air Quality Designee, Chemical Hygiene Officer, and Asbestos Management Officer for the 2009-2010 school year.
 - q. The appointment of Peter Daquila as the district's Public Agency Compliance Officer (PACO), District Custodian of Records, and District Purchasing Agent for the 2009-2010 school year.
 - r. The appointment of AIG/VALIC, AXA/Equitable, Lincoln Investment Planning, Inc. and Great-West as 403(b) & 457(b) plan providers for the 2009-2010 school year.

5. Finance

RESOLVED, the Board of Education approves the following:

- a. The designation of the following bank as depository for district funds for 2009-2010, pending certification of approval by the Governmental Unit Deposit Protection Act: Bank Of America.
- b. Authorization for the Board Secretary to invest school funds in accordance with the limitations of State law and Board Policy.
- c. Authorization for the following persons to sign checks:

Account Name	No.	Signatory(s)
General Operating (Current) Account	3	Treasurer of School Monies and Board Secretary and Board President
Salary Account	1	Treasurer of School Monies
Payroll Deduction Account	1	Treasurer of School Monies
Unemployment Account	1	Board Secretary or Superintendent
Ice Cream Account	1	Board Secretary or Superintendent
Milk Account	1	Board Secretary or Superintendent
Flexible Spending Account	1	Board Secretary or Superintendent
Maintenance Petty Cash Account	1	Supervisor of Buildings & Grounds or Board Secretary
Superintendent Petty Cash Account	1	Superintendent or Board Secretary
Municipal Money Market Account	1	Treasurer of School Monies
Capital Reserve Account	1	Treasurer of School Monies
Middle School Student Activity Account	2	Middle School Principal and Middle School Dean or Board Secretary as second signature
Middle Student Athletic Account	2	Middle School Principal and Middle School Dean or Board Secretary as second signature

- d. The financial records of the school district are maintained in accordance with Generally Accepted Accounting Principals (GAAP) and all appropriations are recorded using the Chart of Accounts provided by the New Jersey Department of Education.
- e. Authorization for the district to purchase goods and services from vendors that have been awarded state contracts by the State of New Jersey.
- f. As per NJAC 6A:23B-1.2(b), the approved budget for the 2009-2010 school year provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2009-2010 budget includes a maximum travel appropriation of \$70,000. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded. Included in the 2009-2010 budget is a maximum regular business travel amount of \$1,500 per employee.

6. Board Committees

RESOLVED, the Board of Education approves the plan to work generally as a committee of the whole, with a limited number of standing committees as follows (membership to be designated at a future Board meeting):

Committees

- Communications
- Education
- Finance
- Negotiations
- Personnel
- Policy

Liaisons

- Recreation Commission
- Township
- WHRHS
- SCEESC (see 11.a. below)
- MUJC (see 11.b. below)
- NJSBA (see 11.c. below)

7. Board Meeting Dates

RESOLVED, the Board of Education approves the following list of meetings for the 2009-2010 school year. **{NOTE: All meetings will be held on a Monday in the BOE Admin. Bldg. unless otherwise noted.}**

<u>DATE</u>	<u>TIME</u>	<u>TOPICS/NOTES</u>
May 11	7:00pm	
May 26	7:00pm (@ WMS)	(NOTE: TUESDAY)
June 8	7:00pm	
June 22	7:00pm	
July 27	7:00pm	
August 24	7:00pm	
September 14	7:00pm	NOTE: New Staff Welcome Reception to start at 6:00pm
September 29	7:00pm	(NOTE: TUESDAY)
October 5	7:00pm	(NOTE: FIRST Monday of the month)
October 26	7:00pm	
November 9	7:00pm (@ WMS)	
November 23	7:00pm (@ Mt. Horeb)	
December 14	7:00pm (@ Woodland)	
January 11	7:00pm	
January 25	7:00pm (@ ALT)	
February 8	7:00pm	
February 22	7:00pm (@ Central)	
March 8	7:00pm	
March 22	7:00pm (@ WMS)	BUDGET HEARING (might be changed—awaiting state rules)
April 12	7:00pm	
April 26	7:00pm	REORGANIZATION
May 10	7:00pm	
May 24	7:00pm (@ WMS)	
June 14	7:00pm	
June 28	7:00pm	

8. Petty Cash Accounts

RESOLVED, the Board of Education approves the establishment of the following petty cash accounts for 2009-2010:

a. Superintendent's Office	\$500
b. Buildings and Grounds	\$500
c. Schools	\$200 (each school)
d. SPS	\$100
e. Curriculum	\$100

9. Board Member Code of Ethics

RESOLVED, the Board of Education acknowledges that each Board Member has received a copy of the Code of Ethics as follows:

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policymaking, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the Superintendent.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the Superintendent and will act on such complaints at public meetings only after failure of an administrative solution.

10. District Mission Statement

RESOLVED, the Board of Education readopt the district's mission statement as follows:
In partnership with family and community, provide an environment where each child is valued and experiences the challenge and excitement of learning with the expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels.

11. Appointments

- a. The election of _____ as the Board Representative to the Somerset County Educational Services Commission for the 2009-2010 school year.
- b. The election of Dr. James Crisfield, Superintendent of Schools as the Board Representative to the Morris Union Jointure Commission Board of Education for the 2009-2010 school year.
- c. The election of _____ as Board Representative to the NJSBA Delegate Assembly for the 2009-2010 school year.

12. Organizational Chart

RESOLVED, the Board of Education approves the district's Organizational Chart for the 2009-2010 school year dated August 2008.

Other Agenda Items:

VIII. Minutes

- RESOLVED, the Board of Education approves the public and private session minutes of the April 14, 2009 and April 20, 2009 board meetings.

IX. Correspondence and Information

- X. President's Remarks
- XI. Discussion
- XII. Public Commentary (including opportunity to speak about items for Board Consideration/Action)
- XIII. Items for Board Consideration/Action

A. Education

- A.1. Home Instruction
RESOLVED, that the Board of Education approves the extension of home instruction for the 2008-2009 school year for the following students:
 - a) Student ID#208130, 10 week extension at a cost to the district of \$3,500.
 - b) Student ID#0120259, 10 week extension at a cost to the district of \$3,500.
- A.2. Out of Zone Request for the 2009-2010 School Year
RESOLVED, that the Board of Education approves the out of zone request for one fifth grade student (ID#2006267) to remain at Mt. Horeb for the 2009-2010 school year.

B. Finance/Operations/Transportation

- B.1. Payment of Bills
RESOLVED, the Board of Education approves the payment of bills for April 2009 in the amount of \$2,198,920.74.
- B.2. Board Secretary's and Treasurer's Report
WHEREAS, the Board of Education has received the attached report of the secretary for the month of March and
WHEREAS, this report shows the following balances on March 31, 2009

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$4,005,117.71		\$1,173,248.66
(11) Current Expense		\$1,749,837.31	
(12) Capital Outlay		\$545,646.22	
(13) Special Schools		\$87.24	
(20) Special Revenue Fund	(\$72,851.73)	\$43,781.99	\$0.00
(30) Capital Projects Fund	\$0.00	\$0.00	\$0.00
(40) Debt Service Fund	\$14,214.71	\$8.45	\$14,206.26
TOTAL	\$3,946,480.69	\$2,339,361.21	\$1,187,454.92

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- B.3. Budget Transfers for Month of March 2009
Approve the following Resolution:
RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 3160:

TO:		FROM:		
11-000-217-600-08-00	Extraordinary Svcs. - Supplies	11-000-217-100-00-02	Extraordinary Paras - Salaries	\$1,000

TO:		FROM:		
11-000-218-390-11-01	Other Purchased Tech. Svcs.	11-000-213-100-00-02	Nurse - Substitutes	\$2,400
11-000-251-330-01-00	Purchased Svcs. - Bus. Office	11-000-251-592-01-00	Misc. - Business Office	\$1,800
11-000-261-420-09-03	Maintenance Repairs - Central	11-000-262-620-01-60	Heat - Administration	\$2,000
11-000-261-420-09-04	Maintenance Repairs - MH	11-000-262-620-04-60	Heat - Mt. Horeb	\$5,000
11-000-261-420-09-06	Maintenance Repairs - WD	11-000-262-620-03-60	Heat - Central	\$7,000
11-000-261-420-09-06	Maintenance Repairs - WD	11-000-262-620-06-60	Heat - Woodland	\$9,000
11-000-261-610-09-05	Maintenance Supplies - ALT	11-000-262-620-05-60	Heat - ALT	\$3,000
11-000-261-610-09-06	Maintenance Supplies - WD	11-000-262-620-05-60	Heat - ALT	\$1,000
11-000-262-610-09-00	Building Supplies - Maint.	11-000-262-620-07-60	Heat - Middle	\$11,000
11-000-262-610-09-00	Building Supplies - Main.	11-000-262-620-07-61	Electricity - Middle	\$24,000
11-000-270-161-10-02	Transportation - Sub. Drivers	11-000-270-517-10-00	Contr. Non-Public Transp.	\$8,000
11-000-270-390-10-00	Other Purch. Prof./Tech. Svcs.	11-000-270-593-10-00	Misc. Purch. Svcs. - Transp.	\$500
11-150-100-101-00-00	Home Instruction Salaries	11-150-100-320-08-00	Home Instr. - Purch. Svcs.	\$1,000
11-190-100-610-11-01	Supplies - Instr. Hardware	11-120-100-101-00-01	Gr. 1-5 Teachers - Salaries	\$32,000
11-190-100-610-11-02	Supplies - Instr. Software	11-120-100-101-00-01	Gr. 1-5 Teachers - Salaries	\$26,000
11-240-100-610-04-00	ESL Supplies	11-240-100-101-00-00	Bilingual Teachers - Salaries	\$1,100
12-000-260-730-09-00	Oper. & Maint. Equipment	12-000-400-450-00-00	Construction Services	\$400
12-000-260-730-09-00	Oper. & Maint. Equipment	12-120-100-730-05-00	Instructional Equipment - ALT	\$2,950
12-000-260-730-09-00	Oper. & Maint. Equipment	12-120-100-730-06-00	Instructional Equipment - WD	\$1,710
12-000-260-730-09-00	Oper. & Maint. Equipment	12-130-100-730-07-00	Instructional Equipment - MS	\$5,900
12-000-260-730-09-00	Oper. & Maint. Equipment	12-130-100-730-11-01	Gr. 6-8 Tech. Equipment	\$18,040
13-422-100-500-00-00	Other Purch. Svcs. - Summer	11-190-100-500-00-00	Other Purchased Services	\$200
		Total Transfers		\$165,000

- B.4. New Jersey Nonpublic Textbook Program
RESOLVED, the Board of Education approves the following resolution:
WHEREAS, 18A:58-37-1 et seq., as amended by Chapter 121, Laws of 1984, requires that the state and local community purchase and loan textbooks upon individual request to all students enrolled in grades kindergarten through 12 in nonpublic schools located within the local school district; and,
- WHEREAS, no Board of Education is required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in state aid; and,
- WHEREAS, the Somerset County Educational Services Commission (SCESC) has agreed to administer the purchasing and processing of nonpublic school textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration;
- THEREFORE, BE IT RESOLVED that the Warren Board of Education enters into an agreement with the SCESC whereby the SCESC will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within the county for the 2009-2010 school year, in accordance with 18A:58-37-1 et seq.
- BE IT FURTHER RESOLVED that the Warren Board of Education agrees to pay the total amount allocated by the State for the New Jersey Nonpublic School Textbook Program to the SCESC on or before July 31, 2008. Any unexpended funds will be refunded to the local district.
- IN WITNESS WHEREOF, the Board of Directors of the SCESC and the Warren Board of Education have by Resolution directed their respective Presidents and Secretaries to set their signatures and affix their seals.

B.5. The New Jersey Nonpublic Technology Initiative Program
RESOLVED, the Board of Education approves the following resolution:
WHEREAS, the New Jersey Nonpublic School Technology Initiative Program has been authorized in the Appropriations Act for Fiscal Year 2009-2010; and

WHEREAS, Nonpublic School Technology Initiative Aid shall be paid to school districts and allocated for nonpublic school pupils in a manner that is consistent with the provisions of the federal and state constitutions; and

WHEREAS, said program requires the Board of Education in each public school district in New Jersey to provide technology to all students attending a nonpublic school located in the public school district; and

WHEREAS, it is the responsibility of the chief school administrator of the public school district or designee to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic school; and

WHEREAS, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the County Superintendent, along with a copy of each agreement, on or before December 31, 2008; and

WHEREAS, it shall be the responsibility of each public school district to provide the agreed upon technology which may include equipment, software, professional development and/or maintenance of equipment; and

WHEREAS, the Somerset County Educational Services Commission (SCESC) has agreed to administer the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

NOW, THEREFORE, BE IT RESOLVED that the Warren Board of Education enter into an agreement with the SCESC, whereby the SCESC will administer the Nonpublic School Technology Initiative Program for nonpublic schools located within the boundaries for the 2009-2010 school year, and

BE IT FURTHER RESOLVED that the Warren Board of Education pay 5% of the allocation for the Nonpublic School Technology Initiative Program to cover the SCESC's cost for administering the program. The total amount allocated by the State for the New Jersey Nonpublic School Technology Initiative Program will be paid to the SCESC on or before July 31, 2008 and 5% will be deducted for the SCESC's administrative expenses. Any unexpended funds will be refunded to the local district.

IN WITNESS WHEREOF, the Board of Directors of the SCESC and the Warren Board of Education have by Resolution directed their respective Presidents and Secretaries to set their signatures and affix their seals.

B.6. Travel Approval
Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133 – Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

May 2008

- Catherine Maguire, Woodland – Autism & ABA Workshop, New Providence, NJ \$ 60
- Elaine Hoffman, ALT – Cultural Therapy & Counseling, Highland Park, NJ \$ 10
- Susan Cooper, Middle – National Quiz Bowl, Arlington, VA \$ 300

- Faye Brady, Middle - Making The Right Decision, New Providence, NJ \$ 35

All of the above travel has been approved by the Superintendent and the Board of Education. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

- B.7. Milk Provider for the 2009-2010 School Year
RESOLVED, that the Board of Education approves Cream O Land Dairy as the provider for the 2009-2010 school year.

- B.8. Join the Educational Risk Insurance Consortium-North- Subfund
RESOLVED, that the Board of Education approves the following resolution to join the Educational Risk Insurance consortium-North:

WHEREAS, the New Jersey School Boards Insurance Act, Assembly 1373, enacted and signed by the Governor in 1983, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the Warren Township School District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the Warren Township School District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey; and
WHEREAS, the New Jersey School Boards Association Insurance Group and its bylaws provide a basis for securing this protection for member districts;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE Warren Township School DISTRICT:

THAT the Board of Education of Warren Township School District joins with other school districts in organizing and becoming members of the Subfund of the New Jersey School Boards Association Insurance Group (Educational Risk Insurance Consortium); and

THAT, by adoption and signing of this resolution, the Board of Education is hereby joining the Subfund of the New Jersey School Boards Association Insurance Group (Educational Risk Insurance Consortium) effective the date indicated below, and for the duration of three consecutive years for the following coverage:

Property	EDP	General Liability	Umbrella
Equipment Breakdown	Crime	Automobile Liability	Errors & Omissions
	Bonds	Auto Physical Damage	Workers" Comp

Adopted by the Board of Education of the Warren Township School District, New Jersey, for the 1st day of July 2009 until the 30th day of June 2012.

- B.9. Approval For Membership In the Northern Middlesex Alliance Banking Consortium (NMABC)

WHEREAS, the State of New Jersey has requested that school districts explore shared services to improve governmental efficiency and reduce property taxes; and

WHEREAS, Middlesex County Boards of Education have historically pioneered innovative shared services and are recognized statewide for their spirit of inter-district collaboration and cooperative ventures; and

WHEREAS, pursuant to N.J.S.A. 18A:17-34 and 18A:20-37, school districts are permitted to designate a bank for deposit of public funds and/or are permitted to temporarily invest money not required for immediate expenditures as provided for therein; and

WHEREAS, the Alliance has determined that TD Bank (Commerce Bank) would provide the consortium members the highest return on funds deposited in their bank along with the most efficient and effective ancillary banking services, and

WHEREAS, each school district will maintain its own separate bank accounts with separate bank agreements between each school district and the selected banking institutions, and

WHEREAS, any school district that is a member of NMABC may at any time withdraw from the consortium, with no bank or consortium imposed penalty and with no liability,

NOW THEREFORE BE IT RESOLVED, that the Warren Township Schools Board of Education approves membership in the Northern Middlesex Alliance and the Northern Middlesex Alliance Banking Consortium and authorizes the School Business Administrator and all other appropriate officials to inquire about the services TD Bank can offer the district.

B.10. 2009 Somerset County Environmental Awareness Grant– Mt. Horeb School
RESOLVED, that the Board of Education approves, with appreciation, a \$911.15 grant from the Somerset County 2009 Environmental Awareness Grant Award Project awarded to Wendy Piller, Mt. Horeb School, to fund the bathroom hand air-dryers.

B.11. **Contract for Custodial Supplies**
RESOLVED, the Board of Education approves the following resolution:
WHEREAS, on April 22, 2009, the Board of Education received bids for the Custodial Supplies needed in the district. ATRA Janitorial Supply Co. Inc. of Pompton Plains, NJ is the only conforming bidder for all of the items listed in the bid specifications. Main Pool & Chemical Inc. of Avoca, Pa is a conforming bidder for only one specific item, Magnesium Chloride in 50 pound bags, listed in the bid specifications.

- ATRA Janitorial Supply Co. Inc. Pompton Plains, NJ \$ 74,576.20
- Main Pool & Chemical Inc. Avoca, Pa \$ 2,488.00

RESOLVED, the Board of Education awards the Custodial Supply contract for the Warren Township Schools to ATRA Janitorial Supply Co. Inc. Pompton Plains, NJ for all items listed in the bid specifications and to Main Pool & Chemical Inc. of Avoca, Pa for Magnesium Chloride.

C. Personnel/Student Services

C.1. Middle School Talent Show Advisors
RESOLVED, that the Board of Education approves Bev MacGorman and Joel Van Tine as talent show advisors for a total stipend of \$715 (divided equally).

C.2. Fairview Lake Chaperones - Middle School 7th Grade Overnight Trip
RESOLVED, that the Board of Education approves the following staff to chaperone the Middle School 7th grade overnight trip to Fairview Lake June 4th and 5th:
Christopher Huss, Lisa Lontai, Pat LaMorte, Kris Stankiewicz, Margaret Johnson, Diane Staph, O'Brien Speckin, Jen Guerriero, Deb Granrath, MaryPat Foreza, Kelly Clark, Michelle Hunt, Kristen D'Alessandro, Bonnie Pierson, Anna Rizzo, Karen Balich, Donna Bardy, Bernadette Gibson, Vivien Plesmid, Kristen Boni, Mary Ellen Weaver, Amanda Rodrigues, Joel VanTine, Dave Arnold, Dan Ticchio, Kurt Reck, Ernie Monaco, John Seremula, Nick Bayachek, Steve Rizzoli

C.3. Amendment on Salary Guide
RESOLVED, that the Board of Education approves the following amended placements on the teachers' negotiated salary guide:

- a) Stacey Lederman, Special Education Teacher, Angelo L. Tomaso School, MA+15 to MA+30 (remaining at step 10-11), effective April 1, 2009.

C.4. Family Leave Request
RESOLVED, that the Board of Education approves the family leave request for Lauren Valera, .5 ELL/.5 Math Teacher, Woodland School, (unpaid with benefits) from Sept 2, 2009 through November 25, 2009 returning November 30, 2009.

C.5. Family Medical Leave Request
RESOLVED, that the Board of Education approves the family medical leave request (FMLA) for Lauren Nelson, Classroom Paraprofessional, Central School, (unpaid with benefits) from April 20, 2009 through May 25, 2009 with an anticipated return date of May 26, 2009.

C.6. Student Teacher
RESOLVED, that the Board of Education approves the following Student Teacher for the 2009-2010 school year:
a) Meghan Reilly, Woodland School, Phys Ed #1 from September 9, 2009 through October 23, 2009 and Middle School, Phys Ed #2 from October 26, 2009 through December 10, 2009.

XIV. Old Business

XV. New Business

XVI. Public Commentary

XVII. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
 - 2) a matter in which release of information would impair the right to receive government funds
 - 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
 - 4) a collective bargaining agreement and/or negotiations related to it
 - 5) a matter involving the purchase, lease, or acquisition of real property with public funds
 - 6) protection of public safety and property and/or investigations of possible violations or violations of law
 - 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
 - 8) specific prospective or current employees unless all who could be adversely affected request an open session
 - 9) deliberation after a public hearing that could result in a civil penalty or other loss
- and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVIII. Adjourn